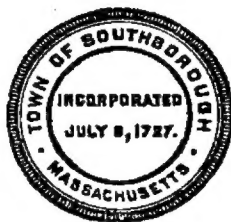


Ninety - Seventh
ANNUAL REPORT
of the
Town Officers



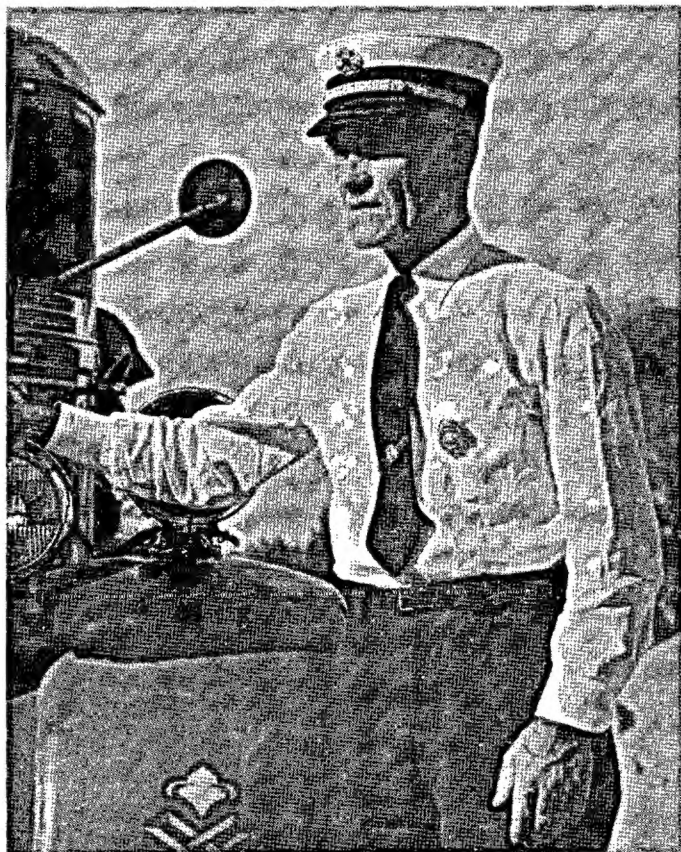
Southborough, Mass.

for the
Year Ending December 31, 1969
1970

The Hoyle Press, 9 May St., Worcester, Mass. 01610

Bring This Report With You To Town Meeting

In Memoriam



Fire Chief

JOHN W. BOLAND, Sr.

June 18, 1898 — January 24, 1970

**Ninety - Seventh
ANNUAL REPORT**

of the

Town Officers



Southborough, Mass.

for the

Year Ending December 31,

1970

TOWN OF SOUTHBOROUGH, MASS.

Incorporated July 6, 1727

Population, January 1, 1970 5,800 (Est.)

Voters (as of November 2, 1970) 2,917

STATE and COUNTY OFFICERS 1970

Acting Governor—Francis W. Sargent

Lieutenant Governor—

Secretary—John F. X. Davoren

Treasurer—Robert Q. Crane

Auditor—Thaddeus Buczko

Attorney General—Robert H. Quinn

Senators in Congress—Edward M. Kennedy

Edward W. Brooke

Senator—Fourth Worcester District—James A. Kelly, Jr.

Representative in Congress—Fourth District—

Harold D. Donohue

Councillor—Seventh District—**Walter F. Kelly

Representative in General Court—Robert C. Reynolds

County Commissioners—Paul X. Tivnan

**Joseph A. Aspero

***Walter F. Kelly

William H. Cassidy

District Attorney—William T. Buckley

Clerk of Courts—James J. Joyce

Register of Deeds—Robert R. Gallagher

County Treasurer—Edward P. Bird

Register of Probate—F. Joseph Donohue

** Resigned

*** To Fill Vacancy

ELECTIVE TOWN OFFICIALS - 1970

*Term of Office Expires in March of Year

MODERATOR—1 yr.

Charles B. Swartwood III *1971

TOWN TREASURER—1 yr.

Walter F. White *1971

TOWN CLERK—3 yrs.

Paul J. Berry *1972

TOWN COLLECTOR—3 yrs.

Walter F. White *1971

BOARD OF SELECTMEN—
3 yrs.

Robert C. Dumont *1971

Louis J. Bartolini *1972

Thomas W. McAuliffe *1973

BOARD OF ASSESSORS—3 yrs.

Arthur K. Holmes *1971

Ralph H. Clark *1972

Charles W. Johnson *1973

SCHOOL COMMITTEE—3 yrs.

Janice A. Fletcher *1971

Robert M. Williams *1972

Harvey D. Bigelow *1972

Herbert L. Cobb *1973

George N. Thibeault *1973

BOARD OF HEALTH—3 yrs.

John A. Bartolini *1971

Timothy P. Stone, M.D. *1972

Philip G. Mauch *1973

WATER COMMISSIONERS—
3 yrs.

George A. Mooney *1971

Leo J. Pessini, Jr *1972

Arthur L. Hosmer *1973

TREE WARDEN—3 yrs.

Howard E. Truesdale *1972

TRUSTEES OF PUBLIC

LIBRARY—3 yrs.

Elizabeth B. White *1971

**Resigned

Anne S. Bradley *1971

James A. Higgiston *1972

Natalie J. Fantony *1972

Harrison L. Reinke *1973

Beulah T. Callaghan *1973

CEMETERY COMMISSIONERS
—3 yrs.

Harvey D. Bigelow *1971

George L. Burwell *1972

Lawrence R. Hamelin *1973***

Edward Newton (to fill vac.)

PLANNING BOARD—5 yrs.

Peter Phaneuf *1971

Paul R. O'Connell *1972

Philip W. Burke *1973**

Lawrence P. Kimball

(to fill vac.)

Robert E. Hoss *1974

Thomas W. Wolfe *1975

ASSABET VALLEY REGIONAL
VOCATIONAL SCHOOL
DISTRICT COMMITTEE—
3 yrs.

Herbert L. Cobb *1972

CHARTER COMMISSION

STUDY COMMITTEE—1 yr.

Walter Eremich

Frederick H. Bond, Jr.

Eugene H. Ames**

John D. Gignac

David P. Sleeper**

Richard W. Knorr

Patricia McBride

Diane A. Satterfield

Arthur J. St. Maurice

(to fill vac.)

Louie A. Hoisington

(to fill vac.)

***Deceased

APPOINTIVE TOWN OFFICIALS - 1970

***Term of Office Expires in March of Year**

Appointments by the Moderator:

ADVISORY COMMITTEE—

3 yrs.

Joseph F. Callaghan *1971
Richard T. Tebbetts *1971
David E. Taylor *1972
Ulderic F. Hurley *1972
Charles E. Wood *1973
William L. Zolli *1973

PERSONNEL BOARD—3 yrs.

Kenneth F. Clark, Jr. *1971
J. Franklin Millea *1971**
Arthur L. Sisson, Jr. *1972
John J. Manning *1973
Willard S. Putnam *1973

RECREATION COMMISSION—

5 yrs.

Helen F. Rego *1971
Napoleon R. DePina *1972
Richard F. Varney *1973**
Edna R. McGillicuddy
(to fill vac.)
William A. Wiedergott *1974
Robert W. Gould, Jr. *1975

REFUSE DISPOSAL

PLANNING COMMITTEE

Ray B. Davis
James B. Denman
Bernard W. McGowan

METROPOLITAN AREA PLANNING COUNCIL

Representative
Paul J. Cunningham

COMMITTEE TO STUDY DOG CONTROL REGULATIONS

Dr. John E. Callinan
Irvin McD. Garfield, Jr.

** Resigned

Charles F. Hamel

Ingeborg E. Tufts

Fannie S. White

Appointments by Water

Commissioners:

SUPT. WATER DEPARTMENT

—1 yr.

William G. Binder, Jr.
Julia C. Murphy, Clerk

Appointments by Selectmen:

REGISTRARS OF VOTERS—

3 yrs.

Mildred E. Stivers *1971
Serenio W. Johnson *1972
John H. Maley *1973

BOARD OF APPEALS—5 yrs.

John J. Falconi (Altern.) *1971
Edward J. Maguire (Altern.)
*1971**

Andre G. Turenne (Alternate)
(to fill vac.)

Joseph G. Fantony *1971**
Edward J. Maguire (to fill vac.)
James R. Cappello *1972
Francis J. Bousquet *1973
Levio J. Cibelli *1974
Edward J. Hasbrouck *1975

TOWN ACCOUNTANT—3 yrs.

Fred L. Baker, Sr. *1973

INDUSTRIAL DEVELOPMENT COMMISSION—5 yrs.

John L. Hopkins *1971
W. Keith Smith *1972
Thomas J. Grady *1973
George N. Thibeault *1974
Andre G. Turenne *1975

*** Deceased

APPOINTIVE TOWN OFFICIALS—1970

*Term of Office Expires in March of Year

CONSERVATION COMMISSION

—3 yrs.

William Mauro *1971**
 John L. White (to fill vac.)
 Arthur K. Holmes *1971**
 Delavan S. Mussey (to fill vac.)
 Hamilton Armstrong *1972
 Peter Phaneuf *1972
 Dorothy E. Mauch *1972
 Catherine D. Alsterlund *1972
 David E. Taylor, Jr. *1973
 John R. McCarthy *1973

The following appointments
 expire in March 1971

EXECUTIVE SECRETARY to the BOARD OF SELECTMEN

Mary J. Firmin

CLERKS TO THE BOARD OF SELECTMEN

Marjorie R. Putnam (mornings)
 M. June Heeley (afternoons)

TOWN COUNSEL

William F. Brewin

CHIEF OF THE FIRE DEPARTMENT

Edward F. Brock

DEPUTY FIRE CHIEF

Francis E. Ramelli

FIRE WARDEN

Edward F. Brock

CONSTABLES

Francis J. Mattioli
 Paul A. Beliveau

** Resigned

Fred L. Baker, Jr.
 William J. Colleary, Jr.
 Robert J. Durran
 Philip L. Connors
 William C. Harpster

SPECIAL CONSTABLE

H. Edwin Shaul

CHIEF OF POLICE

Francis J. Mattioli (Tenure)

REGULAR POLICE

Fred L. Baker Jr. (Sgt.)
 Paul A. Beliveau (Sgt.)
 William J. Colleary, Jr.
 (Acting Sgt.)
 Robert J. Durran (Patrolman)
 Philip L. Connors (Patrolman)
 William C. Harpster
 (Patrolman)
 Charles R. O'Connell
 (Patrolman)
 Douglas Packard (Patrolman)

RESERVE POLICE OFFICERS

Leo Bertonazzi
 William E. Gray
 John Hempel
 Richard L. Mattioli
 Douglas J. Packard
 Joseph R. Noborini
 Henry D. Pietrasiak
 George A. Labarre, Jr.
 William M. Rudd
 Carl F. Winch
 Richard C. Hardy
 Steven F. Douglas
 Anna M. Beliveau (Matron)
 Mary-Jane F. Boland (Matron)

*** Deceased

TOWN OF SOUTHBOROUGH

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APPOINTIVE TOWN OFFICIALS—1970

***Term of Office Expires in March of Year**

SPECIAL POLICE OFFICERS

Cameron Bradley
(Bradley Property)
Alvah Bugley
(Eastleigh Property)
Lewis D. Maida (Town Hall)
Leo J. Pessini (Highways)
Calvin J. Mauro (Highways)
George R. Boothby (Highways)
Warren D. Harding
(Civil Defense)
Charles Rossi
(Fayville Village Hall)
Edgar Paquette
(Data General Corp.)
Joseph Bilodeau
(Data General Corp.)
Frank Ramelli, Sr.
(St. Mark's School)

SPARE POLICE OFFICERS

Harvey D. Bigelow
Charles W. Carter
Asa Gray, Jr.
Theodore Pietrasiak

JAIL KEEPER

Francis J. Mattioli

DOG OFFICER

Charles F. Hamel

DIRECTOR VETERANS

SERVICES AND BURIAL
AGENT

Joseph K. Murphy

VETERANS' GRAVES

OFFICER

George L. Burwell

HIGHWAY SUPERINTENDENT

Leo J. Pessini

** Resigned

TOWN HALL CUSTODIAN

Lewis D. Maida

SUPERINTENDENT OF INSECT PEST CONTROL

Howard E. Truesdale

INSPECTOR OF ANIMALS

Sereno W. Johnson

INSPECTOR OF SLAUGHTERING

Sereno W. Johnson

FAYVILLE VILLAGE HALL COMMITTEE

Charles A. Rossi
John A. Baveri
Caesar T. Ghiringhelli

FAYVILLE VILLAGE HALL CUSTODIAN

Charles A. Rossi

HISTORIC CELEBRATION COMMITTEE

Hamilton Armstrong
Esther Harrington
Earle Watkins
Roger W. Maconi
Donald A. McBride**
Marie J. Bauer
Diane A. Satterfield
John M. Weir
Janet M. E. Mattioli

PUBLIC WEIGHERS AND WEIGHERS OF COAL

John J. Falconi
Frank J. Douglas
Joseph Mauro

*** Deceased

APPOINTIVE TOWN OFFICIALS—1970

*Term of Office Expires in March of Year

Albert L. MacDonald
 Albert L. MacDonald, Jr.
 Mary D. MacDonald

FIELD DRIVERS

Frank J. Rossi
 Gail M. Hoss
 Wilrose Dufault

POUND KEEPER

Joseph Mauro

DEPUTY POUND KEEPERS

Charles E. Corbett
 Howard P. Norcross
 Charles Fantony

FENCE VIEWERS

Robert E. Hoss
 William G. Turner
 Andre G. Turenne

BUILDING DEPARTMENT

Harold W. Walcott,
 Building Inspector
 George A. Labarre, Jr.
 Building Inspector in charge
 of Plumbing Inspections
 Francis J. Nemensky,
 Wire Inspector
 Albert H. Colley,***
 Deputy Wire Inspector
 George A. Labarre, Jr.,
 Gas Inspector

TOWN BUILDING COMMITTEE

Levio J. Cibelli
 Philip G. Mauch
 Charles W. Sawin
 James H. Garner
 Joseph R. Minville

CIVIL DEFENSE DEPARTMENT OPERATIONAL STAFF

Warren D. Harding,
 Director and Communications
 Officer
 William M. Rudd,
 Deputy Director
 Richard F. Labarre,
 Deputy Director
 Donna L. Churbuck, Staff
 George A. Labarre, Sr.,
 Radio Officer
 Leonard F. Herrick,
 Communications Staff
 John MacLeod,
 Communications Staff
 Gino L. Tebaldi,
 Communications Staff
 Charles S. Barton,
 Communications Staff
 Charles E. Horton,
 Communications Staff
 James S. Stone,
 Communications Staff
 David A. Churbuck, Technician
 Steven F. Douglas, Technician
 James H. Cookman III,
 Technician
 Clyde W. Buzzell, Technician
 James J. Colleary, Technician
 Raymond E. Leahy, Technician
 Frank W. Atchue, Technician
 Peter Chiavaras, Technician
 William G. Binder III,
 Technician
 David E. Egan, Technician
 James M. Powers, Technician
 Leo J. Pessini, Chief Engineer
 Edward F. Brock,
 Chief Fire Service

** Resigned

*** Deceased

TOWN OF SOUTHBOROUGH

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APPOINTEE TOWN OFFICIALS—1970

***Term of Office Expires in March of Year**

Timothy P. Stone, M.D.,
Medical Officer
John J. Rabeni,
Transportation Officer
William G. Binder, Jr.,
Chief Water Service
Francis J. Mattioli,
Chief Police Service

SOUTH MIDDLESEX OPPORTUNITY COUNCIL

Representative on Board
of Directors

Mark E. McCormack

ELECTION OFFICERS

Precinct I

AUXILIARY POLICE

R. Charles Boone	Active
Charles W. Carter	"
Steven F. Douglas	"
Asa E. Gray, Jr.	"
Leonard F. Herrick	"
Theodore Pietrasiak	"
Dean M. Lewis	Inactive
Robert J. Vanni	"
James A. Vytal	"
Robert H. Willis	"

Natalie Cooper, Warden
Hamilton Armstrong, Dep. Ward.
Rosalie I. Baker, Clerk
Janet M. E. Mattioli, Dep. Clerk
Ethel Armstrong, Inspector
Grace Newton, Inspector
Angeline Mattioli, Inspector
Sheila C. Maguire, Inspector
Catherine E. Gralton, Dep. Inspec.
Cherine N. Pond, Dep. Inspec.
Dorothy A. Carman, Dep. Inspec.
Julia I. Fitzgerald, Dep. Inspec.

AUXILIARY FIREFIGHTERS

Brian C. Mauro
Donald C. Morris
Timothy R. Brock

Josephine E. Colleary, Teller
Olive L. Capone, Teller
Edith H. Holland, Teller
Eleanor J. Hamel, Teller
Gladys R. Binder, Teller
Jeanne O. Davis, Teller
Helen L. Toomey, Teller
Pauline Bailey, Teller
Eileen L. Salmon, Teller
Lois W. Denman, Teller
Jean M. O'Brien, Teller
Elizabeth C. Bigelow, Teller
Frances E. Rabeni, Teller
Lorraine C. Gasparoni, Teller
Joan M. Misener, Teller
Marjorie A. McAuliffe, Teller
Catherine D. Alsterlund, Teller
Eleanor J. Banks, Teller
Betty J. Davis, Teller
Hannah D. Henderson, Teller
Elizabeth DePina, Teller
Mary A. McCann, Teller

SEWAGE FEASIBILITY STUDY COMMITTEE

Louis J. Bartolini
Robert C. Dumont
Thomas W. McAuliffe
George A. Mooney
John A. Bartolini

HISTORICAL COMMISSION—

3 yrs.

Roland Messier 1971
Phyllis E. Axelson 1971
Hamilton Armstrong 1972
John D. White 1973
Paul R. O'Connell, Jr. 1973**
Lois H. McCarthy

(to fill vac.) '71

** Resigned

*** Deceased

APPOINTEE TOWN OFFICIALS—1970***Term of Office Expires in March of Year**

Patricia E. Boyle, Teller
 Dolores E. Patterson, Teller
 Agnes Pietrasiak, Teller
 Mary S. Kelly, Teller
 Margaret R. Wolfe, Teller
 Alphoncina A. Torcoletti, Teller
 Hazel Hosmer, Teller
 Lois H. McCarthy, Teller

Precinct II

Ronald M. Nelson, Warden
 Joseph F. Blake, Dep. Warden
 Gloria Aspesi, Clerk
 Grace V. Barber, Dep. Clerk
 Avis B. Cummings, Inspector
 Bessie S. Blake, Inspector
 Charlotte Russell, Inspector
 Joan H. Ferri, Inspector
 Josephine O'Donnell, Dep. Inspec.
 Carrie G. Clark, Dep. Inspec.
 Marguerite C. Fitzgerald,
 Dep. Inspec.
 Florence P. Slack, Dep. Inspec.
 Nita M. Hubley, Dep. Inspec.

Marjorie R. Putnam, Teller
 Alice D. Gulbankian, Teller
 Marie Bauer, Teller
 Martha Hubley, Teller
 Gertrude Phaneuf, Teller
 Charlotte Kuzava, Teller
 Irene B. Morse, Teller
 Judith G. Knorr, Teller
 Eleanor M. O'Rourke, Teller
 Margaret A. Benson, Teller
 Alice J. Tomasetti, Teller
 Helen J. Sweeney, Teller
 Elinor B. Black, Teller
 Katherine E. Fitzgerald, Teller
 Rita A. Quinn, Teller
 Evelyn DeSouza, Teller
 Marguerite Aspesi, Teller
 Caroline Pessini, Teller
 Jeannette Grillo, Teller
 Diane A. Satterfield, Teller
 Dorothy F. Grady, Teller
 Barbara J. Lamy, Teller
 Beulah T. Callaghan, Teller

REPORT of the TOWN CLERK

ANNUAL TOWN MEETING

March 9, 1970

At the Annual Town Meeting duly called and held at the Mary E. Finn School Auditorium, Southborough, on March 9, 1970 at 7:00 o'clock, the following articles were voted upon in legal manner. There was a quorum present. (616 voters.)

Checkers: Mrs. Gladys R. Binder, Mrs. Rosalie I. Baker, Mrs. Avis H. Cummings and Miss Josephine O'Donnell.

The meeting was called to order at 7:15 p.m. by Moderator Donald R. Banks.

It was voted to waive the reading of the Warrant.

Following Tellers were sworn in by the Town Clerk: Cosmo D. Fabrizio, John R. McCarthy, Richard P. Samuels, Robert T. Sanford,

ARTICLE 1: To hear the reports of the various Town Officers and Committees and to take such action thereon, as the Town may vote.

Report of the Personnel Board was read requesting a correction be made to Article Ten of this Warrant under Schedule B Weekly Salary Schedule Compensation Grade S-10 (Weekly). (This correction will be included in the transcription of Article Ten in this report).

VOTED to accept the Correction in Article Ten, Schedule B Weekly Salary Compensation Grade S-10 (Weekly) as read.

ARTICLE 2: To see if the Town will vote to fix, for the Calendar Year 1970, the salary and compensation of all elective officers of the Town as provided by Section 108 of

Chapter 41, of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Treasurer, one Town Clerk, one Town Collector, three Selectmen, three Assessors, five members of the School Committee, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners, and one Tree Warden.

Moderator	\$25.00	School Comm. (5)	500.00
Treasurer	2,000.00	Board of Health (3)	300.00
Town Clerk	1,800.00	Water Comm. (3)	900.00
Town Collector	2,000.00	Cemetery Comm. (3)	75.00
Selectmen (3)	2,100.00	Tree Warden	25.00
Assessors (3)	4,400.00		

VOTED: That salaries of the elected Town Officers for the calendar year 1970 be established as follows:

Moderator	\$25.00	School Comm. (5)	500.00
Treasurer	2,000.00	Board of Health (3)	300.00
Town Clerk	1,800.00	Water Comm. (3)	300.00
Town Collector	2,000.00	Cemetery Comm. (3)	75.00
Selectmen (3)	2,100.00	Tree Warden	25.00
Assessors (3)	4,000.00		

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand One Hundred Twenty-five Dollars (\$14,125.00) or such other sum of money as may be necessary to pay the salaries of all elective Town Officers, or do or act thereon.

VOTED: That the sum of Thirteen Thousand One Hundred Twenty-five Dollars (13,125.00) be raised and appropriated to pay the salaries of the elective Town Officers for the year 1970.

ARTICLE 4: To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) the unexpended balances of certain appropriations as follows:

Police Cruisers	\$181.87
Fire Department Station Wagon	1.20
Civilian Defense Water Pumps	125.89
Flagg Road Drainage	9.71
New Highway Tractor	5.95
New Highway Trucks	7.64
Memorial Day Exercises	21.18
Publishing of Taxable Real Estate Properties	957.21
Metropolitan Area Planning Council	200.00
Fayville Village Hall Renovations	3,500.00
	<hr/>
	\$5,010.65

or do or act anything in relation thereto.

VOTED: That the unexpended balances of certain appropriation be transferred as follows:

To Surplus Revenue (excess and Deficiency) — Five Thousand Ten and 65/100 (\$5,010.65) Dollars as itemized in the Article.

ARTICLE 5: To see what disposition shall be made of the dog money.

VOTED: That the sum of Three Hundred Thirty-three and 16/100 (\$333.16) Dollars as received from the licensing of Dogs be used as part of the appropriation for the Southborough Library.

ARTICLE 6: To see if the Town will vote to accept a sum of money from St. Mark's School, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

VOTED: That the Town accept from St. Mark's School Seven Thousand (\$7,000.00) Dollars or any contribution which may be offered and that such contribution be placed in the Town Treasury.

ARTICLE 7: To see if the Town will vote to accept a

sum of money from Fay School, and determine what disposition shall be made of the same if accepted, or do or act anything in relation thereto.

VOTED: That the Town accept from Fay School Three Thousand (\$3,000.00) Dollars or any contribution which may be offered and that such contribution be placed in the Town Treasury.

ARTICLE 8: To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1970 and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, of Chapter 44 of the General Laws, as amended, and pass any vote or take any action in relation thereto.

VOTED: That the Town Treasurer be authorized with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1970 and to issue a note or notes therefor, payable within one year and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44 of the General Laws as amended.

After the action on the above article, the meeting voted to adjourn to 7:00 p.m. on Wednesday, March 11, 1970. Said vote was taken at 8:15 p.m.

PAUL J. BERRY

Adjourned Annual Town Meeting

March 11, 1970 Session

At the adjourned Annual Town Meeting duly called and held in the Mary E. Finn School, Southborough, Massachusetts, on March 11, 1970 at 7:00 p.m. the following Articles were voted upon in legal manner. There was a quorum present (603 voters).

The meeting was called to order at 7:10 p.m. by Moderator Donald R. Banks.

Checkers: Mrs. Gladys R. Binder, Mrs. Rosalie I Baker, Mrs. Avis H. Cummings, Miss Josephine O'Donnell, Mrs. Patricia Boyle, Mrs. Mildred E. Stivers, Mrs. Robert Knorr, Mrs. Joan H. Ferri.

Tellers: (Sworn in by the Town Clerk) John Maley (designated to handle the microphone in the room set-up for the overflow of voters), Patrick Brock, James Lawless, Wesley L. Williams, Joseph Michaud, David Monroe, Robert A. Worsters, Jr., John R. McCarthy, Cosmo D. Fabrizio, Robert T. Sanford, Mrs. Jean Maley, Joseph Uritis.

ARTICLE 9: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and assessed as taxes in 1970 or pass any vote relative thereto.

VOTED UNANIMOUSLY TO PASS ARTICLE 9 OVER.
See notes of March 25, 1970 Meeting.

ARTICLE 10: To see if the Town will vote to amend the Town By-Laws by striking therefrom in their entirety those sections which apply to the "Salary Administration Plan" and inserting therefor the following sections as the "Salary Administration Plan of the Town of Southborough.":

SALARY ADMINISTRATION PLAN

PREAMBLE

This by-law establishes a Salary Administration Plan, hereinafter called the "Plan" which classifies the several position classifications in the town services into groups, establishes salary schedules; establishes so-called "fringe" benefits, or "indirect pay" provisions, such as holidays and vacations with pay, sick leave, and the like; and establishes a Personnel Board to administer the Plan, as hereinafter provided, and to represent the interest of both taxpayers and town employees.

The positions of all officers and employees in the service of the town, whether full time, part time, temporary, seasonal, special, casual, Civil Service, or any others, other than those positions filled by popular election and those under the direction and control of the School Committee, are hereby classified by titles in the groups listed in Schedule A, entitled "Classification Schedule," as set forth in Section 20 of this by-law.

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the schedule of rates therefor effective July 1, 1966 with subsequent amendments, if any, and the provisions of Section 48 D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

SECTION 1. DEFINITIONS

As used in this by-law, the following words and phrases shall have the following meanings unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Administrative Authority," the elected or appointed official or board having jurisdiction over a function or activity:

"Board," the Personnel Board as defined in Section 14;

"Casual Position," a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demands therefor;

"Civil Service Law," Chapter 31 of the General Laws of the Commonwealth, as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and employees of the Town under Chapter 31;

"Class," a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity:

"Classification Schedule," Titles in Schedules A and D of Section 20 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference;

"Compensation Grade," a range of salary or wage rates appearing in Schedule B, C, and D of Section 20.

"Continuous Full-time Service," employment requiring a predetermined minimum work week and uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence;

"Continuous Employment," full-time or part-time employment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence;

"Department," any department, board, committee, commission or other agency of the Town subject to this by-law;

"Department Head," the officer, board, or other body having immediate supervision and control of a department;

"Employee," and employee of the Town occupying a position in the classification schedule;

"Full-time Employee," an employee retained in full time employment;

"Full-time Employment," employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave and other leaves of absence;

"Group," a group of classes appearing in schedule A and D of Section 20;

"Increment," the dollar difference between step rates;

"Maximum Rate," the highest rate in a range which an employee normally is entitled to attain;

"Minimum Rate," the rate in a range which is normally the hiring rate of a new employee;

"Part-time Employee," an employee retained in part-time employment;

"Part-time Employment," employment for less than full-time employment, as defined above;

"Personal Rate," a rate above the maximum rate applicable only to a designated employee;

"Position," an office or post of employment in the Town service with duties and responsibilities calling for the full-time or part-time employment of one person in the performance and exercise thereof;

"Position Class," same as "Class" (a class may include only one position, in which event it is defined as a "single position class")

"Promotion," a change from a position of lower class

and compensation grade to a position with greater responsibilities in a higher class and compensation grade;

"Range" the dollar difference between minimum and maximum rates;

"Rate" a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis;

"Salary Schedule," Schedule B, C, D, and E of Section 20;

"Single Rate," a rate for designated position class which is not in a range;

"Special Position," a position calling for part-time employment which, although constituting continuous employment, is not rendered during prescribed working hours, daily, weekly or annually, but is rendered as required, according to the demands for such service;

"Step Rate," rate in a range of a compensation grade;

"Temporary Employee," (1) an employee retained in a temporary position as defined above; (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder;

"Temporary Position" or "Seasonal Position," any position in the Town service which requires or is likely to require the service of one incumbent for a period not exceeding six calendar months; either on a full-time or part-time basis;

"Town," the Town of Southborough.

SECTION 2. TITLES OF POSITIONS

No persons shall be appointed, employed or paid as an employee in any position subject to the provisions of the Salary Administration Plan under any title other than those of the Classification Schedule, or under any title other than that of the job, the duties of which are actually performed.

The job title in the Classification Schedule of the Plan shall be the official title for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

SECTION 3. NEW OR CHANGED POSITIONS

Whenever a new position is established, or the duties of an existing position are so changed that a new level of work demand exists and in effect a new position is created, upon presentation of substantiating data satisfactory to the Personnel Board, the Board shall rate such new or changed position and allocate it to its appropriate compensation grade and establish the rate range therefore.

SECTION 4. RECLASSIFICATION OF EMPLOYEES

No position may be reclassified to a classification in another compensation grade, either higher or lower, until the Personnel Board shall have determined such a reclassification will be consistent with the provisions of the Salary Administration Plan.

SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS

The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The description for any class shall be construed solely as a means of identification and not as prescribing what the duties or responsibilities of any position shall be, or as modifying, or in any way affecting the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

SECTION 6. WAGES

(a) The weekly pay period shall begin at 12:01 A.M. Sunday and shall end at 12:00 P.M. the following Saturday.

(b) Employees in the clerical and operating groups shall be paid time and one-half for all hours worked in excess of forty (40) in a week, provided such hours of work have been authorized by the department head.

(c) Employees in the weekly and public safety groups except Superintendents, Chief of Police, Chief of the Fire Department, the Town Accountant and the Librarian shall be paid time and one-half for hours worked in excess of the regular scheduled work week. The regular work week for the purpose of this determination shall be forty (40) hours except for Fire Department eligible personnel. For the latter, the determination is based on the regularly scheduled work week or forty-eight (48) hours, whichever is greater.

In addition, all service outside of or out of turn of an employee's regular scheduled tour of duty shall be at the overtime rate. If any employee is recalled to duty hereunder, he shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four (4) hours overtime recall pay. For the Fire Department, in case of false alarm, guaranteed overtime pay shall be limited to one (1) hour. The rate shall be determined by dividing his regular weekly compensation by the employees regular scheduled hours of employment.

(d) The Salary Schedule of the Salary Administration Plan, set forth as Schedules B, C, D, and E of Section 20 of this by-law, shall consist of the maximum and minimum salaries, step-rate salaries or single rate salaries for the positions in the Classification Schedule. The salary range of a compensation grade shall be the salary range for all position classes allocated to the grade.

SECTION 7. SALARY RATES ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job, as established by this Salary-Administration Plan, shall be deemed to be a personal rate, and apply only to the incumbent when such incumbent leaves the employ of the Town or is transferred to another job with a higher maximum rate than his personal rate or higher maximum rates are established; the personal rate shall disappear. No other employee assigned to, or hired for, such job shall advance beyond the maximum of the job.

SECTION 8. ADJUSTMENT POLICIES

(a) Every employee subject to this plan who is in the continuous full-time service of the Town, computed from the date of his latest employment, and who has a satisfactory performance record, shall be eligible annually, one year from the date of the latest increase, for consideration for advance to the next higher step rate, but not more than one step rate in any one twelve-month period until the maximum for his job is reached, subject to the approval of his department head and the Personnel Board. Any employee denied such an increase has the right of appeal to the Personnel Board, which shall confer with both the employee and the department head, and shall decide the matter. All adjustments shall be approved in advance by the Personnel Board.

(b) Regular part-time employees, for whose positions step-rates are provided, shall be eligible for consideration for increases on the same basis as provided for full-time personnel in clause (a) of this section. Special, casual and other part-time personnel for whose positions there is a single rate shall not be eligible for step rate increases.

SECTION 9. TRANSFERS AND PROMOTIONS

(a) When an employee is promoted to a job with a higher rate range, or rate of pay, he shall enter it at

the minimum of the job rate range or at his own rate, whichever is the higher, but in no event at a rate in excess of the maximum for such job. He may also receive at the time a one step rate increase, provided the maximum for the job is not exceeded, if the department head recommends that qualifications and performance warrant it, and the Personnel Board approves. If the department head should feel that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the department head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period.

(b) If an employee is transferred to a job with a lower rate range, or rate of pay, he shall enter it at his own rate or at the maximum rate for the job, whichever is the lower, providing the Personnel Board approves. The employee shall have a right to appeal to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

SECTION 10. NEW PERSONNEL

(a) The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board. Department heads shall notify the Personnel Board of the hiring of all new personnel and their hiring rates.

(b) For new regular and full-time and new regular part-time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period, at the end of which the employee may advance one step rate, provided the department head and the Personnel Board decide his performance warrants it. He shall thereafter be reviewed for a step rate increase each year on his anniversary date. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

SECTION 11. DEPARTMENT BUDGETS

Each department head shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustments during the ensuing year, expenditures to be made therefrom only in accordance with the Salary Administration Plan with the approval of the Personnel Board.

SECTION 12. "FRINGE" BENEFITS

So-called "fringe" benefits, such as holidays and vacations with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay," and included in the coverage of the Salary Administration Plan, both those included in the Plan at its adoption and any other which may be included in the future.

A. HOLIDAYS WITH PAY

(1) All regular full-time employees shall receive one day's pay at regular straight time for the following state legal holidays—New Year's Day, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day and Christmas.

(2) To be eligible for such holiday pay, an employee shall have worked on the regularly scheduled work day next preceding, and shall have worked, or have satisfactory presented himself for work, on the regularly scheduled work day next following the holiday, or shall have been in full pay status on the day preceding and the day following.

(3) In the case of the Police Department, or other departments whose personnel is subject to duty seven days a week, those employees who are required to work on said holiday shall be paid, in addition to his regular weekly compensation, an additional days' pay, unless the employee elects to take an additional day off and the same can be granted by the department without inter-

ference with personnel scheduling; provided that in the case of an employee whose regular day off or vacation day falls on any holiday, an additional day off shall be allowed or payments in lieu of one day shall be allowed at the election of the employee. Such day's pay shall be one fifth of his regular weekly salary.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

B. VACATIONS WITH PAY

(1) Regular full-time employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accord with the following schedule:

6 months	as of July 1	1 week
1 year	as of July 1	2 weeks
10 years	as of July 1	3 weeks
20 years	as of July 1	4 weeks

(2) Vacations shall be granted by department heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the year in which they are due, and shall not accumulate from year to year.

(3) If, in the opinion of the department head, there are unusual circumstances which warrant it, an employee may, upon request, continue at work and receive vacation pay in lieu of his vacation.

(4) In the event of termination of employment, which is caused through no fault of the employee, or by reason of retirement, the employee shall be paid, or be entitled to time off with pay, for any accumulated vacation prorated on the basis of service since the employee's preceding vacation. In the event of the death of an em-

ployee, any accumulated vacation pay shall be paid to his estate.

(5) Call personnel of the Fire Department shall be entitled to take vacations on the above basis without loss of pay.

(6) Vacation administrative policies and practices shall be prepared and established under the direction of the Personnel Board.

C. SICK LEAVE

(1) All regular full-time employees shall be entitled to fifteen days' sick leave per year, accumulative for a period of five years' continuous service or a maximum of seventy-five days. Pay for each day of sick leave shall be at the rate of a regular days pay. Absences on account of sickness in excess of that authorized may, at the discretion of the department head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases of bona fide illness or nonwork-connected accident.

(2) Employees who because of sickness or a non-work-connected accident are absent for a period of more than two days shall be required to present a doctor's certificate to their department head stating reason and period of time the employee will be absent from his work. The above section is not to be construed by any employee or department head for time off for any sickness caused by over-indulgence in alcohol or narcotics or by his or her misconduct.

(3) Details as to sick leave administrative policies and practices shall be as prepared and established under the direction of the Personnel Board.

D. WORKMEN'S COMPENSATION

Present practices now followed by the Town related to Workmen's Compensation shall continue unchanged.

E. MILITARY LEAVE

An employee in full-time employment in the military reserve shall be paid the difference between compensation received while on reserve duty and regular compensation rates paid the employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve-month period and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

F. JURY DUTY

If an employee is called to jury duty, he shall receive an amount equal to the difference between his normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

G. MISCELLANEOUS PAID TIME OFF

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the department head:

(1) Bereavement Leave—In the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law, brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days' leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of State, the department head in his or her discretion may authorize two (2) additional days for travel time.

(2) Inoculation required by Municipal Employer.

(3) Red Cross blood donation authorized by the Department.

(4) Promotional examinations conducted under rules for promotion to any position in the municipal employment.

(5) Medical examinations for retirement purposes.

(6) Attendance at educational programs required or authorized by Town or Department.

H. COURT TIME PAY

An employee on duty at night or on vacation, furlough or day off who attends as a witness or other capacity in the performance of his duty for or in behalf of the Commonwealth or the Town in any criminal case pending in any Court or before any official governmental board or agency shall be entitled to overtime compensation for every hour or fraction thereof during which he was in such attendance or appearance, but in no event less than three (3) hours of such overtime pay.

SECTION 13. LEAVE OF ABSENCE

Leave of absence for valid reasons may be granted by a department head, but shall be without compensation. Leaves of absence may not be granted to seek other employment.

Leaves of absence of over three months' duration, except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Personnel Board.

SECTION 14. PERSONNEL BOARD

There shall be a Personnel Board to administer the Salary Administration Plan, said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective

or appointive capacity. They shall serve without compensation.

Future appointments shall be for three years. Any vacancies shall be filled by the Moderator. All members shall continue to hold office until their successors have been appointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds therefor.

SECTION 15. DUTIES OF THE PERSONNEL BOARD

(a) The Personnel Board shall administer the Salary Administration Plan and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.

(b) The Board shall annually, in June, meet and organize by the choice of a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan.

(c) The Personnel Board shall have maintained records of all employees subject to this Plan, including therein such information as it deems desirable, such records to be kept by the Town Accountant, under the direction of the Board. Department heads shall furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.

(d) The Personnel Board, from time to time, shall review the work of all positions subject to the Salary Administration Plan. The Personnel Board may tentatively add a new class to the Classification Schedule or reallocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent

ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting.

(e) The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the Salary Administration Plan. It shall keep informed as to pay rates and policies outside the services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.

(f) Upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize an entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.

(g) The Personnel Board shall make an annual report to the Town, including recommendations on any matters related to the Plan which it feels should be considered by the Town.

SECTION 16. EMPLOYEES AND THE PERSONNEL BOARD

All employees shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan. As a matter of courtesy to the department head, the employee shall notify him in advance of his desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and goodwill with the personnel of the Town.

To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he shall first

discuss the matter with his department head, in a mutual effort to clear up any problems or misunderstanding.

If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the department head or the employee may take the matter to the Board. The Board shall hear the parties not later than its next regular meeting. There shall be no discrimination or prejudice by any department head against any employee who may take a matter to the Board.

SECTION 17. AMENDMENT OF THE PLAN

The Salary Administration Plan may be amended in the same manner in which the Town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least three days' written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall approve any such proposed amendment, it shall take the proper steps to bring the proposed amendment before the next annual town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereon within fifteen days after the hearing shall be deemed disapproval, the petition may then be presented to the next annual town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

SECTION 18. CIVIL SERVICE LAW

Nothing in this by-law, or in the Salary Administration Plan, shall be construed to conflict with Chapter 31 of the General Laws, which is the Chapter dealing with the Civil Service Laws.

SECTION 19. SEPARABILITY PROVISION

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to affect the validity of any other provision, or application thereof, of this by-law.

SECTION 20. POSITION CLASSES, SALARY, WAGE
AND MISCELLANEOUS SCHEDULE

SCHEDULE A

Class	Title	Compensation Grade
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Weekly Group

	Cemetery Superintendent	S-7
	Children's Librarian	S-5
	Highway Superintendent	S-10
	Librarian	S-7
	Town Accountant (part time)	S-9
	Water Superintendent	S-10

Clerical Group

	Junior Clerk	S-1
	Library Assistant	S-2
	Secretary to Selectmen	S-7
	Senior Clerk	S-3

Operating Group

	Heavy Motor Equipment Operator	W-4
	Laborer	W-1
	Leadman	W-5
	Maintenance Craftsman	W-4
	Maintenance Man	W-3
	Motor Equipment Operator	W-3
	Skilled Laborer	W-2
	Superintendent of Insect Pest Control	W-3

PUBLIC SAFETY GROUP

	Patrolman	PS-7
	Firefighter	PS-7
	Police Sergeant	PS-8

Fire Captain	PS-8
Police Chief	PS-10
Fire Chief	PS-10

SCHEDULE B
WEEKLY SALARY SCHEDULE

Compensation Grade	Min.	2	3	4	Max.
S-1 (Hourly)	1.84	1.94	2.06	2.17	2.29
S-2 (Hourly)	2.06	2.17	2.29	2.41	2.52
S-3 (Hourly)	2.22	2.35	2.49	2.64	2.78
S-4 (Hourly)	2.46	2.61	2.75	2.91	3.06
S-5 (Weekly)	106.89	113.56	120.43	127.30	134.17
S-6 (Weekly)	120.20	126.59	133.20	140.19	147.58
S-7 (Weekly)	132.21	139.17	146.50	154.21	162.35
S-8 (Weekly)	145.45	153.12	161.18	169.66	178.59
S-9 (Weekly)	159.99	168.42	177.28	186.62	196.45
*S-10 (Weekly)	176.02	185.26	195.02	205.52	216.09
*Corrected					
*S-10 (Weekly)	182.56	192.94	203.33	213.71	224.10

SCHEDULE C. HOURLY WAGE SCHEDULE

Compensation Grade	Min.	2	3	Max.
W-1	2.29	2.45	2.60	2.73
W-2	2.44	2.59	2.75	2.94
W-3	2.69	2.86	3.05	3.23
W-4	2.95	3.15	3.36	3.57
W-5	3.20	3.45	3.69	3.95

SCHEDULE D. PUBLIC SAFETY GROUP

Compensation Grade	Min.	2	3	4	Max.
PS-7	139.38	147.33	155.27	163.21	171.16
PS-8	156.15	165.04	173.92	182.81	191.69
PS-10	182.56	192.94	203.33	213.71	224.10

MISCELLANEOUS PUBLIC SAFETY COMPENSATION

Fire Department

Call Fire Captain (p.t.)	340.00 (Annual)
Call Fire Lieutenant (p.t.)	285.00 (Annual)
Call Fire Fighter (p.t.)	228.00 (Annual)

Brush and Forest Fire

Call Officers (p.t.)	2.78 (Hourly)
Call Firefighter (p.t.)	2.65 (Hourly)
Police Matron (p.t.)	2.41 (Hourly)
Reserve Patrolman (p.t.)	3.03-3.20-3.37-3.54 (Hourly)
Spare Patrolman (p.t.)	2.89 (Hourly)

EDUCATIONAL INCREMENT

All full time employees in the Public Safety Group shall receive remuneration in addition to their annual salary for academic achievement related to their fields of work as follows:

Associate Degree	\$300.00 per annum
Bachelor's Degree	\$600.00 per annum

SCHEDULE E. MISCELLANEOUS COMPENSATION
SCHEDULE

General Group

Agent, Board of Health (p.t.)	\$100.00 (Annual)
Animal Inspector (p.t.)	150.00 (Annual)
Civil Defense Director (p.t.)	200.00 (Annual)
Clerk, Advisory Board (p.t.)	300.00 (Annual)
Clerk, Board of Registrars (p.t.)	400.00 (Annual)
Custodian, Southborough Library (p.t.)	1097-1207-1327-1460/ (Annual)
Custodian, Fayville Village Hall (p.t.)	883-972-1069-1175. (Annual)
Custodian, Town Hall (p.t.)	883-972-1069-1175 (Annual)
Dog Officer (p.t.)	400.00 (Annual)
Election Warden (p.t.)	2.29 (Hourly)

Election Worker (p.t.)	1.96 (Hourly)
Library Page (p.t.)	1.25-1.50 (Hourly)
Registrar of Voters (p.t.)	50.00 (Annual)
Slaughtering Inspector (p.t.)	150.00 (Annual)
Town Counsel (p.t.)	Retainer 500.00 (Annual plus fees)

Veterans' Agent and Director of Veterans Services (p.t.)	1800-2000-2200-2400 (Annual)
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*ARTICLE 10: CORRECTION: Schedule B Weekly Salary Schedule Compensation Grade S-10 (Weekly) - Make change as follows:

	Delete	Insert
Minimum	\$176.02	\$182.56
Step No. 2	185.26	192.94
Step No. 3	195.02	203.33
Step No. 4	205.52	213.71
Step No. 5	216.09	224.10

VOTED that the Town amend the Town By-Laws striking therefrom in their entirety those sections which apply to the "Salary Administrative Plan" and inserting therefor the sections appearing under Article 10 of the Town Warrant of the Annual Meeting, March 9, 1970; and more specifically inserting those sections as written on pages 2a through 2j (making correction on 2i as noted to the Meeting on March 9, 1970 under Article No. 1) under Article 10 of the Town Meeting of March 9, 1970 as the Salary Administration Plan of the Town of Southborough.

For: 275 Against: 187

ARTICLE 11: To see if the Town will vote to raise such sums of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of \$2,282,521.-23 be raised and appropriated and that the sum of \$30,000.00 be transferred from Overlay Reserve and appropriated, these

sums to be used for the purpose of operation of General Government in the Town, as follows:

1. Advisory Committee	
Wages—Clerical	\$736.00
Other Expenses	110.00
2. Selectmen	
Wages—Clerical	\$14,466.77
Other Expenses	3,483.60
3. Accounting Dept.	
Wages—Clerical	\$5,640.00
Other Expenses	251.00
4. Treasurer	
Wages—Clerical	\$3,024.00
Other Expenses	2,283.50
5. Collector	
Wages—Clerical	\$6,881.00
Other Expenses	3,265.25
6. Town Clerk	
Wages—Clerical	\$1,559.50
Other Expenses	1,286.10
7. Election & Registration	
Wages—Clerical	\$1,041.15
Wages—Registrars & Clerk	550.00
Wages—Election Officials	2,754.00
Other Expenses	3,575.00
8. Assessors	
Wages—Clerical	\$5,491.00
Other Expenses	5,198.60
9. Legal Dept.	
Wages	\$500.00
Other Expenses	5,850.00
10. Town Hall	
Wages	\$1,175.00
Other Expenses	3,955.00

11.	Planning Board	
	Wages—Clerical	589.00
	Other Expenses	868.60
12.	Board of Appeals	
	Wages—Clerical	1,080.00
	Other Expenses	800.00
13.	Police Dept.	
	Wages—Clerical	\$200.00
	Wages	83,733.21
	Other Expenses	10,103.60
14.	Fire Dept.	
	Wages—Permanent Men	\$56,772.05
	Wages—Called & Clerical	12,115.00
	Other Expenses	12,350.00
15.	Insect and Pest Control	
	Wages	\$2,365.40
	Other Expenses	4,650.00
16.	Tree Warden	
	Wages	\$3,144.20
	Other Expenses	5,775.00
17.	Cemetery	
	Wages	\$23,071.64
	Other Expenses	1,020.00
18.	Civil Defense	
	Wages	\$351.00
	Other Expenses	3,333.00
19.	Board of Health	
	Wages	\$574.00
	Other Expenses	18,084.35
20.	Inspector of Animals	
	Wages	\$150.00
	Other Expenses	85.00
21.	Street Lights	
	Electricity	\$18,380.00

	New Lights	400.00
	Convert Lights	2,000.00
22.	Highway—Snow Removal	
	Wages	\$15,786.00
	Other Expenses	13,750.00
23.	Highway—Special Maintenance	
	Wages	\$26,228.00
	Other Expenses	18,715.00
24.	Veterans Services	
	Wages	\$3,488.00
	Other Expenses	23,080.00
25.	School (Southborough)	
	Administration	\$18,056.15
	Instruction \$624,309.42	
	Less Funds	
	PL874&864 —7,621.21	
	Instruction (Total)	616,688.21
	Operation & Maintenance	83,910.00
	Other Services	90,847.24
26.	Vocation Education	
	Transportation	\$2,718.00
	Tuition	10,382.00
27.	Regional High School Assessment	
	Assessment	\$413,920.15
28.	Regional Vocational High School	
	Assessment	\$3,351.37
29.	Southborough Library	
	Wages	\$18,314.90
	Other Expenses	8,330.00
30.	Water Department	
	Wages	\$46,752.39
	Other Expenses	46,837.35

31.	Reserve Fund	
	Transferred from	
	Overlay Reserve	\$30,000.00
32.	Dump Maintenance	
	Wages	6,480.00
	Other Expenses	25,300.00
33.	Fayville Hall Maintenance	
	Wages	\$1,229.00
	Other Expenses	1,918.60
34.	Town Reports	
	Expenses	\$3,500.00
35.	Insurance	
	Premiums	\$43,725.00
36.	Gasoline	
	Gasoline	\$9,750.00
37.	Industrial Commission	
	Wages—Clerical	\$162.00
	Other Expenses	850.00
38.	Interest on Debt	\$128,012.00
39.	Debt Retirement	\$214,000.00
40.	Recreation and Town Grounds Maintenance	
	Wages	\$5,855.00
	Other Expenses	5,083.35
41.	Building Department	
	Inspection Fees	\$9,500.00
	Other Expenses	300.00
42.	Personnel Board	
	Wages	\$1,080.00
	Other Expenses	300.00
43.	Moderator	
	Expenses	\$25.00

44.	Conservation Commission		
	Wages	\$.00
	Other Expenses		100.00
45.	Dog Officer		
	Wages	\$	400.00
	Other Expenses		1,545.00
46.	Historical Commission		
	Wages	\$.00
	Other Expenses		120.00
47.	Highway-Drainage Projects		
	Wages	\$	7,074.00
	Other Expenses		20,036.00
	Totals		\$2,282,521.23
	(Reserve Fund NOT included)		

ARTICLE 12: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twenty-Four Thousand Five Hundred Thirty-two 28/100 Dollars (\$24,532.28) to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Twenty-four Thousand Five Hundred Thirty-two and 28/100 (\$24,532.28) Dollars be raised and appropriated to pay a portion of the expenses of the Worcester County Retirement System, as required by the Worcester County Commission.

ARTICLE 13: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Two Thousand, Five Hundred Dollars (\$2,500.00) to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed

for damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

VOTED: That the sum of Two Thousand Five Hundred (\$2,500.00) Dollars be transferred from available funds and appropriated, and that the same be kept in separate fund under the control and supervision of the Selectmen, to be used for the purpose of making repairs and replacing Town property and equipment which has been destroyed or damaged as a result of accident or other casualty.

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Eight Thousand Six Hundred Sixty-six $81/100$ Dollars (\$8,666.81) for the purpose of hiring Consulting Engineers, or do or act anything in relation thereto.

VOTED: That the sum of Four Thousand One Hundred Sixty-six and $81/100$ (\$4,166.81) Dollars be transferred from Surplus Funds and that the unexpended balance remaining in the appropriation made under Article 15 of the Warrant of the Town Meeting of March of 1969 be added thereto in the total sum of \$1,333.19 and that the total sum of \$5,500.00 be appropriated for the purpose of hiring Consulting Engineers and further that said total sum be allocated as follows:

\$2,000.00 to the Board of Selectmen;

\$1,500.00 to the Planning Board;

\$2,000.00 to the Board of Health to provide said Boards with suitable and adequate engineering services.

ARTICLE 15: To see if the Town will vote to raise and appropriate, or transfer from any of its available funds and appropriate, the sum of Seven Hundred Dollars (\$700.00) to defray expenses of the Memorial Day Exercises on May 25, 1970. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion; and Choate Post No. 3276 Veterans of Foreign Wars, or do or act anything in relation thereto.

VOTED: That the sum of Seven Hundred (\$700.00) Dollars be raised and appropriated for the purpose of paying the expenses of Memorial Day Exercises on May 25, 1970, which exercises are to be conducted under the auspices of the Bagley-Fay Post No. 161 of the American Legion, and Choate Post No. 3276 of the Veterans of Foreign Wars.

ARTICLE 16: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Nine Thousand Five Hundred Dollars (\$9,500.00) to be used for Chapter 81 Highways or do or act anything in relation thereto.

VOTED: That the sum of Nine Thousand Five Hundred (\$9,500.00) Dollars be raised and appropriated for work to be done on Chapter 81 Roads.

ARTICLE 17: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Thirteen Thousand Seven Hundred Fifty 00/000 Dollars (\$13,750.00) to be used for Chapter 81 Highways, or do or act anything in relation thereto.

VOTED: That the sum of Thirteen Thousand Seven Hundred Fifty Dollars (\$13,750.00) be transferred from Available Funds in the Town Treasury and that the same be appropriated for the work to be done on Chapter 81 Highways to meet the State's share of the cost of such work, and that upon receipt of reimbursement from the State, that same be placed in the Town Treasury.

ARTICLE 18: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand Five Hundred Fifty Dollars (\$4,550.00) for Chapter 90 Construction, or do or act anything in relation thereto.

VOTED: That the sum of Four Thousand Five Hundred Fifty Dollars (\$4,550.00) be raised and appropriated for Chapter 90 Construction work.

ARTICLE 19: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Thirteen Thousand Six Hundred Fifty Dollars (\$13,650.00) for Chapter 90 Construction, or do or act anything in relation thereto.

VOTED: That the sum of Thirteen Thousand Six Hundred Fifty Dollars (\$13,650.00) be transferred from available funds in the Treasury and that the same be appropriated for Chapter 90 Construction work, such appropriation to meet the share of the State and County for the cost of work; and that upon receipt of reimbursement from the State and County that the same be placed in the Town Treasury.

ARTICLE 20: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Two Thousand Seven Hundred Dollars (\$2,700.00) for Chapter 90 Maintenance or do or act anything in relation thereto.

VOTED: That the sum of Two Thousand Seven Hundred Dollars (\$2,700.00) be raised and appropriated for the maintenance of Chapter 90 Highways.

ARTICLE 21: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fifty-Four Hundred Dollars (\$5,400.00) to be used for Chapter 90 Maintenance, or do or act anything in relation thereto.

VOTED: That the sum of Five Thousand Four Hundred Dollars (\$5,400.00) be transferred from available funds in the Treasury and that the same be appropriated for the maintenance of Chapter 90 Highways, such appropriation to meet the share of the State and County for the cost of the work, and that upon reimbursement by the State and County that the same be placed in the Town Treasury.

ARTICLE 22: To see if the Town will vote to raise

and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand Five Hundred Dollars (\$4,500.00) for Highway Equipment Maintenance, or do or act anything in relation thereto.

VOTED: That the sum of Four Thousand Five Hundred (\$4,500.00) Dollars be transferred from Available Funds and that the same be appropriated for Highway Equipment Maintenance.

ARTICLE 22: To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds and appropriate the sum of Three Thousand Dollars (\$3,000.00) for the purpose of purchasing a new Sander Body to replace one which is twelve years old for the Highway Department and that the Selectmen be authorized to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

VOTED: That the sum of Three Thousand Dollars (\$3,000.00) be transferred from Surplus funds and appropriated for the purpose of purchasing a new Sander Body to replace one which is twelve years old, for the Highway Department and that the Selectmen be authorized to enter into contracts for the purchase thereof.

Meeting was adjourned at 11:45 p.m. until 7:00 p.m. on Wednesday evening, March 18, 1970 at the Mary E. Finn School, Southborough, Massachusetts.

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

Adjourned Annual Town Meeting

March 18, 1970 Session

At the adjourned Annual Town Meeting duly called and held in the Mary E. Finn School, Southborough on March 18, 1970 at 7:00 P.M. the following articles were voted upon in legal manner. There was a quorum present (526 voters).

Checkers: Mrs. Gladys R. Binder, Mrs. Rosalie I. Baker, Mrs. Avis H. Cummings, Miss Josephine O'Donnell, Mrs. Patricia Boyle, Mrs. Mildred E. Stivers, Mrs. Robert Knorr, Mrs. Joan H. Ferri.

Tellers (Sworn in by the Town Clerk) James Lawless (designated to handle the microphone in the room set up for the overflow of voters), Patrick Brock, Wesley L. Williams, Joseph Michaud, David Monroe, Robert A. Worters, Jr., John R. McCarthy, Cosmo D. Fabrizio, Robert T. Sanford, Mrs. Jean Maley, Joseph Uritis.

The meeting was called to order by Moderator Charles B. Swartwood, III, at 7:12 p.m.

ARTICLE 24: To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds and appropriate the sum of Nine Thousand Nine Hundred Fifty Dollars (\$9,950.00) for purpose of purchasing an additional Sander, including cab and chassis, sander body and radio, for the Highway Department and that the Selectmen be authorized to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

VOTED: That Article 24 be withdrawn from consideration at this Town Meeting.

ARTICLE 25: To see if the Town will vote to raise and appropriate or transfer from any of its available funds or

other funds and appropriate the sum of Nine Hundred Fifty Dollars (\$950.00) for the purpose of purchasing a new radio for the Nelson Tractor for the Highway Department and that the Selectmen be authorized to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

VOTED: That Article 25 be withdrawn from consideration at this Town Meeting.

ARTICLE 26: To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds and appropriate the sum of One Thousand (\$1,000.00) Dollars for the purpose of purchasing a new one-way 10 ft. Snow Plow for the Highway Department and that the Selectmen be authorized to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

VOTED: That the sum of One Thousand (\$1,000.00) Dollars be transferred from Surplus Funds and appropriated for the purpose of purchasing a new one-way 10 ft. snow plow for the Highway Department and that the Selectmen be authorized to enter into contracts for the purchase thereof.

ARTICLE 27: To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds and appropriate the sum of Six Thousand Five Hundred Dollars (\$6,500.00) for the purpose of purchasing a sidewalk snow plow equipped with a V-plow and a one-way plow for the Highway Department and that the Selectmen be authorized to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

VOTED: That Article 27 be withdrawn from consideration at this Town Meeting.

ARTICLE 28: To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds and appropriate Sixteen Thousand Nine Hundred Fifty Dollars (\$16,950.00) for the purpose of purchasing a new 32,000 GVW complete Truck Chassis and Body

with a 5 to 7 yard Dump Body, Plow Push Frame and One Radio for the Highway Department and that the Selectmen be authorized to sell, turn in or otherwise dispose of the 1953 FWD Dump Truck now in use by the Highway Department, or do or act anything in relation thereto.

VOTED: That the sum of Sixteen Thousand Nine Hundred Fifty Dollars (\$16,950.00) be transferred from Surplus Funds and appropriated for the purpose of purchasing a new 32,000 GVW complete Truck Chassis and Body with a 5 to 7yard Dump Body, Plow Push Frame, and One Radio for the Highway Department and that the Selectmen be authorized to sell, turn in or otherwise dispose of the 1953 FWD Dump Truck now in use by the Highway Department and that the Selectmen be authorized to enter into contracts thereof.

Vote: For (302)

Vote: Against (53)

ARTICLE 29: To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds, a sum of money to acquire two (2) 1970 four door Station Wagon type Police Cruiser cars, fully equipped with electronic and safety devices, and to authorize the Selectmen to sell, turn in or otherwise dispose of two (2) 1969 Police Cruiser cars now in use by the Police Department, or do or act anything in relation thereto.

VOTED: That the sum of Six Thousand Dollars (\$6,000.00) be transferred from Surplus Funds and appropriated for the purpose of purchasing and acquiring two (2) 1970 four door Station Wagon type Police Cruiser cars, fully equipped with electronic devices and that the Selectmen be authorized to sell, turn in or otherwise dispose of two (2) 1969 Police Cruiser cars now in use by the Police Department and that the Selectmen be authorized to enter into contracts thereof.

Vote for: 388

Vote against: (13)

ARTICLE 30: To see if the Town will vote to raise and appropriate or transfer from any of its available funds

and appropriate or borrow and appropriate the sum of Nineteen Thousand Nine Hundred Dollars (\$19,900.00) for the purchase of a Loader Backhoe for the use of the Water Department and to determine the manner of purchase of the same and to authorize the Board of Water Commissioners to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

A motion in the words of the Article was not carried.

ARTICLE 31: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate or borrow and appropriate the sum of Four Thousand Seven Hundred Ninety Dollars (\$4,790.00) for the purpose of purchasing a small dump truck and the equipment therefor for the use of the Water Department and that the Board of Water Commissioners be authorized to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

Article 31 was defeated by the following vote: For: (18)
Against: (345)

ARTICLE 32: To see if the Town will vote to further amend Section 3, Part 2 of the Zoning By-Laws of the Town of Southborough as adopted on June 6, 1955, as amended, by changing from Residence B to Industrial Zoning the land situated in the Lamb Hill Section of Southborough bounded as follows:

On the north by Firmin Avenue; on the east by the boundary line of the Town of Southborough and the Town of Framingham; on the south by the New York, New Haven and Hartford Railroad; and on the west by the land of Walter Brewer, or do or act anything in relation thereto.

VOTED: That the Town of Southborough further Amend Section 3, Part 2, of the Zoning By-Laws of the Town of Southborough as adopted on June 6, 1955, as amended, by

changing from Residence B to Industrial Zoning the land situated in the Lamb Hill Section of Southborough bounded as follows:

On the north by Firmin Avenue; on the east by the boundary line of the Town of Southborough and the Town of Framingham; on the south by the New York, New Haven and Hartford Railroad; and on the west by the land of Walter Brewer.

For: 445 Against: 5

ARTICLE 33: To see if the Town will vote to further amend Section III, Paragraph 2 of its Zoning By-Laws effective June 6, 1955 as amended by changing the Zoning Map of the Town so that the following described areas shall change from Residence B District to an Industrial Park District:

That parcel of land beginning at the intersection of the southerly line of the Boston and Worcester Turnpike (Route 9) and the easterly line of Middle Road at land of Metropolitan District Commission Water Supply Division; thence running southerly by said Metropolitan District Commission Water Supply Division land to a point; thence running northeasterly by the same land Two Hundred Twelve (212) feet; thence easterly four hundred fifty-three (453) feet by the same land; thence southeasterly two hundred thirty-nine (239) feet by the same land to a point in the existing boundary of industrial zoned land, which point is five hundred (500) feet westerly from the westerly line of Cordaville Road; thence in a southerly direction five hundred (500) feet from and parallel to the westerly line of Cordaville Road to a point in said line being two hundred (200) feet from the northerly line of Mt. Vickory Road; the last described line being the westerly boundary of presently industrial zoned land; thence running in a general south-westerly and westerly direction on a line two hundred (200) feet distant from and parallel to the said norther-

ly line of Mt. Vickory Road to the easterly line of Middle Road; thence running in a general northerly direction by the easterly line of Middle Road; to the Southerly line of the Boston and Worcester Turnpike (Route 9) and the point of beginning, or do or act anything in relation thereto.

AMENDMENT TO ARTICLE 33: Motion that the Town vote to further amend Section 3 Paragraph 2 of its zoning by-laws effective June 6, 1955, as amended, by changing the Zoning Map of the Town so that the following described area shall change from Residence B District to Industrial Park District:

That parcel of land in Southborough, Massachusetts owned by Eva Gulbankian, said parcel being shown on a plan entitled "Compiled Plan of Land in Southborough, Mass. Scale 1" = 50 feet approx. March 6, 1970 Schofield Brothers, Inc. 121 East Main Street, Milford, Mass." and being more particularly described as follows:

Beginning at a point on the existing zone line which zone line marks the westerly boundary of present industrial zoned land and on the southerly property line of Gulbankian at land of Jesse F. Cole, said zone line being 500 feet Westerly from and parallel to the center line of Cordaville Road (Route 85) and said point being 330 feet, more or less Westerly from the Westerly side of Mt. Vickory Road measured along the Gulbankian property line, thence:

WESTERLY

a distance of 350 feet, more or less, by land of Jesse F. Cole to a point, thence

NORTHERLY

a distance of 195 feet, more or less, by land of said Cole to a point, thence

WESTERLY

a distance of 940 feet, more or less, by land of said

Cole to a point at the land of Raymond B. & Eleanor M Davis, thence

NORTHERLY

a distance of 560 feet, more or less, by land of said Davis and said Eva Gulbankian to a point at the land of Albert & Beatrice Phillips said point being at the sideline of the former Boston & Worcester Street Railway Company thence

EASTERLY

Northerly and Easterly, a distance of 830 feet, more or less, by land of said Phillips and the Town of Southborough to a point on the previously zoned line, thence

SOUTHERLY

by the said line of Zoning, said line marking the Westerly boundary of present industrial zoned land, to the point of beginning.

VOTED: That the Town further amend Section 3, Paragraph 2 of its Zoning By-Laws effective June 6, 1955, as amended by changing the Zoning Map of the Town so that the area described in the Amendment to Article 33 (as shown above) shall change from Residence B District to Industrial Park District.

For: 407

Against: 90

The following additional amendment to Article 33 was declared not carried by the Moderator: "I move to Amend the Motion for Article 33 to include as Industrial Park District the parcel of land running along the Easterly side of Middle Road approximately five hundred (500) feet in a southerly direction thence running approximately five hundred fifty (550) feet in an Easterly direction the existing Town Highway Department Land and land of the M.D.C.

"This parcel being the property of Harold M. and Margaret S. Fox and containing approximately 8½ acres."

ARTICLE 34: To see if the Town will vote to further amend Section III, Paragraph 2 of the Zoning By-Laws as amended effective June 6, 1955 by changing the following described area from Residence B. District to a Business District:

Beginning at a point 250' North of Turnpike Road on the Easterly side line of Parkerville Road; thence, Northerly by the Easterly side line of Parkerville Road to the Northerly side line of John Mathews Road, a private way; thence Easterly by the Northerly side line of John Mathews Road 340' more or less; thence turning and running N. $6^{\circ}01'19''$ W. 230.93 feet; thence turning and running S $87^{\circ}16'13''$ E. 120 feet; thence turning and running S. $7^{\circ}23'49''$ E 192.11 feet to the Northerly side line of John Mathews Road; thence turning and running Easterly by the Northerly side line of John Mathews Road to its intersection with the Westerly side line of Middle Road; thence Southerly by the Westerly side line of Middle Road to a point 250 feet Northerly of Turnpike Road at land presently zoned for business; thence turning and running Westerly by the Northerly boundary of land presently zoned for business to the Easterly side line of Parkerville Road, the point of beginning, or do or act anything in relation thereto.

VOTED: That the Article No. 34 was withdrawn from consideration at this Town Meeting at the Request of the Sponsors.

ARTICLE 35: To see if the Town will vote to amend Section III, Part 2 of the Town Zoning By-Law by changing the following described area from Residence A and B to an Industrial Park District:

Beginning at the intersection of the centerline of Marlboro Road and the westerly side line of the New York, New Haven and Hartford Railroad; thence southerly 750 feet, more or less, by the center line of Marlboro Road to a point of land of Fitzgerald; thence Westerly by land of Fitzgerald to a point 1,000 feet from the

westerly sideline of the New York, New Haven & Hartford Railroad; thence northerly by a line parallel to and 1,000 feet Westerly from the Westerly sideline of said railroad; to a point 250 feet Southerly from the Southerly sideline of Sears Road; thence Northeasterly by a line parallel to and 250 feet from the Southerly sideline of Sears Road to the Westerly sideline of New York, New Haven and Hartford Railroad thence Southerly by the Westerly sideline of said railroad to a point opposite the Northerly boundary line of land of Baker; thence Easterly across the railroad and by the Northerly boundary of land of Baker and the Southerly boundary of land of Dougherty to the Westerly sideline of Marlboro Road; thence Southerly by the Westerly sideline of Marlboro Road a distance of 80 feet at other land of Baker; thence Westerly by other land of Baker 80 feet parallel to the Northerly boundary line of Baker and the Southerly boundary line of Dougherty to the Westerly sideline of said railroad; thence Southerly by the Westerly sideline of said railroad to the point of beginning.

The above described parcel of land is shown on a plan entitled "Plan of land in Southborough, Mass., Scale 1" equals 100 feet, dated November 1969. Plan by Raymond Engineering Service, Hudson, Mass.," or do or act anything in relation thereto.

Mr. John Garrahan, attorney for the owner of the land covered in this article was granted permission to address the meeting.

At 10:15 p.m. on March 18, 1970 the Moderator Charles B. Swartwood III, appointed Mr. Joseph F. Callaghan to act as Moderator during the discussion of property on Sears Road as contained in Article No. 35.

A motion in the words of Article 35 was not carried.

The vote was as follows: For (203) Against: (237)

After action on Article No. 35 was taken, the meeting

was adjourned by Mr. Joseph F. Callaghan, Acting Moderator, at 11:38 p.m. until March 23, Monday evening, at 7:00 p.m. in the Mary E. Finn School, Southborough, Massachusetts.

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

Adjourned Annual Town Meeting

March 23, 1970 Session

At the Annual Town Meeting duly called and held in the Mary E. Finn School, Southborough on March 23, 1970 at 7:00 p.m. the following articles were voted upon in legal manner. There was a quorum present (459) voters).

Checkers: Mrs. Gladys R. Binder, Mrs. Mildred E. Stivers, Mrs. Avis H. Cummings, Miss Josephine O'Donnell, Mrs. Patricia Boyle, Mrs. Judith Knorr, Miss Eileen Salmon.

Tellers: (Sworn in by Town Clerk) Mr. John R. McCarthy, Mr. Cosmo D. Fabrizio, Mr. Hamilton Armstrong, Mr. Delavan S. Mussey.

The meeting was called to order at 7:13 p.m. by Moderator Charles B. Swartwood, III.

ARTICLE 36. To see if the Town, for the purpose of clarifying and eliminating any questions as to the status of the land situated on the Southwesterly side of Boston Road and lying between land of the Commonwealth of Massachusetts on the west and northwest and land zoned for industry by vote taken under Article 6 of the Warrant for the Special Town Meeting of October 5, 1964, vote that the land bounded on the west and northwest by land of the Commonwealth of Massachusetts, on the north and northeast by Boston Road,

on the southeast by land zoned for industry by vote taken under Article 6 of the Warrant of the Special Town Meeting of October 5, 1964 and on the south and southwest by a line parallel with and 250 feet south and southwest of the southerly and southwesterly side of Boston Road, be zoned as a Business District, or do or act anything in relation thereto.

Article 36 defeated by a vote of: For: 279 Against 169 (2/3's required to carry.)

ARTICLE 37: To see if the Town will vote to transfer control and management of Town property located on the westerly side of Main Street and known as the "Peters School Property" from the School Committee to general Town purposes under the control and management of the Board of Selectmen at the end of the 1969-1970 School Year, or do or act anything in relation thereto.

AMENDMENT TO ARTICLE 37: That the Town transfer control and management of the Town Property located on the northerly side of Main Street and known as the "Peters School Property" from the School Committee to General Town Purposes under the control and management of the Board of Selectmen at the end of the 1969-1970 School Year.

VOTED UNANIMOUSLY to accept Article No. 37 as Amended above.

ARTICLE 38: To see if the Town will vote to raise and appropriate or transfer from available funds or by borrowing a sum of money for complete renovation including all necessary furnishings of the present Peters School Building Annex to be used as a suitable Police facility for the Town of Southborough. This sum to include complete plans, specifications and architectural fees as proposed by the Town Housing Committee and to grant authority to said Committee acting with approval of the Selectmen to enter into contracts for such purposes, or do or act anything in relation thereto.

VOTED: (UNANIMOUSLY) That the sum of Eight Thousand Eight Hundred Dollars (\$8,800.00) be raised and appropriated and that the sum of Seventy-Nine Thousand Two Hundred Dollars (\$79,200.00) be borrowed and appropriated with the total sum of Eighty-Eight Thousand (\$88,000.00) Dollars appropriated for the purpose of remodelling, reconstructing and making extraordinary repairs to the present Peters School Building Annex to be used as a Police Station for the Town of Southborough; and that the Town Housing Committee is hereby authorized, acting with the approval of the Selectmen, to enter into contracts for such purposes.

ARTICLE 39: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate or by borrowing and appropriate a sum of money for the construction of a new building for the Town Police Department, including in said appropriation funds for plans, specifications, architectural and engineering fees and other expenses incidental thereto, or do or act anything in relation thereto.

VOTED: That Article 39 be withdrawn from consideration at this Town Meeting.

ARTICLE 40: To see if the Town will vote, for the purpose of widening, relocating, altering or otherwise improving Jericho Hill Road from the Intersection of Jericho Hill Road, Fisher Road in a northerly direction about 800 feet, to acquire by gift or by purchase or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws, or otherwise, the following described parcels of land or of any easement, rights or other interest therein.

PARCEL 1 Land owned by John J. Roche, a/k/a John J. Roach, containing 5,750 square feet and bounded as follows: beginning at a point on the westerly side of Jericho Hill Road at a wall and at land of O'Connell; thence westerly by said wall 8 feet, more or less, to a point; thence northerly by land of Roche 540 feet, more or less, to a point, thence easterly by Jericho Hill Road, 12 feet, more or less, to a point, this line being the end of the 1934 Layout of Jericho

Hill Road; thence southerly by the westerly side of Jericho Hill Road 540 feet, more or less, to the point of beginning.

PARCEL 2 Land owned by Margaret M. and Mary O'Connell, Trustees, containing 3,450 square feet, more or less, and bounded as follows: Beginning at a point on the westerly side of Jericho Hill Road at a wall and at land of Roche; thence westerly by said wall 8 feet, more or less, to a point; thence Southwesterly by other land of O'Connell 190 feet, more or less, to a point; thence Southeasterly by Northborough Road 20 feet, more or less to a point, thus line being the end of the 1966-1977 Layout of Northborough Road; thence Northeasterly by the westerly line of Jerico Hill Road, 190 feet, more or less, to the point of beginning.

And to appropriate a sum of money therefor, and to determine how such appropriation shall be raised, whether by borrowing, taxation or by transfer from available funds or by gift or otherwise, or do or act anything in relation thereto.

VOTED to passover Article 40 at the March 23, 1970 Meeting. See notes of the March 25th, 1970 Adjourned Annual Town Meeting where vote on article was taken.

ARTICLE 41: To see if the Town will vote to acquire by purchase or by gift or otherwise from Ernest and Olive Capone the following described parcel of land:

A parcel of land located on the westerly side of Parker-ville Road and shown as Parcel 52A on Assessors' Property Map of the Town of Southborough and further that a sum of money be raised and appropriated or transferred from available funds and appropriated or transferred from available funds and appropriated or by gift or otherwise to effect said acquisition, or do or act anything in relation thereto.

VOTED: That the sum of Three Thousand Seven Hundred Dollars (\$3,700.00) be transferred from Surplus Funds and appropriated for the purpose of purchasing from Ernest and Olive Capone the parcel of land as described in the article,

Two Hundred Dollars (\$200.00) of said sum to be used for the examination of the title of said parcel.

ARTICLE 42: To see if the Town will vote to accept from Edward M. Sherman et ux a conveyance of an easement for drainage purposes twenty (20) feet wide located ten feet on each side of the thread of the Brook which runs through their property off White Bagley Road from the land formerly of Mauro, now of B & B Realty Trust, to the land of the Metropolitan District Commission, or do or act anything in relation thereto.

VOTED: That the Town accept from Edward M. Sherman, et ux a conveyance of an easement for drainage purposes as described in the Article.

ARTICLE 43: To see if the Town will vote to accept from Joseph Mauro and Ursula Mauro a conveyance of an easement for drainage purposes and installations of water mains thirty (30) feet wide located on a parcel of land off Park Street in said Southborough through which the brook now flows, or do or act anything in relation thereto.

VOTED: That the Town accept from Joseph Mauro and Ursula Mauro a conveyance of an easement for drainage purposes and installation of Water Mains as described in the Article.

ARTICLE 44: To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds and appropriate or borrow and appropriate the sum of Seven Thousand Six Hundred Twenty Dollars (\$7,620.00) for the purpose of extending the Park Street water main in a southerly direction from Park Street to Foley Lane 890 feet to complete a loop, said main to be laid within the easement for drainage purposes in the Mauro property, or do or act anything in relation thereto.

VOTED: That the sum of Seven Thousand Six Hundred Twenty Dollars (\$7,620.00) be raised and appropriated

for the purpose of extending the Park Street water main in a southerly direction from Park Street to Foley Lane 890 feet to complete a loop, said main to be laid within the easement for drainage purposes in the Mauro property.

Vote for: (179)

Against: (137)

ARTICLE 45: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate or borrow and appropriate the sum of Twenty-one Thousand Nine Hundred Ten Dollars (\$21,910.00) for the purpose of installing water mains as follows: a 12 inch main on Parkerville Road 1,037 feet northerly from the existing main at General Henry Knox Road; then an 8 inch main running westerly along the drive of the Margaret A. Neary School 800 feet to connect with the 8" main located in the Margaret A. Neary School property, or do or act anything in relation thereto.

A motion in the words of the Article was not carried.

ARTICLE 46: To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate or borrow and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be used to conduct a survey by the Water Commissioners to determine what is required for completion of the Water System for the entire Town of Southborough, and that the Board of Water Commissioners be authorized to enter into contracts for the expenditure thereof, and do or act anything in relation thereto.

VOTED: That the sum of Fifteen Thousand Dollars (\$15,000.00) be transferred from Surplus Funds and appropriated for the purpose of a survey by the Water Commissioners to determine what is required for completion of the Water System for the entire Town of Southborough, and that the Board of Water Commissioners be authorized to enter into all necessary contracts for the expenditure thereof.

ARTICLE 47: To see if the Town will vote to raise

and appropriate or to transfer from available funds the sum of Thirty-four Thousand Seven Hundred Dollars (\$34,700.-00) for the engineering fees, and the improvement of Mooney Field by raising it 12"—18" above the water level, sloping it for drainage, installing catch basins, re-loaming and seeding the field, installing a driveway and parking for twenty (20) cars diagonally with a turnaround at the end of the skating rink, and including the layout of major league diamond and Little League diamonds for soft ball or Little League, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Three Thousand Five Hundred Dollars (\$3,500.00) be raised and appropriated for the purpose of engineering services necessary for the improvement of Mooney Field and that the Recreation Commission be authorized to enter into all necessary contracts therefor.

ARTICLE 48: To see if the Town will vote to amend the By-Laws of the Town of Southborough by adding the following new Section under Article XI, Permits and Licenses:

Section 4—Swimming Pools:

A. Permits: No swimming pool or appurtenance thereto shall be constructed, installed, enlarged or altered, until permit has been obtained from the Building Department.

B. All outside or open-air wading or swimming pools, in existence or to be constructed or installed, shall be enclosed and made safe by the erection of a fence, wall or other suitable barrier; said fence and/or other type of enclosure shall be a minimum of four (4) feet in height and otherwise meet with the approval of the Building Inspector.

Pools built totally above ground whose height would form a natural barrier shall have removable stairs and shall not be left unattended with these stairs in position.

C. Artificial and man-made ponds and portable wading pools less than twenty-four (24") inches deep and having a surface area of less than two hundred fifty (250) sq. feet are exempt from the terms and conditions of this By-Law.

D. The owner or owners of land on which a wading or swimming pool is now in existence shall erect an enclosure as aforesaid within ninety (90) days from the date on which this By-Law takes effect. The owner or owners of land on which a wading or swimming pool is constructed, installed or in existence, who fails to comply with the requirements of this By-Law shall be punished by a fine of Twenty (\$20.00) dollars and an additional fine of Five (\$5.00) dollars per week for each week the conditions of this Ordinance are not complied with.

E. The Board of Selectmen may on petitions, after public notice and hearing, grant exceptions to the provisions of this section in cases where the Board finds that said exceptions will not be injurious to the neighborhood or otherwise not detrimental to the public welfare,

or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town amend the By-Laws of the Town of Southborough, as amended, by adding the following new section under Article XI, Permits and Licenses:

Section 4—Swimming Pools:

A. Permits: No swimming pool or appurtenance thereto shall be constructed, installed, enlarged or altered, until a permit has been obtained from the Building Department.

B. All outside or open-air wading or swimming pools, in existence or to be constructed or installed, shall be enclosed and made safe by the erection of

a fence, wall or other suitable barrier; said fence and/or other type of enclosure shall be a minimum of four (4) feet in height and otherwise meet with the approval of the Building Inspector.

Pools built totally above ground whose height would form a natural barrier shall have removable stairs and shall not be left unattended with these stairs in position.

C. Artificial and man-made ponds and portable wading pools less than twenty-four (24) inches deep and having a surface area of less than two hundred fty (250) square feet are exempt from the terms and conditions o this by-law.

D. The owner or owners of land on which a wading or swimming pool is now in existence shall erect an enclosure as aforesaid within ninety (90) days from the date on which this by-law takes effect. The owner or owners of land on which a wading or swimming pool is constructed, installed or in existence, who fails to comply with the requirements of this By-Law shall be punished by a fine of Twenty Dollars (\$20.00) and an additional fine of Five Dollars (\$5.00) per week for each week the conditions of this By-Law are not complied with.

E. The Board of Selectmen may on petitions, after public notice and hearing, grant exceptions to the provisions of this section in cases where the Board finds that said exceptions will not be injurious to the neighborhood or otherwise not detrimental to the public welfare.

ARTICLE 49: To see if the Town will vote to amend the By-Laws of the Town of Southborough by adding the following new section:

a. No person who owns or keeps a dog within the Town of Southborough shall allow the dog to run free

within the hours of six o'clock a.m. to four o'clock p.m. when not restricted to the premise of said owner or keeper.

b. Excepted and excluded from the provisions of this by-law shall be such dogs when the same are under the immediate supervision and control of their trainers, owners or keepers or under such supervision and control and engaged in a sporting event, hunting, herding and not otherwise prohibited by law or order of the Selectmen pursuant to law.

3. Whoever violates this by-law shall be liable to a penalty not exceeding (\$10.00) Ten Dollars and in accordance with General Laws, Chapter 140, Section 173A and the amendments thereto, pertaining to the regulation of fines for the violation of the laws relating to licensing and restraining of dogs, or do or act anything in relation thereto.

Article 49 as shown above was defeated.

Article 49—Substitute Motion — as follows: I move that a committee of five (5) citizens of the Town of Southborough shall be appointed by the Moderator to study the existing dog control regulations presently applicable in the Town of Southborough and recommend any changes thereto at the next Annual Town Meeting.

VOTED UNANIMOUSLY: That a committee of five (5) citizens of the Town of Southborough shall be appointed by the Moderator to study the existing dog control regulations presently applicable in the Town of Southborough and recommend any changes thereto at the next Annual Town Meeting.

Meeting was adjourned at 10:58 p.m. by the Moderator until Wednesday, March 25, 1970 at 7:00 p.m. in the Mary E. Finn School, Southborough, Mass.

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

Adjourned Annual Town Meeting

March 25, 1970 Session

At the adjourned Annual Town Meeting duly called and held in the Mary E. Finn School, Southborough, Massachusetts, on March 25, 1970 at 7:00 p.m., the following Articles were voted upon in legal manner. There was a quorum present (168 voters).

Checkers: Mrs. Gladys R. Binder, Mrs. Rosalie I. Baker, Mrs. Avis H. Cummings, Miss Josephine O'Donnell.

Tellers: (Sworn in by the Town Clerk) Mr. John R. McCarthy, Mr. Delavan Mussey, Mr. Walter Davis and Mr. Kenneth F. Clarke, Jr.

The meeting was called to order at 7:13 P.M. by the Moderator Charles B. Swartwood, III.

The Moderator announced that the boundary of the hall for this meeting would be the entire auditorium with the exception of the small section in the rear which has been separated for the non-registered voters.

ARTICLE 50: To see if the Town will vote to amend its ~~Town~~ By-Laws as amended by adding the following new section to Article IX:

Section 5—No new building erected on any street or way, public or private, shall be given any occupancy permit until said building shall have been assigned a house or building number by the Board of Assessors and the owner or other occupant thereof has affixed the same to the building in a conspicuous manner.

VOTED UNANIMOUSLY: That Article IX of the Town By-Laws be amended by adding the following new section:

Section 6—No new building erected on any street or way, public or private, shall be given any occupancy permit until said building shall have been assigned a house or building number by the Board of Assessors and the owner or other occupant thereof has affixed the same to the building in a conspicuous manner.

ARTICLE 51: To see if the Town will vote to amend the Zoning By-Law of the Town of Southborough as effective on June 6, 1955, and as amended from time to time thereafter by striking the following Sections therefrom, Section IV Sub-section 1(j) Sub-section 3(e), Sub-section 5(c), Sub-section 6(c) and Sub-section 7(c) and inserting in place thereof the following as Section IV, Sub-section 9—SIGNS.

Section 1—Definitions:

Sign: "Sign" shall mean and include any permanent or temporary structure, device, letter, word, model, banner, pennant, insignia, trade flag, or representation used as, or which is in the nature of, an advertisement, announcement, or direction, or is designated to attract the eye by intermittent or repeated motion or illumination, which is on a public way or on private property within public view of a public way, public park or reservation, when used or located out-of-doors or on the exterior of any structure.

Sign, Area of:

(a) For a sign, either free-standing or attached, the area shall be considered to include all lettering, wording, and accompanying designs and symbols, together with the background, whether open or enclosed, on which they are displayed, but not including any supporting framework and bracing which are incidental to the display itself.

(b) For a sign painted upon or applied to a building, the area shall be considered to include all lettering, wording, and accompanying designs or

symbols together with any backing of a different color than the finish material of the building face.

(c) Where the sign consists of individual letters or symbols attached to or painted on a surface, building, wall or window, the area shall be considered to be that of the smallest rectangle or other convex shape which encompasses all of the letters and symbols.

(d) It is the intent of this by-law to permit lettering or display on both sides of a sign without diminishing the permissible area on either side.

Accessory Sign: "Accessory Sign" shall mean any sign related to a business or profession conducted, or to a commodity or a service sold or offered, upon the premises where such sign is located.

Non-Accessory Sign: Any sign not an accessory sign.

Person: "Person" shall mean any person, firm, partnership, association, corporation, company, institutional organization of any kind.

Public Way shall include a private way that is open to public use.

Section 2—Exceptions:

For purposes of this by-law the term "Sign" shall not include any sign erected pursuant to or in discharge of any governmental function or required by any law, ordinance or governmental regulation.

Section 3—General Regulations:

The following prohibitions shall apply to all signs in all use districts regardless of designation in the Town of Southborough.

(a) Any illuminated sign or lighting device shall employ only lights emitting a light of constant in-

tensity, and no sign shall be illuminated by or containing a flashing, intermittent, rotating or moving light or lights. In no event shall an illuminating sign or lighting device be so placed or directed so as to permit the beams and illumination therefrom to be directed or beamed upon a public street, highway, sidewalk or adjacent premises so as to cause glare or reflection that may constitute a traffic hazard or nuisance.

(b) No sign or part thereof shall contain or consist of banners, pennants, ribbons, streamers, spinners or other similar moving, fluttering or revolving devices. The said devices, as well as strings of lights, shall not be used for the purpose of advertising or attracting attention when not part of the sign.

Section 4—Permitted Signs in All Districts:

The following signs are permitted in any use district:

(a) A sign advertising the sale, lease or rental of the premises upon which the sign is located, which sign shall not exceed twelve square feet in area;

(b) A professional name plate not exceeding two square feet in area for each professional practicing within the premises upon which sign is located;

(c) A sign denoting the name or names and address of the occupants of the premises, which sign shall not exceed two square feet in area;

(d) A sign denoting the architect, engineer or contractor performing construction, repair or renovation presently in progress upon the premises where the sign is located, which sign shall not exceed twenty square feet in area;

(e) A sign or bulletin board customarily incident to places of worship, libraries, museums, social clubs or societies, which sign or bulletin board shall not exceed twelve square feet in area provided that such sign shall be located on the premises of such institutions; and

(f) A temporary sign, excluding any sign otherwise permitted, upon the premises where the sign is located, including political posters, banners, promotional devices or sign of a similar nature, for a period not exceeding sixty days, provided that such sign is not attached to a fence, tree, utility pole or the like and further provided that such sign shall not exceed twelve square feet in area.

Section 5—Permitted signs in Business, Industrial and Industrial Park Districts:

In addition to any sign permitted under any other section hereof, the following signs may be erected and maintained in a Business, Industrial or Industrial Park District:

(a) For each business entity on the premises within any such district and having frontage on Route 9, a sign not exceeding two hundred square feet in area nor twenty-five feet in height above ground level;

(b) For each business entity on all other premises in any such district, a sign not exceeding fifty square feet in area nor twenty-five feet in height above ground level, provided that a sign of no greater height and not exceeding two hundred square feet in area shall be allowed thereon when permitted by the Board of Appeals.

Section 6—Permitted Signs in Research Scientific and Professional District:

In addition to any sign permitted under any other section, for each business entity on premises within such district, a sign not exceeding fifty square feet in area not twenty-five feet in height above ground level.

Section 7

All signs, whether accessory or non-accessory, shall be prohibited in any use district, unless otherwise permitted under other section of this by-law.

Section 8—Non-Conforming Signs:

(a) Any sign legally erected prior to this amendment may continue to be maintained although said sign does not conform to the provisions of this amendment; provided, however, that no such sign shall be enlarged, redesigned or altered, except in accordance with the provisions of this amendment and provided further that any such sign which has been destroyed or damaged to such an extent that the cost of restoration would exceed thirty-five percent of the replacement value of the sign at the time of the destruction or damage, shall not be repaired or rebuilt or altered, except in accordance with the provisions of this amendment.

(b) The exemption herein granted shall terminate with respect to any sign which (1) shall have been abandoned:

(2) advertises or calls attention to any products, businesses or activities which are no longer carried on or sold for at least sixty (60) days; or
(3) shall not have been repaired or properly maintained within sixty (60) days after notice to that effect has been given by the Building Inspector, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the Town of South-boroug amend the Zoning By-Law of the Town of South-

borough as effective on June 6, 1955, and as amended from time to time thereafter by striking the following Sections therefrom, Section IV Sub-section 1(j), Sub-section 3(e), Sub-section 5(c), Sub-section 6(c) and Sub-section 7(c) and inserting in place thereof the following as Section IV, Sub-section 9 — SIGNS.

A. Definitions

Sign: "Sign" shall mean and include any permanent or temporary structure, device, letter, word, model, banner, pennant, insignia, trade flag, or representation used as, or which is in the nature of, an advertisement, announcement, or direction, or is designed to attract the eye by intermittent or repeated motion or illumination, which is on a public way or on private property within public view of a public way, public park or reservation, when used or located out-of-doors or on the exterior of any structure.

Sign, Area of:

(1) For a sign, either free-standing or attached, the area shall be considered to include all lettering, wording, and accompanying designs and symbols, together with the background, whether open or enclosed, on which they are displayed, but not including any supporting framework and bracing which are incidental to the display itself.

(2) For a sign painted upon or applied to a building, the area shall be considered to include all lettering, wording, and accompanying designs or symbols together with any backing of a different color than the finish material of the building face.

(3) Where the sign consists of individual letters or symbols attached to or painted on a surface, building, wall or window, the area shall be considered to be that of the smallest rectangle or other convex shape which encompasses all of the letters and symbols.

- (4) It is the intent of this By-Law to permit lettering or display on both sides of a sign without diminishing the permissible area on either side.

Accessory Sign:

"Accessory Sign" shall mean any sign related to a business or profession conducted, or to a commodity or a service sold or offered, upon the premises where such sign is located.

Non-Accessory Sign: Any sign not an accessory sign,

PERSON: "Person" shall mean any person, firm, partnership, association, corporation, company, or institutional organization of any kind.

Public Way for the purpose of this paragraph 9 shall include a private way that is open to public use.

B. Exceptions:

For purposes of this By-Law the term "Sign" shall not include any sign erected pursuant to or in discharge of any governmental function or required by any law, ordinance or governmental regulation.

C. General Regulations:

The following prohibitions shall apply to all signs in all use districts regardless of designation in the Town of Southborough.

- (1) Any illuminated sign or lighting device shall employ only lights emitting a light of constant intensity, and no sign shall be illuminated by or contain a flashing, intermittent, rotating or moving light or lights. In no event shall an illuminated sign or lighting device be so placed or directed so as to permit the beams and illumination therefrom to be directed or beamed upon a public way, highway, sidewalk or adjacent premises so as to

cause glare or reflection that may constitute a traffic hazard or nuisance.

(2) No sign or part thereof shall contain or consist of banners (except as permitted by D(6) of this paragraph (9)), pennants, ribbons, streamers, spinners or other similar moving, fluttering or revolving devices. The said devices, as well as strings of lights, shall not be used for the purposes of advertising or attracting attention when not part of the sign.

D. Permitted Signs in All Districts:

The following signs are permitted in any use district:

(1) A sign advertising the sale, lease or rental of the premises upon which the sign is located, which sign shall not exceed twelve square feet in area;

(2) A professional name plate not exceeding two square feet in area for each professional practicing within the premises upon which the sign is located;

(3) A sign denoting the name or names and address of the occupants of the premises, which sign shall not exceed two square feet in area;

(4) A sign denoting the architect, engineer or contractor performing construction, repair or renovation presently in progress upon the premises where the sign is located, which sign shall not exceed twenty square feet in area;

(5) A sign or bulletin board customarily incident to places of worship, libraries, museums, social clubs or societies, which sign or bulletin board shall not exceed twelve square feet in area provided that such sign shall be located on the premises of such institutions; and

(6) A temporary sign upon the premises where the sign is located, including a political poster, banner, promotional device or sign of a similar nature, for a period not exceeding sixty days, provided that such sign is not

attached to a fence, tree, utility pole or the like and further provided that such sign shall not exceed twelve square feet in area.

E. Permitted Signs in Business, Industrial and Industrial Park Districts:

In addition to any sign permitted under any other section of this By-Law, the following signs may be erected and maintained in a Business, Industrial or Industrial Park District:

(1) For each business entity on premises within any such district and having frontage on Route No. 9, a sign not exceeding one hundred square feet in area nor twenty-five feet in height above ground level provided that any such sign may contain an additional twenty square feet of area for each fifty feet that such sign shall be set back from Route No. 9, further provided that no such sign shall exceed two hundred square feet in area;

(2) For each business entity on all other premises in any such district, a sign not exceeding fifty square feet in area nor twenty-five feet in height above ground level, provided that a sign of no greater height and not exceeding two hundred square feet in area shall be allowed thereon when permitted by the Board of Appeals.

F. Permitted Signs in Research Scientific and Professional Districts:

In addition to any sign permitted under any other section of this By-Law, for each business entity on premises within a Research Scientific and Professional district, a sign not exceeding fifty square feet in area nor twenty-five feet in height above ground level.

G.

All signs, whether accessory or non-accessory, shall be prohibited in any use district, unless otherwise permitted under this By-Law.

H. Non-Conforming Signs:

(1) Any sign legally erected prior to this amendment may continue to be maintained although said sign does not conform to the provisions of this amendment; provided, however, that no such sign shall be enlarged, redesigned or altered, except in accordance with the provisions of this amendment and provided further that any such sign which has been destroyed or damaged to such an extent that the cost of restoration would exceed thirty-five percent of the replacement value of the sign at the time of the destruction or damage, shall not be repaired or rebuilt or altered, except in accordance with the provisions of this amendment.

(2) The exemption herein granted shall terminate with respect to any sign which (a) shall have been abandoned; (b) advertises or calls attention to any products, businesses or activities which are no longer carried on or sold for at least sixty (60) days; or (c) shall not have been repaired or properly maintained within sixty (60) days after notice to that effect has been given by the Building Inspector.

ARTICLE 52: To see if the Town will vote to raise and appropriate or to transfer from its available funds and appropriate a sum of money to be used for the purpose of renovating and replacing the wiring in the Public Library and that the Board of Library Trustees be authorized to enter into contracts for said work, or do or act anything in relation thereto.

VOTED: That the sum of Fifty-Six Hundred Dollars (\$5,600.00) be transferred from surplus funds and appropriated for the purpose of renovating and replacing the electrical wiring in the Public Library and that the Board of Library Trustees be authorized to enter into contracts for this work.

ARTICLE 53: To see if the Town will vote to raise

and appropriate or to transfer from its available funds and appropriate a sum of money as authorized by Chapter 40, Section 5-40C of the General Laws of the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private, agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction, or do or act anything in relation thereto.

VOTED: UNANIMOUSLY: That the sum of Fifteen Hundred Dollars (\$1,500.00) be transferred from Surplus Funds and appropriated as authorized by Chapter 40, Section 5 (40c) of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said department and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the Board of Health.

ARTICLE 54: To see if the Town will vote to raise and appropriate or transfer from its available funds and appropriate the sum of Nine Thousand Five Hundred Dollars (\$9,500.00) for the purpose of engaging consultants to study and survey the operations and personnel of the Police Department and that the Board of Selectmen be authorized to enter into all necessary contract therefor, or do or act anything in relation thereto.

Article 54 was defeated by a vote of: For: (63)
Against (116)

ARTICLE 55: To see if the Town will vote to accept

the provisions of Chapter 40, Section 22D of the General Laws of the Commonwealth of Massachusetts whereby the Selectmen may adopt regulations in the towing of vehicles which are illegally parked, or do or act anything in relation thereto.

VOTED: That the Town accept the provisions of Chapter 40, Section 22D of the General Laws of the Commonwealth of Massachusetts.

ARTICLE 56: To see if the Town will vote to accept the provisions of Chapter 90, Section 18A of the General Laws of the Commonwealth of Massachusetts whereby the Board of Selectmen may adopt regulations for the use of ways in the Town of Southborough by pedestrians, or do or act anything in relation thereto.

VOTED: That the Town accept the provisions of Chapter 90, Section 18A of the General Laws of the Commonwealth of Massachusetts.

ARTICLE 57: To see if the Town will vote to accept the provisions of Chapter 90, Section 20C of the General Laws of the Commonwealth of Massachusetts whereby the Selectmen may adopt rules and regulations thereunder regulating the parking of motor vehicles in the Town of Southborough.

VOTED: That the Town vote to accept the provisions of Chapter 90, Section 20C of the General Laws of the Commonwealth of Massachusetts.

ARTICLE 58: To see if the Town will vote to accept and establish as a Town Way under the provisions of Chapter 82 of the General Laws a privately owned street, known as Pinecone Lane, as laid out by the Selectmen, and according to the boundaries and measurements as shown on a plan entitled, "Plan of Acceptance of Pinecone Lane and Maplecrest Drive, Southborough, Mass., Scale 1"=40', January 12, 1970, Ewald and Maschi, Inc., Engineering Consultants, 908

Concord Street, Framingham, Mass.," which plan and layout are on file in the office of the Town Clerk, or do or act anything in relation thereto.

VOTED: That Article 58 be withdrawn from consideration at this Town Meeting.

ARTICLE 59: To see if the Town will vote to accept and establish as a Town Way under the provisions of Chapter 82 of the General Laws a privately owned street, known as Maplecrest Drive, as laid out by the Selectmen, and according to the boundaries and measurements as shown on a plan entitled, "Plan of Acceptance of Pinecone Lane and Maplecrest Drive, Southborough, Mass., Scale 1"=40', January 12, 1970, Ewald and Maschi, Inc., Engineering Consultants, 908 Concord Street, Framingham, Mass.," which plan and layout are on file in the office of the Town Clerk, or do or act anything in relation thereto.

VOTED: That Article 59 be withdrawn from consideration at this Town Meeting.

ARTICLE 60: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to be deposited in the Stabilization Fund to be held and administered in accordance with the provisions of the General Laws Chapter 40, Section 58, or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of \$25,000.00 be transferred from Surplus Funds and appropriated to be deposited in the Stabilization Fund as provided by Chapter 40, Section 58 of the General Laws.

ARTICLE 61: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to be used for the purpose of reimbursing the Clerk of the Zoning Board of Appeals and the Clerk of the Planning Board for services rendered to said Boards in 1969 or do or act anything in relation thereto.

VOTED UNANIMOUSLY: That the sum of Six Hundred Dollars (\$600.00) be raised and appropriated for the purpose of reimbursing the Clerk of the Zoning Board of Appeals and the Clerk of the Planning Board for services rendered to said Boards in 1969.

ARTICLE 62: To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to be used for the purpose of a Charter Commission and providing said Commission with clerical assistance, consultants and other necessary office supplies and assistance in performing duties required of it by law.

VOTED: That the sum of Four Thousand Five Hundred Dollars (\$4,500.00) be transferred from Surplus Funds and appropriated for the purpose of a Charter Commission and providing said Commission with clerical assistance, consultants and other necessary office supplies and assistance in performing the duties required of it by law.

ARTICLE 9: (This Article was voted to be passed over at the March 11, 1970 Meeting.) (Motion made at the March 25, 1970 Meeting and voted on.)

ARTICLE 9: To see if Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and assessed as taxes in 1970 or pass any vote relative thereto.

VOTED: That no money be taken from Surplus Funds to reduce taxes.

ARTICLE 40: (This Article was voted to be passed over at the March 23, 1970 Meeting) Motion made at the March 25, 1970 Meeting and voted on.)

ARTICLE 40: To see if the Town will vote, for the purpose of widening, relocating, altering or otherwise improving Jericho Hill Road from the intersection of Jericho Hill Road, Fisher Road in a northerly direction about 800

feet, to acquire by gift or by purchase or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws, or otherwise, the following described parcels of land or of any easement, rights or other interest therein.

PARCEL 1: Land owned by John J. Roche, a/k/a John J. Roach, containing 5,750 square feet and bounded as follows: beginning at a point on the westerly side of Jericho Hill Road at a wall and at land of O'Connell; thence westerly by said wall 8 feet, more or less, to a point; thence northerly by land of Roche 540 feet, more or less, to a point; thence easterly by Jericho Hill Road, 12 feet, more or less, to a point, this line being the end of the 1934 Layout of Jericho Hill Road; thence southerly by the westerly side of Jericho Hill Road 540 feet, more or less, to the point of beginning.

PARCEL 2: Land owned by Margaret M. and Mary O'Connell, Trustees, containing 3,450 square feet, more or less, and bounded as follows: Beginning at a point on the westerly side of Jericho Hill Road at a wall and at land of Roche; thence westerly by said wall 8 feet, more or less, to a point; thence southwesterly by other land of O'Connell 190 feet, more or less, to a point; thence southeasterly by Northborough Road 20 feet, more or less, to a point, this line being the end of the 1966-1967 Layout of Northborough Road; thence Northeasterly by the westerly line of Jericho Hill Road, 190 feet, more or less, to the point of beginning;

And to appropriate a sum of money therefor, and to determine how such appropriation shall be raised, whether by borrowing, taxation or by transfer from available funds or by gift or otherwise, or do or act anything in relation thereto.

VOTED: That for the purpose of attempting to obtain releases from the owners of the following described parcels of land, which land is to be acquired for the purpose of widening, altering, relocating, or otherwise improving Jericho Hill Road, that the Selectmen be authorized and in-

structed to negotiate for a release of the following described parcels from the owner(s) thereof:

PARCEL 1—(as described in the Article)

Owned by John J. Roche, a/k/a John J. Roach, and the sum of Two Thousand Dollars (\$2,000.00) be transferred from Surplus Funds and appropriated for the purpose.

PARCEL 2—(as described in the Article)

Owned by Margaret M. and Mary O'Connell, Trustees, and the sum of One Thousand Dollars (\$1,000.00) be transferred from Surplus Funds and appropriated for that purpose.

The Meeting was dissolved at 9:15 p.m. on March 25, 1970.

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

ANNUAL TOWN ELECTION

MARCH 16, 1970

MODERATOR—1 year

Charles B. Swartwood III	1362
Thomas P. Wolfe	14
Blanks	200
Total	1576

TOWN TREASURER—1 year

Walter F. White	1309
Blanks	267
Total	1576

SELECTMEN—3 years

Thomas W. McAuliffe	750
Robert W. Mitchell	172
Arthur J. StMaurice	637
Blanks	17
Total	1576

ASSESSOR—3 years

Charles W. Johnson	721
Joseph K. Murphy	541
Willard S. Putnam	227
Blanks	87
Total	1576

SCHOOL COMMITTEE—3 years

(Vote for two)	
Herbert L. Cobb	1102
George N. Thibeault	1076
John McCarthy	9
Paul Preuss	2
Charles L. Clark	1
Blanks	962
Total	3152

SCHOOL COMMITTEE—2 years

Robert W. Williams	1292
Alice N. Budrett	1
Blanks	283
Total	1576

BOARD OF HEALTH—3 years

Philip G. Mauch	1300
Angelo Delarda	1
Blanks	275
Total	1576

WATER COMMISSIONER—
3 years

Arthur L. Hosmer	798
Edward Newton	709
Blanks	69
Total	1576

WATER COMMISSIONER—
2 years

Leo J. Pessini, Jr.	1228
Blanks	348
Total	1576

TRUSTEE OF LIBRARY—3
years (Vote for two)

Beulah T. Callaghan	1276
Harrison L. Reinke	1243
Eltie Kiser	1
Blanks	632
Total	3152

PLANNING BOARD—5 years

Edward J. Hasbrouck	725
Thomas P. Wolfe	781
Blanks	70
Total	1576

Blanks	150
Total	1576

REFERENDUM QUESTION
NO. 2:

"Shall a commission be elected to frame a charter for the Town of Southborough?"

Yes	984
No	421
Blanks	171
Total	1576

PLANNING BOARD—2 years

Paul R. O'Connell	1228
Blanks	348
Total	1576

CEMETERY COMMISSIONER—
3 years

Lawrence R. Hamelin	855
Allison R. Booth	251
Leo J. Pessini, Jr.	357
A. Brooks Harlow, Jr.	2
Blanks	111
Total	1576

CHARTER COMMISSION—1
year (Vote for nine)

Eugene H. Ames, Jr.	603
Frederick H. Bond, Jr.	686
Ernest J. Capone	524
Joseph H. Credit	630
Walter Eremich	625
William E. Franze	402
John D. Gignac	578
Richard W. Knorr	677
Patricia A. McBride	596
Edwin D. McMeen	533
Robert T. Sanford	473
Diane A. Satterfield	570
David Prescott Sleeper	655
Eleanor W. Watkins	1
Arthur J. StMaurice	1
Blanks	6632
Total	14184

REFERENDUM QUESTION
NO. 1:

"Shall the Town, in addition to the payment of fifty per cent of a premium for contributory group life and health insurance for employees in the service of the town and dependents, pay a subsidiary or additional rate "

Yes	457
No	969

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

State Primary

September 15, 1970

DEMOCRATIC PARTY

SENATOR IN CONGRESS		TREASURER (1)	
Edward M. Kennedy	210	Robert Q. Crane	232
Blanks	86	Blanks	64
Total	296	Total	296
GOVERNOR		AUDITOR (1)	
Maurice A. Donahue	96	Thaddeus Buczko	238
Francis X. Bellotti	64	Blanks	58
Kenneth P. O'Donnell	24	Total	296
Kevin H. White	111		
Blanks	1		
Total	296	CONGRESSMAN	
		(4th District) (1)	
LIEUTENANT GOVERNOR (1)		Harold D. Donahue	226
Michael S. Dukakis	152	Stephanie A. Riopel	43
Rocco J. Antonelli	27	Blanks	27
John J. Craven, Jr.	18	Total	296
Kathleen T. Ryan Dacey	24		
James S. McCormack	57	COUNCILLOR	
Blanks	18	(3rd District) (1)	
Total	296	George F. Cronin, Jr.	100
		William P. Kilroy	8
ATTORNEY GENERAL (1)		Walter J. Sullivan	140
Robert H. Quinn	239	Kenneth C. West	12
Blanks	57	Blanks	36
Total	296	Total	296
		SENATOR	
SECRETARY (1)		(Middlesex Worcester) (1)	
John F.X. Davoren	227	Edward L. Burke	236
Blanks	69	Blanks	60
Total	296	Total	296

REPRESENTATIVES IN
GENERAL COURT
(23rd Worcester District) (1)

Blanks 296

Total 296

DISTRICT ATTORNEY
(23rd Worcester District) (1)

William T. Buckley 237

Blanks 59

Total 296

CLERK OF COURTS
(Worcester County) (1)

James J. Joyce 187

John M. Shea 78

Blanks 31

Total 296

REGISTER OF DEEDS
(Worcester District) (1)

Robert R. Gallagher 219

Blanks 77

Total 296

COUNTY COMMISSIONER
(Worcester County) (1)

William H. Cassidy 97

Everett S. Baroni 35

John A. DiPilato 6

William F. Lynch 27

Philip J. Philbin 100

Blanks 31

Total 296

COUNTY COMMISSIONER
(Worcester County—to Fill
Vacancy) (1)

Walter F. Kelly 158

John Fitzpatrick 67

Leo J. Turo 34

Blanks 34

Total 296

A true copy:
Attest:

PAUL J. BERRY, Town Clerk

State Primary

September 15, 1970

REPUBLICAN PARTY

SENATOR IN CONGRESS (1)

Josiah A. Spaulding	149
John J. McCarthy	221
Blanks	10
Total	380

GOVERNOR (1)

Francis W. Sargent	337
Blanks	43
Total	380

LIEUTENANT GOVERNOR (1)

Donald R. Dwight	327
Blanks	53
Total	380

ATTORNEY GENERAL (1)

Donald L. Conn	317
Blanks	63
Total	380

SECRETARY (1)

Mary B. Newman	321
Blanks	59
Total	380

TREASURER (1)

Frederick D. Hannon	317
Blanks	63
Total	380

AUDITOR (1)

Frank P. Bucci	315
Blanks	65
Total	380

CONGRESSMAN
(4th District) (1)

William J. Burns	80
Howard A. Miller, Jr.	286
Blanks	14
Total	380

COUNCILLOR
(3rd District) (1)

Blanks	380
Total	380

SENATOR

(Middlesex Worcester) (1)

William I. Randall	335
Blanks	45
Total	380

REPRESENTATIVE IN

GENERAL COURT

(23rd Worcester District) (1)

Robert C. Reynolds	328
Blanks	52
Total	380

DISTRICT ATTORNEY

(23rd Worcester District) (1)

Blanks	380
Total	380

CLERK OF COURTS (Worcester
County) (1)

Blanks	380
Total	380

COUNTY COMMISSIONER
(Worcester County) (1)

Paul C. Nordberg	278
Blanks	102
Total	380

REGISTER OF DEEDS (Worcester
District) (1)

Blanks	380
Total	380

COUNTY COMMISSIONER
(Worcester County-to Fill
Vacany) (1)

Donald R. Banks	1
Blanks	379
Total	380

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

State Election

November 3, 1970

SENATOR IN CONGRESS

Edward M. Kennedy	1,015
Josiah A. Spaulding	1,033
Lawrence Gilfedder	6
Mark R. Shaw	3
Blanks	54

Total 2,111

Albert A. Bates	2
Francis A. Votano	2
Blanks	73
Total	2,111

ATTORNEY GENERAL

Donald L. Conn	1,017
Robert H. Quinn	1,037
Willy N. Hogseth	8
Blanks	49

Total 2,111

GOVERNOR

Francis W. Sargent	1,355
Kevin H. White	679
Henning Blomen	2
John C. Hedges	4
Blanks	71

Total 2,111

SECRETARY

John F. X. Davoren	878
Mary B. Newman	1,168
Murvin A. Becker	3
Edgar E. Gaudet	6
Blanks	56

Total 2,111

LIEUTENANT GOVERNOR

Donald R. Dwight	1,355
Michael S. Dukakis	679

TREASURER

Robert Q. Crane	1,108
Frederick D. Hannon	885
John B. Lauder	7
Roy K. Nelson	10
Blanks	101

Total 2,111

AUDITOR

Thaddeus Buczko	1,140
Frank P. Bucci	856
Raymond J. Gray	5
Roger I. Williams	18
Blanks	92

Total 2,111

CONGRESSMAN (4th District)

Harold D. Donahue	925
Howard A. Miller, Jr.	1,139
Blanks	47

Total 2,111

COUNCILLOR (3rd District)

George F. Cronin, Jr.	1,394
Blanks	717

Total 2,111

SENATOR (Middlesex-Worcester)

William I. Randall	1,155
Edward L. Burke	908
Blanks	53

Total 2,111

REPRESENTATIVE IN GENERAL COURT (23rd Worcester District)

REFERENDUM QUESTION NO. 1—Authorizes the Legislature to classify real property according to uses, and authorizes the assess-

Robert C. Reynolds	1,641
Donald R. Banks	1
Blanks	469

Total 2,111

DISTRICT ATTORNEY (23rd Worcester District)

William T. Buckley	1,484
Blanks	627

Total 2,111

CLERK OF COURTS (Worcester County)

James J. Joyce	1,422
Blanks	689

Total 2,111

REGISTER OF DEEDS (Worcester District)

Robert R. Gallagher	1,394
Blanks	717

Total 2,111

COUNTY COMMISSIONER (Worcester County)

Paul C. Nordberg	1,034
Philip J. Philbin	904
Blanks	173

Total 2,111

COUNTY COMMISSIONER (Worcester County - to Fill Vacancy)

Walter F. Kelly	1,328
Blanks	783

Total 2,111

ment, rating and taxation of real property at different rates in the different classes so established.

Yes	624
No	1,238
Blanks	249
Total	2,111

REFERENDUM QUESTION NO. 2—Abolishes the requirement that in order to vote in a state election a person must have resided within the Commonwealth one year.

Yes	1,489
No	404
Blanks	218
Total	2,111

REFERENDUM QUESTION NO. 3—Reduces the minimum age for voting in a state election from twenty-one to nineteen.

Yes	1,152
No	744
Blanks	215
Total	2,111

REFERENDUM NO. 4—Amends the existing constitutional provisions which direct the division of the Commonwealth into 240 representative districts and 40 senatorial districts. It provides for a census of the inhabitants of each city and town in the Commonwealth in the year 1971 and in every tenth year thereafter.

Yes	919
No	722
Blanks	470
Total	2,111

REFERENDUM NO. 5—Future course of action by the United States in Vietnam.

A. Win a military victory.	265
B. Withdraw our armed forces in accordance with a planned schedule.	1,071
C. Withdraw all our armed forces immediately	537
Blanks	238
Total	2,111

REFERENDUM NO. 6

A. "Shall licenses be granted in this city (or town) for the sale therein of all alcoholic beverages (whiskey, rum, gin, malt beverages, wines and all other alcoholic beverages)?"

Yes	1,479
No	427
Blanks	205
Total	<hr/> 2,111

B. "Shall licenses be granted in this city (or town) for the sale therein of wines and malt beverages (wines and beer, ale and all other malt beverages)?"

Yes	1,426
No	344
Blanks	341
Total	<hr/> 2,111

C. "Shall licenses be granted in this city (or town) for the sale therein of all alcoholic beverages in packages, so called, not to be drunk on the premises?"

Yes	1,478
No	295
Blanks	338
Total	<hr/> 2,111

D. "Shall licenses be granted in this city (or town) for the sale of all alcoholic beverages by hotels having a dining room capacity of not less than ninety-nine persons and lodging capacity of not less than fifty rooms?"

Yes	1,462
No	292
Blanks	357
Total	<hr/> 2,111

REFERENDUM NO. 7

A. Shall the pari-mutual system of betting on licensed horse races be permitted in this county?

Yes	1,134
No	750
Blanks	227
Total	<hr/> 2,111

B. Shall the pari-mutual system of betting on licensed dog races be permitted in this county?

Yes	1,015
No	784
Blanks	312
Total	<hr/> 2,111

A true copy:

Attest:

PAUL J. BERRY, Town Clerk

1970 — JURY LIST

Name	Address	Occupation	Employer	Age
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MALE

ALDEN, Gardner E., 10 Central Street, Southborough (Fayville), Chemical Engineer, Associate Director of Research, Self-employed, 48.

ALLEN, Robert K., 30 Walnut Drive, Fayville, Television Technician; Repairs T.V., etc., Bob's Television Service, 30 Walnut Drive, Fayville, Self-employed, 37.

ANSELL, Clifford E., 2 Fay Court, Southborough, Tool Maker, Geo. H. Bullard Co., Inc., Hopkinton Rd., Westboro, Mass., 48.

BALDELLI, Sr., Victor A., 7 Pleasant Street, Fayville, Carpenter, Central Home Improvement, Marlboro, Mass., 53.

BEARDSLEE, Edward L., 3 Carolyn Terrace, Southboro, Industrial Pump Sales, District Manager, New England, Blackmer Pump Company, 1809 Century S. W., Grand Rapids, Michigan, 40.

BEZOKAS, Brone H., 75 Turnpike Road, Fayville, Assembler, General Motors, Weston Avenue, Framingham, Mass., 54.

BOND, Jr., Frederick H., 6 Flagg Road, Southborough, Vice-President and Controller—Specialty, Paper, Printing & Forms, Group of Litton Industries, Fitchburg Paper Company, 601 River Street, Fitchburg, Mass., 33.

CHALMERS, Francis D., 70 Oak Hill Road, Fayville, Section Manager, Development Fabrication Lab., Raytheon Company, 38.

CHAREST, Maurice C., 3 Gilmore Road, Southborough, Machinist—Automatic Screw Machine Operator, Fenwal Inc., Ashland, Mass., 43.

CHIAVARAS, Jr., -Peter S., 8 Walker Street, Southborough, Maintenance Engineer, Marriott Corp., Newton, Mass., 28.

COCKER, Donald J., 10 Brook Lane, Fayville, Commercial Artist, Worcester Engraving Co., 44 Portland St., Worcester, Mass., 47.

COLDWELL, Kenneth L., 8 Prentiss Street, Southborough, Foreman, Middlesex Research Mfg. Co., Inc., Apsley St., Hudson, Mass., 56.

COX, Jr., James H., 28 Highland Street, Southborough, General Supervisor, General Mtrs., 6 Western Avenue, Framingham, Mass., 45.

- CUNNINGHAM, Jr., John H., 59 Oak Hill Road, Fayville, Assistant to the President, New England Aquarium, Central Wharf, Boston, Mass., 55.
- DANDO, Thomas J., 157 Parkerville Road, Southborough, Vice President and General Manager, Defiance Circuit Corp., 12 Shepard Street, Lawrence, Mass., 36.
- DAVIS, Jr., William N., 15 Clifford Street, Southborough, Insurance Claim Adjuster, Central Mutual Insurance Co., 89 Broad Street, Boston, Mass., 52.
- DE NAPOLI, Joseph A., 19 Blackthorn Drive, Southborough, Electrical Engineer, Reliance Electric Co., 161 Highland Avenue, Needham Hts., Mass., 46.
- DEWEY, John J., 57 Southville Road, Southborough, Machinist, Charles Supper Co., Tech Circle, Natick, Mass., 47.
- DICKENS, Samson S., 8 Gilmore Road, Southborough, Section Manager—Digital Systems Project Section, Raytheon Company, Post Road West, Wayland, Mass., 31.
- DOGIL, Stanley F., 12 Atwood Road, Southborough, Salesman, Sears, Roebuck & Co., Route 9, Speen St., Natick, Mass., 29.
- DOTY, Nelson V., 7 School Street, Southborough, Quality Control Technician, Fenwal Inc., 400 Main Street, Ashland, Mass., 46.
- DUPONT, William A., 19 Oregon Road, Southborough, Quality Control Manager, Self-employed, 47.
- EGAN, David E., 5 Cottage Street, Southborough, Foreman, Offset Pressman (Printer), Lyons Press, 9 Monument Avenue, Marlboro, Mass., 27.
- ERICKSON, Herbert L., 54 Pine Hill Road, Framingham, Exec. V. P., Emile Bernat & Co., Uxbridge, Mass., 64.
- FANTONY, Joseph A., 11 Willow Street, Fayville, Installer-Repairman, New England Tel. Co., Marlboro, Mass., 48.
- FERRI, Richard P., 18 Atwood Road, Southborough, Supervisor, Process Engineering, Norton Company, Worcester, Mass., 36.
- FARRICY, John F., 212 Southville Road, Southborough, Licensed Engineer, Power Plant, Metropolitan State Hospital, Trapello Road, Waltham, Mass., 59.
- FLOT, Roland P., 7 Leonard Drive, Southborough, Electro-Mechanical Checker, Raytheon Company, Post Road, Wayland, Mass., 45.

- GARZONE, Stephen A., 12 Maplecrest Drive, Southborough, Production Foreman, Norton Company, Worcester, Mass., 28.
- GIGNAC, John D., 44 Latisquama Road, Southborough, Development Engineer, Polaroid Corporation, Cambridge, Mass., 36.
- GILSON, W. Burton, 77 Flagg Road, Southborough, Operation Assistant in Field Engineering, IBM, 43 Harvard Street, Worcester, Mass., 64.
- HEELEY, George, 136 Marlboro Road, Southborough, Commercial-Industrial Salesman Representative, Worcester Gas Light Co., 162 Main Street, Marlboro, Mass., 60.
- HORSLEY, Edward J., 212 Boston Road, Southborough, Narrow Fabric Textile, Plant Sup't. of Processing Plant, Thomas Taylor & Sons, Inc., 50 Houghton Street, Hudson, Mass., 34.
- HUNLEY, Carl E., 47 Southville Road, Southborough, Service Technician (Computers), Friden Inc., 227 Huntington Avenue, Boston, Mass., 38.
- MASSE, Jr., Joseph H., 22 Gilmore Road, Southborough, Service Manager, Service and repair of photocopy equipment, Paul B. Williams, Inc., 3 Walnut Park, Wellesley Hills, Mass., 31.
- PARADISE, Warren J., 66 Oak Hill Road, Southborough, Manager, Electronics Engineering Dept., Jarrell-Ash Co., 590 Lincoln Street, Waltham, Mass., 40.
- SLEEPER, David P., 2 Granuall Road, Southborough, Sales Engineer, Industrial Controls, General Time Corp., Rt. 8, Torrington, Conn., 30.

FEMALE

Name	Address	Occupation	Employer	Age	Husband's Husband's	
					Occupation	Name
AUDET, Barbara A.,	5 Pinecone Lane,	Southborough,	Housewife,	33,		
	Mechanical Engineer,	Norman F.				
BOUTILIER, Eugenie M. F.,	198 Southville Road,	Southborough,	Payroll/Pension Clerk,	General Electric Co.,	Ashland, Mass.,	52.
CAMPBELL, Janet H.,	10 Pearl Street,	Southborough,	Housewife,	35,		
	Self-employed,	Campbell Rubbish Removal,	Ronald H.			
CANNON, Patrece B.,	39 Valley Road,	Southborough,	Assistant Housekeeper,	Self-employed,	10 Temple Avenue,	Ocean Park, Maine,
	(summers),	62, Fireman,	Town of Southboro,	Arthur L.		

- CARPENTER, Miriam H., 14 Granuaile Street, Southborough, Housewife-Part-time waitress, Southboro News Shop, Southboro, 42, Vice President, Babson College, Walter H.
- CELLA, Dorothy K., 29 Highland Street, Southborough, Housewife, 26, Patrolman, Town of Holliston Police Dept., David J.
- CHENARD, Phyllis M., 16 East Main Street, Southborough, Jr. Clerk and Typist, Mass. Correctional Inst., Framingham, 48, Machinist, Roland A.
- COE, Emma L., 45 Marlboro Road, Southborough, Housewife, 65, Dir. of Athletics, St. Mark's School, Southborough, David E.
- COLGATE, Jennie L., 128 Woodland Road, Southborough, Housewife, 46, Parker Grant, Johnson Street, Ashland, Mass., George E.
- DAISLEY, Geraldine R., 33 Highland Street, Southborough, Homemaker, 26, Service Mgr., State Lumber & Oil Co., Ronald W.
- DALZELL, Margaret K., 7 Latisquama Road, Southborough, Housewife, 44, Automobile Dealer, Rt. 9, Fayville, Hugh M.
- DEPATIE, Kathleen M., 35 East Main Street, Southborough, Medical X-Ray Secretary, Keleket/CGR X-Ray, 29.
- DESCHAMPS, Alice C., 272 Cordaville Road, Southborough, Housewife, 47, Retired from Sears, Roebuck and Co., Natick, Paul F.
- DILLMAN, Marilyn G., 20 Red Gate Lane, Southborough, At home, 36, Management Consultant, Donald.
- GALLIGAN, Josephine G., 66 Main Street, Southborough, Housewife, 42, High School Teacher of Foreign Languages, Algonquin Regional, Gerard A.
- HUNT, Bessie A., 18 Mt. Vickory Road, Southborough, Shirt Presser, Maurad Decferian Economy Cleaners, Milford, Mass., 62, Self-employed, Potato Chip Co., Price E.
- MILNE, Lillian M., 23 Walnut Drive., Fayville, None, 57, Maintenance Supervisor, Catholic Guild For All the Blind, Newton, Mass., John M.
- STEVENS, Jane B., 84 Oak Hill Road, Fayville, Homemaker, 29, Meatcutter, Clarence.

REPORT of the BOARD of ASSESSORS

Of major importance to the taxpayer is the proposed article appearing in the warrant to be voted at our annual town meeting March 1971. This program is for updating property valuations throughout the town. Due to the rapidly increasing values of real estate over the past few years, our levels of assessment declined and equalization began to deteriorate. This timely program will revitalize our tax base in a period of mounting expenditures.

The chart is an excellent illustration of the cost of government locally. Changes in total valuation, total tax rates, general tax and school rates are shown at the bottom. Additional information on state and county assessment are also shown. Our total estimated receipts and available funds offset a considerable amount of the gross amount to be raised. The remainder of the gross amount to be raised is provided by our local property tax. It is obvious that some measures must be taken to reverse the trends indicated by this chart.

A compilation of all tax exempt property is presented for your perusal. Not included is additional land and buildings to be subtracted from the taxable column next year. This has become a very serious problem not only locally but throughout the Commonwealth.

We hope some solutions can be attained by mutual agreement to lessen local communities tax predicaments.

The MDC has reviewed their valuations and increased their payment to the Town in lieu of taxes.

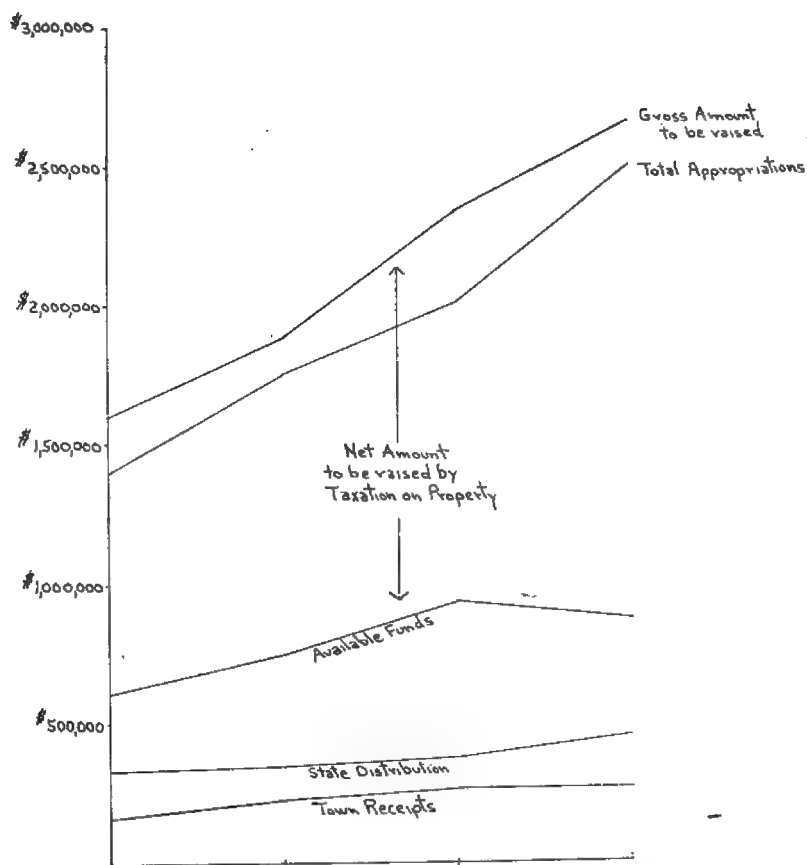
Hygrade and the U.S. Post Office are the two major cases pending in the Appellate Tax Board. We hope these can be resolved soon as they have been outstanding for several years.

In October 1970 we received a copy of the Tentative Proposals for a Master Plan for the Commonwealth. Having

reviewed this document we conclude it has some merit but will be extremely difficult to implement as structured. Property taxes will be reduced from 54% of its present burden to 42%, the difference will be absorbed by another group of taxpayers, namely the personal income and sales taxpayers.

Respectfully submitted,

ARTHUR K. HOLMES, Chmn.
CHARLES W. JOHNSON, Clerk
RALPH H. CLARK



	1967	1968	1969	1970
Total Val.	\$29,878,800.00	\$32,606,400.00	\$37,302,210.00	\$41,627,070.00
Gen. Tax Rate	12.88	13.06	14.37	17.06
School Tax Rate	20.12	21.94	23.63	25.94
Total Tax Rate	33.00	35.00	38.00	43.00
School Rate %	61%	63%	62%	60%
State Assess.	5,851.00	4,927.00	15,427.00*	8,059.00
County Assess.	38,238.00	37,127.00	49,998.00	55,692.00

*Audit

EXEMPT PROPERTY

	Real Estate	Personal Property
Churches	\$701,550	\$51,200
Cemetery	8,000	
Southboro Village Society	35,550	2,500
Auto Museum	18,000	30,000
Mass. Turnpike Authority	128,400	10,000
Commonwealth of Mass.	6,750	
Fay School	965,900	127,750
Fay Residences	247,200	
St Marks School	2,535,100	150,000
St Marks Library	1,081,000	
St Marks Residences	1,068,950	
Harvard	1,289,000	2,500,000
Town Property	3,461,000	
Total assessed value	\$11,546,400	\$2,871,450

Assessor's Computation of 1970 Tax Rate**Appropriations voted:**

To be raised by taxation	\$2,358,148.51
To be taken from available funds	147,495.62
Offsets: School Lunch Program	7,157.66
Libraries	999.00
Charter Commission	500.00

County Assessments:

County Tax	49,833.86
County Hospital	5,858.99

State Assessments:

State Recreation Areas	7,191.92
Audit	18.14
Metropolitan Area Planning Council	236.48

TOWN OF SOUTHBOROUGH**99**

Motor Vehicle Excise Tax Bills	613.05
Overlay 1970	98,998.95

Gross Amount to be raised	\$2,677,052.18
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Estimated Receipts:

Local Aid and Agency Funds	\$469,842.55
Motor Vehicle Excise	150,000.00
Licenses	12,000.00
Fines	1,500.00
General Government	700.00
Protection of Persons and Property	500.00
Highways	1,200.00
Libraries, fines	100.00
Water Department	85,000.00
Cemeteries	2,000.00
Interest	2,500.00
Farm Animal Excise	250.00
St. Mark's and Fay Schools	10,000.00
M.D.C.	4,000.00
	739,592.55

Amounts voted from available funds:

Overlay surplus	9-29-69	8,607.50
E & D Fund	9-29-69	6,150.00
Chap. 44 Sec. 31	12-31-69	
	Dir. of Accts.	3,521.31
E & D Fund	3-11-70	46,966.81
E & D Fund	3-18-70	23,950.00
E & D Fund	3-23-70	18,700.00
E & D Fund	3-25-70	39,600.00
		<hr/>
		147,495.62

Total estimated receipts and available funds	\$887,088.17
--	--------------

Net amount to be raised by taxation on property	1,789,964.01
---	--------------

Valuation of Real and Personal Property:

\$41,627,070.00 at \$43.00 per thousand	1,789,964.01
Water liens added to taxes	\$3,081.92
1969 Excise committed in 1970	24,983.93
Motor Vehicle Excise Tax	208,592.18

Real Estate Valuation:

January 1, 1970	\$39,174,170.00
January 1, 1969	35,667,930.00
	<hr/>
Gain	\$3,506,240.00

Personal Property Valuation:

January 1, 1970	\$2,452,900.00
January 1, 1969	1,634,280.00
	<hr/>
Gain	\$818,620.00

Exemptions and Abatements**Motor Vehicle Excise Tax:**

1965 Levy	\$249.65
1968 Levy	812.65
1969 Levy	6,995.30
1970 Levy	16,182.25

Personal Property Tax:

1969 Levy	\$2,356.00
1970 Levy	609.00

Real Estate Tax:

1969 Levy	966.00
1970 Levy	40,841.65

REPORT of the WATER DEPARTMENT

December 14, 1970

To the Honorable Board of Selectmen
Southboro, Massachusetts

Herewith is submitted our Annual Report for the year ending December 31, 1970.

During the year the Board of Water Commissioners held 48 regular meetings and 9 special meetings.

At the Annual Town Election held on March 16, 1970, Mr. Leo J. Pessini, Jr., was elected to the Board of Water Commissioners for a term of two years, to fill the vacancy caused by the resignation of Mr. John C. Misener. Mr. Arthur L. Hosmer was re-elected to the Board of Water Commissioners for a term of three years.

At a regular meeting of the Board of Water Commissioners held on April 24, 1970, Mr. Arthur L. Hosmer was appointed Chairman of the Board for the year 1970. At the same meeting Mr. William G. Binder was re-appointed Superintendent and Mrs. Julia C. Murphy as Clerk, for the year 1970.

Due to the cutback in development this year, the extension of water mains was not as extensive as in the past several years. Although this allowed the department to accelerate its maintenance programs and to accomplish many of the repairs and overhaul hydrants and valves that were in need of attention. So far fifty hydrants have been overhauled and nineteen extended.

The water main on Latisquama Road was extended to White Bagley Road, down White Bagley Road to and including Partridge Hill development, a total of 3592 feet in distance.

The survey for the complete planning of the water de-

partment was awarded to the firm of Whitman & Howard. The work on this project has moved along well and should be ready for the use of the Commissioners soon.

This year with the painting of the Clearhill Tank to be done, the department cleared this lot of brush and graded it off and a fence is being built to hopefully protect the tank against vandalism. The contract for the painting of the tank was awarded to Roger H. Payeur Co. The tank was sandblasted and three coats of vynal applied to the interior, the outside was spot blasted, primed and a final coat of enamel applied. The foundation was sandblasted and resealed to complete the work.

The Low Water Alarm was installed in the Fire Station, it has been set off twice and has given complete warning to allow for the location of the trouble before too much water was lost.

Moreland Estates have completed the land development on the north side of West Main Street, this added 2600 feet of 10" main to the water system.

The meter replacement program is being followed up, about half of the oldest meters have been replaced. Another year should complete the first phase of this program.

AMOUNT OF WATER PUMPED IN 1970

January	11,718,900 Gals.
February	9,994,800 "
March	11,430,100 "
April	11,287,800 "
May	14,736,900 "
June	14,560,700 "
July	17,762,000 "
August	15,234,100 "
September	10,617,200 "
October	10,842,000 "
November	10,390,000 "

TOWN OF SOUTHBOROUGH

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December	10,117,000	"
Highest day recorded 7/25/70	1,092,000	"
Highest week recorded from 7/20 to 7/26	5,213,000	"

GASOLINE CONSUMPTION

SW1	1,058.6	Gals.	
SW2	1,521.7	"	
Compressor	84.6	"	
Small Motors	24.6	"	
Diesel	5.0	"	total 2,693.9 "

DISTRIBUTION SYSTEM

Services added 1970	
By Water Department	32
By contractors	19
Total now in use	1,507

Hydrants

Added in 1970	20
Total now in use	330
Hydrants extended, swivel heads	14
crash rings	5
hydrants reset and moved	2

Gate Valves

Added in 1970	36
Total now in use	953

Mains

Added 1970

8"	5492'
10"	2600'
12"	633'
Partial extensions	149'
Total of	8874'
Total now in use, 46 miles	2699'

Removed, relocated, repaired.

Breaks in mains	6
Large services rep.	3
domesticate ser. rep.	3
Curb Boxes & stops rep.	12
gate box extensions repaired & extended	18

We wish at this time to thank the various departments and boards in the Town for their help and co-operation during the year.

Respectfully submitted,

ARTHUR L. HOSMER, Chrmn.

GEORGE A. MOONEY

LEO J. PESSINI, JR.

Board of Water Commissioners

WILLIAM G. BINDER, Supt.

HISTORIC CELEBRATION COMMITTEE

The Historic Celebration Committee, in working toward the celebrations in 1975, 1976 and 1977 of the 200th Anniversary of the American Revolution, the 200th Anniversary of the American Independence and the 250th Anniversary of the Town of Southborough respectively, has had a most successful and fruitful year.

On April 17th a dual hundredth birthday open house for the citizens of the town was held at the town meeting house on the occasion of the 100th birthday of Southborough's senior citizen, Mr. George Boutilier, and of the Town Meeting-house. Over 700 attended.

The latter part of May we continued our annual flag program, in conjunction with the school department, when the history of the flag and the proper flag etiquette was presented in school assemblies.

On the weekend of October 10, 11 and 12 the 4th annual Heritage Day celebration was held and found over 30 town organizations participating in the weekend event that saw over 5000 people attending. Opening on the Saturday evening with a Colonial Military ball and concluding on the Monday evening with an old fashioned Ham and Bean supper, the weekend saw, besides the many exhibits, the crowning of the first "Miss Southborough" by the Teen-Canteen, historic tours of the town by the SOS, a horse show, hay rides on the Sunday evening by the Village Society for adults, and again on Monday by St. Marks' Church for children. Nearly 1000 watched the Indian pageant by the Hassanamisco Indians and several thousand watched the parade Monday morning.

The affair is an annual event working up to the three year celebration noted above.

Through the cooperation of many organizations, individuals, business firms and the town, this committee has continued its program of acquiring material for the 1975-77 celebrations that can also be used for present events. Ten booths were built, bunting for the town hall and water department building was acquired, historic markers were placed on the Town Meeting house and Flagg School (water department building), 12 historic flags relating to Southborough were purchased and reproductions of a series of paintings of the history of the U. S. Army were acquired.

The Sister Town relationship with Southborough, Kent, England was instituted. Our Selectmen issued a proclamation to this effect (a copy hangs in the Library) and a proclamation from the Southborough, Kent, Urban District Council has been received and also is displayed in the library.

A slide program about our town has been sent to England, and we have on hand a program about Southborough, Kent that is available to town organizations.

Respectfully submitted,

Historic Celebration Committee
ROGER MACONI, Chairman
MARIE BAUER, Vice Chairman
DIANE SATTERFIELD, Secy
HAMILTON ARMSTRONG,
Treasurer

JOHN WEIR
ESTHER HARRINGTON
EARLE WATKINS
JANET MATTIOLI

REPORT of the POLICE DEPARTMENT

December 1, 1970

Honorable Board of Selectmen
Town of Southboro
Southboro, Massachusetts

Gentlemen:

I am herewith submitting the following Annual Report of the Police Department for the year 1970.

The year 1970 has seen a great change in request for police service. Our Department has had an increase in a wide variety of serious police investigations and surveillances.

Crime is increasing in the suburbs at a higher rate than in the urban areas. The causes social, human and material that contribute to this trend are beyond the immediate control of the police department. The effect, however, places

new and demanding increases, requiring substantial changes in all phases of the department's activities.

Police management and operation, improvement of standards and comprehensive training programs, are now recognized as essential to the protection of the community. The department has received some Federal funding for equipment, hopefully the future will provide more assistance to complement the local police budget.

During the past year seven men attended schools of various categories for In-Service Training Program. The application of this In-Service Training Program will start in 1971 on the following subjects: Drug Abuse; Firearms; Report Writing; Accident Investigation; Criminal Law; Fingerprinting; Photography, and Community Relations.

Sgt. William Colleary and Officer Philip Connors are presently attending Northeastern University to study for their Associate Degrees.

The remodelling of the new Police Station is now in progress and I would like to recommend that the station be kept open on a 24-hour basis when completed. In order to do this it will be necessary to add additional personnel. This, of course, will be determined at the next Town Meeting. Also, I wish to recommend that one Cruiser be turned in next year and purchase a sedan-type cruiser instead of a wagon-type cruiser.

Presently, the Personnel of the Southboro Police Department is comprised of a Chief, three Sergeants and five patrolmen. The Chief is responsible for the entire department and the Sergeants supervise the patrolmen on the three shifts.

The following is a statistical report of the Southboro Police Department for 1970:

**Number and Distribution of Offenses known to Police
(12/1/69 to 12/1/70)**

Crimes of Violence and Crimes against Property:

	This Year	Last Year	% Increase
	291	110	264%
Persons Charged by Police (Felonies and Misdemeanors)	500	301	167%
Miscellaneous Services rendered by Police			
Investigations	2,897	1,929	150%
Ambulance Calls	276	161	171%
Other Calls handled	10,858	8,192	132%

Age and Sex of Persons charged by Police:

26%—under 18 years of age	84%—males
49%—under 25 years of age	16%—females

Comparative Rate of Persons charged by Police (1969)

Charges—302	Found Guilty—296
Percentage Guilty—91%	

Distribution of Offenses—Monthly

Dec. Jan. Feb. Mar. Apr. May June July Aug. Sept. Oct. Nov.

28 11 29 29 22 16 36 26 23 34 34 10

Miscellaneous Information:

Estimated Population—6000

Total Area—13 sq. miles

Total Roads Patrolled—61 miles

Cruiser Mileage:

1969 Cruiser No. 1—Jan. to June	23,861-49,900	Travelled 26,539
1969 Cruiser No. 2—Jan. to June	18,340-47,506	Travelled 29,166
1970 Cruiser No. 1—July to Nov.		Travelled 21,385
1970 Cruiser No. 2—July to Nov.		Travelled 20,988

Total Mileage 98,078

Respectfully submitted,

FRANCIS J. MATTIOLI,
Chief of Police

Report of the INSECT PEST CONTROL DEPARTMENT

To the Hon. Board of Selectmen
Southborough, Mass.

Gentlemen:

Of the twenty-nine cases of Dutch Elm Disease reported in 1970, five of these were confirmed suspects in 1969 (but not removed) leaving a true total of twenty-four. This represents a decrease of two over the previous year and of this total (24) two received the dormant spray in April. The writer feels the results of this costly spray, though inconclusive, are still worthy of further trial.

In addition to sanitation work on some Elms and the dormant application, the spraying program consisted of Tent Caterpillar, Elm Leaf Beetle, Fall Webworm and Anthracnose (fungus) sprays applied at different intervals. Poison Ivy control did not appear necessary this year but might build up again in '71.

Once again we expect to have all diseased trees removed by spring of 1971.

Respectfully submitted,

HOWARD E. TRUESDALE,
Supt.

Report of the PARKS AND RECREATION COMMISSION

The programs sponsored by the Recreation Commission this year were extremely successful. The Swimming Program involved 300 children, with our sincere thanks to Mr. Paul McCarthy for his generous offer of his pool. Each year we try to add programs that will include adult swimming as well as for the younger children. Our Life Saving classes were very successful which shows that your young people are also involved. We were fortunate to have Mr. Larry Shapiro and Mrs. Gail Chalmers as our instructors. They did an excellent job instructing all levels.

The Summer Playground had a record breaking attendance, averaging 225 children daily at the 3 playgrounds. On the trip to Benson's Animal Farm were 135 children and 110 young people went to Lincoln Park. Again, we had outstanding attendance at Playground Night held at the Woodward auditorium and the annual cook-out which closes the program. Our thanks to the supervisors and aides who devoted much time and effort to make these programs so successful. This was the first year for a tennis program in which 17 young people were registered, and kick-ball for girls in grades 5, 6 and 7. The Recreation Commission also sponsored a day trip for our Senior Citizens and a trip to the Ice Capades for 65 people of Southborough. We had our first Heritage Day 5 mile cross country race in which there were 46 entries.

At this time of year our Winter Program is in full swing with 136 girls signed up for figure skating, 50 girls and boys who will participate in our Saturday basket-ball program and 38 signed up for skiing. In addition, we have bowling and swimming for women during the day. Also a basket-ball program for men, women and the older boys held in the gyms at the Margaret Neary and Woodward schools.

As Southborough continues to grow so do the recreational facilities of the town and we cannot have well rounded programs for people of all ages without your constant help and support. Your committee was designated to formulate plans to facilitate the land at Mooney Field and we feel that we have done so to the very best of our ability. Our sincere thanks go to the people of Southborough who have donated their time, talents and ability to make our town one of which to be proud.

Respectfully submitted,

HELEN F. REGO, Chairman
ROBERT W. GOULD, JR.
EDNA McGILLICUDDY
NAPOLEON DePINA
FRITZ WEIDERGOTT

December 1, 1970

REPORT of the CIVIL DEFENSE DIRECTOR

To the Honorable Board of Selectmen
Town of Southborough, Massachusetts

Gentlemen:

I hereby submit my annual report of the Office of Civil Defense covering the period of 1 December 1969 through 30 November 1970.

During this reporting period, there were no significant emergencies requiring the activation of Civil Defense. There were threats of bad snow storms, flooding, and a hurricane for which the staff was on alert but fortunately, none of these came to be.

The auxiliary Police attended training sessions and contributed a significant number of man hours by performing cruiser duty during evenings and weekends. Two extra cruisers were in operation on Halloween evening operated by Auxiliary Officers and communications personnel. Traffic supervision was provided for Memorial Day activities, the Firemen's Field Day, and for Heritage Day.

The communications personnel received training in many areas, conducted a weekend long field test of equipment and participated in regular monthly communications checks. A major project was to upgrade our capability to generate emergency electrical power. A new portable generator has been procured, an old one refurbished and mounted in a trailer, and a fixed one is presently being activated.

The Auxiliary Firemen continued their training under the supervision of the Fire Department.

Arrangements have been made with the Southboro Snowburrows, an organization of skimobile owners, to provide transportation for essential services during a snowstorm emergency.

Two Fallout Shelter facilities have been licensed for public use.

The acquisition of surplus government construction equipment and vehicles has been extensively investigated. The equipment inspected to date has been in such bad state of repair that it definitely would not be a bargain for the Town. We will continue to investigate this area.

I wish to again thank all of the people who participated and co-operated with the Office of Civil Defense and those who have supported us.

Respectfully submitted,

WARREN D. HARDING,
Civil Defense Director

REPORT of the TREE WARDEN

To the Hon. Board of Selectmen
Southborough, Mass.

Gentlemen:

General care of the trees was again performed in 1970 with most of our efforts once more being directed toward the Sugar Maples, which continue to decline in vigor and appearance. In the absence of any evidence that this condition will right itself, countermeasures were taken in the planting program, e.g. different, nonsusceptible varieties placed back from the highways on private property.

Very little wind or storm damage to the trees is to be reported this year and the remainder of our activities consisted of a routine maintenance program of pruning and removing when necessary.

Once again we wish to thank all Boards, Departments and Employees for their co-operation and help.

Respectfully submitted,

HOWARD E. TRUESDALE,
Supt.

**Report of the
DIRECTOR of VETERANS SERVICES**

November 30, 1970

**To the Honorable Board of Selectmen
Southborough, Massachusetts**

Gentlemen:

I hereby submit my annual report for 1970. The budget guide was increased during the year, plus the cost of Hospitals and other Medical care has increased. Due to strikes and increased layoffs it was necessary to borrow \$3,900.00.

During the past year all applicants for Veterans benefits under Chapter 115 in conjunction with the Commissioner of Veterans Services and service work with the Veterans Administration has been processed.

The estimated expenditures for Veterans Benefits under Chapter 115 will be \$30,400.00: of this expenditure the Town will recover \$15,200.00 from the State.

I wish to express my appreciation for the cooperation of the Selectmen, Advisory Board and all other Town Depts. for their assistance during the year.

Respectfully submitted,

**JOSEPH K. MURPHY,
Director of Veterans Services**

**Report of the
REPORT of the PERSONNEL BOARD**

To The Honorable Board of Selectmen
Southborough, Mass.

Gentlemen:

The year 1970 was characterized by an increasing volume of town business. We continued to maintain an open door policy to all town employees.

Municipal collective bargaining is a reality and we are attempting to increase our knowledge in this area.

It is our intent to keep salaries in line with the private sector as well as the public sector.

Southborough, again this year, was in the upper half of the Massachusetts Municipal Salary Survey.

The Board's office is located in the rear of the Southborough Town Hall where regular meetings are held on the first and third Tuesday of each month.

Respectfully submitted,

ARTHUR L. SISSON, Chairman
J. FRANKLIN MILLEA
KENNETH F. CLARKE, JR.
JOHN J. MANNING
WILLARD S. PUTNAM

REPORT of the BOARD of TRUSTEES of the SOUTHBOROUGH LIBRARY

To the Honorable Board of Selectmen:

The Board of Trustees of the Southborough Library submits the following report for the year 1970:

Volumes in Main Library	24,652
Volumes in Children's Library	4,978
Volumes added in 1970:	
Adult	675
Children	315
Books circulated:	
Adult	14,853
Children	16,816
Films circulated	55
Interlibrary loans	63
Books on loan from Regional Library System	256
Fines Collected	\$154.07

Mr. Harrison Reinke and Mrs. Joseph Callaghan were reelected to the Board for three years at the Town Election in March.

Mrs. Elizabeth Meyer has joined the staff as Library assistant.

Money was appropriated at the March Town Meeting for extensive rewiring of the Library as much of the existing electrical wiring was very old and presented a potentially hazardous condition. Most of this work has been completed.

The Library participated in the Heritage Day Celebration with a display and a Book Sale was held by the Friends of the Library.

The Southboro Library hosted the Bay Path Library Club in October which was attended by over one hundred guests.

Mrs. Allen Cox, the Head Librarian is serving as Vice President of the Executive Council of the Regional Advisory Board. She is also Program Chairman of the Young Adult Cooperative Book Review Group and is on the Board of the Round Table of Librarians for Young Adults. Mrs. Cox attended the New England Library Association conference in October.

The Board of Trustees keenly appreciates the efficiency shown by all members of the staff in performing their duties at the Library. Also, the Trustees are grateful to all the kind citizens who have donated books during the year.

Respectfully submitted,

HARRISON REINKE, Chairman
MRS. CAMERON BRADLEY
MRS. DONALD WHITE
MRS. JOSEPH CALLAGHAN
MISS NATALIE FANTONY
MR. JAMES HIGGISTON

REPORT of the PLANNING BOARD

With the decrease in development activity during 1970, the Planning Board had the opportunity to examine a number of policy areas that will contribute to the planned growth of the community. Included in these areas were: the revision of the Board's Rules and Regulations, a study of the potential of underground wiring, initiation of a land-use study and a review of the Zoning By-law.

The Board began activities in 1970 by concentrating on

preparations for the Annual Town Meeting, with numerous conferences as well as public hearings on five warrant articles. In particular, successful efforts were made to reduce the area to be rezoned from Residential to Industrial Park by the Worcester Gas Company as well as to restrict access only to Route 85.

Much time was spent in studying a proposed rezoning, from Residential to Industrial Park, on land of A. J. Lane Construction Company, bounded by Sears and Marlboro Roads. A majority of this time was occupied in the developing of a restrictive agreement that would have controlled the development of land to a far greater extent than normally allowed by statute. Although the proposed rezoning was defeated, the Planning Board believes that the so-called "contract zoning" principle may provide excellent protection for the Town and it is hoped that developers in the future will choose this zoning method when appropriate.

In addition, the Planning Board drafted and presented to the Town Meeting a new comprehensive provision of the Zoning By-Law with reference to the use of signs. The Board believes that this provision, if enforced, will enable the Town to successfully control the use of signs, and avoid the misuse which some surrounding towns have experienced.

After interviewing several professional consulting firms, the Board employed Thomas Associates to revise and up-date the Board's Rules & Regulations, which are the primary means by which the Planning Board may control the presentation and construction of subdivisions. This, the first revision of these regulations in eleven years, will substantially improve the design and construction standards of subdivisions.

In 1969, the Massachusetts legislature passed a statute which permits towns and cities to require public utilities to replace overhead utility lines with underground wiring, the cost of which would be passed on to the public in the form

of a surcharge. In September, the Board formed a citizen-advisory group to study the potential and feasibility of underground wiring in Southborough and to submit a report to the Board. The Board wishes to formally express its appreciation to the members of the sub-committee: Bernard F. Meyer, John Hempel, Francis J. Nemensky, Edward Newton, Francis E. Perkins, Jr. and Richard P. Samuels. The Planning Board feels the use of sub-committees offers the possibility of generating the participation of a greater number of people in Town affairs and provides to the Board considerable expertise at little or no cost to the Town.

The Planning Board, in conjunction with the Board of Selectmen, Board of Health and Conservation Commission, enlisted the services of the Department of Landscape Architecture of the Harvard Graduate School of Design. Using infra-red aerial photography and field checks, the School's Regional Field Service is conducting an environmental analysis of the future development and land-use of Southborough. As the study is being conducted by the Field Service of Harvard University, rather than a full-time consulting group, it is being secured at a fraction of the normal cost. This study should assist the Town in determining the appropriateness of proposed zoning changes and the required drainage of areas of existing or proposed development. In addition, the study may provide a basis for selecting areas which should be protected for drainage or general conservation purposes.

During 1970, one subdivision which consisted of ninety-four lots bounded by Marlboro and Sears Roads and the Penn Central Railroad was submitted to the Planning Board. In November, the Preliminary Plan of this subdivision was disapproved primarily due to unsatisfactory road grades and unsafe access onto Marlboro Road. It is expected that a revised plan will be submitted.

This past year, the Board held approximately one meeting per week. In addition, members attended hearing of

other town boards as well as seminars on zoning by-laws, subdivisions, cluster zoning, regional planning and modular housing. There were also coordination and communication meetings with other town boards, as well as on-site examinations of areas of proposed development.

In 1971, the Planning Board intends to request the annual Town Meeting to appropriate funds for the services of a part-time planning consultant. These funds would allow the Board to employ the services of a professional planner for review of one, or more, areas which vitally affect the future development of the Town; such as, flood plain zoning, general housing needs, traffic and cluster zoning.

Lastly, the Board wishes to note with regret the resignation of Philip W. Burke whose valued opinion, affability and companionship will be greatly missed.

Respectfully submitted,

ROBERT E. HOSS
PETER F. PHANEUF
PAUL R. O'CONNELL, JR.
THOMAS P. WOLFE
LAWRENCE P. KIMBALL

REPORT of the CEMETERY COMMISSIONERS

To The Honorable Board of Selectmen:
Southboro, Mass.

Gentlemen:

The Board of Cemetery Commissioners wish to submit their annual report. The work of caring for the cemetery was carried out in a satisfactory manner by the superintendent and his crew.

We have purchased two rider tractor mowers and a lime and fertilizer spreader which can be towed by these mowers instead of the old "push by hand" style. We have also purchased a cemetery cart which has many and sundry uses. Another addition is a giant leaf vac. which has saved many man hours and lastly a snow blower which fits on the tractor mower to help us this winter. We are slowly modernizing our cemetery with an eye towards getting things done easier and swifter with a smaller crew.

Regular meetings have been held and various trust funds have been invested in as the occasion required.

This year the cemetery department and some of its friends held a spaghetti feed which was enjoyable and we hope to make this an annual affair.

We would like to make mention of the many individuals and departments who have been so cooperative throughout the year. Thanks to the Highway Dept., the Police Dept., the Tree Warden, to the Johnson Bros. and John Roche for the free stones donated throughout the years and to Mary Firmin of the Selectmens' office. All have been most helpful.

Respectfully submitted,

GEORGE L. BURWELL
HARVEY D. BIGELOW
EDWARD W. NEWTON
Board of Cemetery Commissioners

REPORT of the VETERAN'S GRAVE OFFICER

To The Honorable Board of Selectmen
Southboro, Mass.

Gentlemen:

The work of the Veteran's Grave Officer has been carried on in much the same manner as it has in other years.

Reports have been filed on the Veterans that have expired during the year.

A misunderstanding regarding the lot on which a Veteran was buried was cleared up to everyone's satisfaction.

Work was done on improving some Veteran's graves by trimming around and raising some headstones. Many thanks to Leo Bertonazzi, Superintendent of the cemetery, for his help.

All work done during the year was completed at no expense to the town.

Respectfully submitted,

GEORGE L. BURWELL,
Veterans' Grave Officer

REPORT of the HIGHWAY DEPARTMENT

To the Honorable Board of Selectmen

Town Hall

Southborough, Massachusetts 01772

Gentlemen:

I hereby submit my annual report for the year ending December 31, 1970.

The Chapter 90 Construction work on Fisher Road was completed September 23, 1970. This consisted of installing stock fence and 1000 feet guard rail. One (1) coat Type I hot top was put on the road to the end of the 1958 construction.

The contract of 1970 on 90 Maintenance, on Fisher Road, was completed September 21, 1970 from the end of the 1958 construction which ended at the Southboro-Marlboro town line. Jericho Hill Road from the Southboro-Marlboro town line towards Northboro Road was hot topped a distance of 1000 feet.

Drainage was improved on the following streets: Harrington Street 250 feet of 12" pipe installed, and two (2) catch basins. Parkville Road—100 feet of 12" pipe, and one (1) catch basin. Pine Hill Road—40 feet of 24" pipe, 100 feet of 12" pipe, installed cross drain, and two (2) catch basins. Oregon Road—935 feet of 18" pipe, 250 feet of 12" pipe, seven (7) catch basins and two (2) manholes. Flagg Road—30 feet of 24" pipe, 685 feet of 12" pipe, seven (7) catch basins and cross drain installed. Hickory Road—80 feet of 12" pipe and one (1) catch basin. Central Street—20 feet of 12" pipe and one (1) catch basin. School Street—415 feet of 12" pipe, 265 feet of 18" pipe, eight (8) catch basins and

one (1) head wall. Put drain through Mauro property to B & B property, 300 feet of 42" pipe, and one (1) catch basin.

The dump was fenced in and 20 feet of gate installed.

All Chapter 81 work for 1970 was completed December 31, 1970.

New equipment purchased consisted of a new plow, 32,000 GVW International Dump Truck and two (2) new sander bodies. These were put into service this year.

Chapter 768 work was done on the Main Street square which included hot topping.

The reports of receipts and expenditures of the Highway Department will be found in the Town Accountant's Report.

At this time, I wish to thank the Board of Selectmen, members of the Highway Department, and all other Town Departments for their co-operation during the past year.

Respectfully submitted,

LEO J. PESSINI, Highway Supt.

REPORT of the FIRE DEPARTMENT

Board of Selectmen
Town Hall
Southborough, Mass. 01772

December 31, 1970

Gentlemen:

In accordance with Article XII Section 7 of the By-laws of the Town of Southborough, I hereby submit the Annual Report of the Fire Chief and Forest Warden.

During the year the Fire Department responded to 239 calls as follows:

Buildings	36
Motor Vehicles:	
Fire	21
Accident	14
Brush and Grass	51
False Alarms	20
Needless	8
Emergency	25
Miscellaneous	64
Mutual Aid Rendered:	
Framingham	2
Westboro	2
Upton	1
Mutual Aid Received:	
Marlboro	2
Framingham	3
Hopkinton	1
Dept. Natural Res.	5

Changes in department personnel were:

Substitutes appointed:

Edward J. Brock
Timothy R. Brock
Warren Buzzell
David Maguire
Brian Mauro
Richard Rock

Call Firefighters appointed:

*Warren Buzzell
*James J. Colleary
*Ronald W. Daisley
Ronald Duval
James Garner
Gilbert Harttree
*Robert Haughn

Robert E. Hoss

James McCaw

Stanley E. Norcross

*Promoted from substitutes

Promotions:

Firefighter John C. Misener to Lieutenant

Resignations, Retirements and Deaths:

FF William C. Baldwin

FF Ronald W. Daisley

FF Steven Douglas (transferred to Police Dept.)

FF David Hackett

FF Lawrence Hamelin

FF Lewis R. Patrick

The year 1970 was saddened for the members of the Southborough Fire Department as we paid our last respects to our brothers in blue.

On January 25th, former Chief John W. Boland passed away. Chief Boland joined the Fire Department in 1920 and became Chief in 1939. He reached the mandatory retirement age in 1963 and retired June 30th of that year. Chief Boland served the department for 43 years with dedication and devotion.

On April 10, 1970 Firefighter Lawrence Hamelin passed away after a lengthy illness. Larry joined the department in 1944 and was assigned to Ladder 22.

On December 31st Firefighter Lewis R. Patrick passed away after a lengthy illness. Lew joined the department in 1968 and was assigned to Engine 25.

Another giant step in the advancement of the Southborough Fire Department was taken when the members of the Annual Town Meeting approved the hiring of three additional permanent men. An exam for the position of permanent firefighter conducted by Edward McCormack, Jr. Fire

Training Coordinator for the Commonwealth of Massachusetts; Fire Chief Wyman Johnson, Weston, Mass. and Chief Arthur P. Stewart, Hopkinton, Mass. was held on April 18, 1970.

As a result of this exam the following three men were appointed and began their duties May 31, 1970: Donald R. Banks, Laurence N. Ladd and George A. Mooney.

The addition of three permanent men made it possible to provide twenty-four hour coverage at Station 2 on Harrington Street.

Shortly after beginning their duties the three new men successfully completed a six week course in Basic Firefighting at the Massachusetts Firefighting Academy located in Stow, Mass. The men attended school in the daytime and took their regular tour of duty at night.

To provide living accommodations in Station 2 took quite a bit of remodeling. The meeting room was divided into two sections, a sleeping area and an office area, while the back entry-way was converted into a kitchen. A stove, sink and refrigerator were all donated and the labor was contributed by firefighters on their off duty time.

Lt. Edward D. Priest, Firefighters Arthur L. Cannon and George F. Killam completed the four day course in "Emergency Care and Transportation of the Sick and Injured" sponsored by the American Academy of Orthopaedic Surgeons held at Harvard University. Three more members of the department will take this course in 1971.

Department Instructors conducted courses in First Aid for members of the department and for citizens of the Town during the year.

A course in the Extinguishment of Flammable Liquid Fires was conducted for the members of the department by

Capt. John Corcoran of the Framingham Fire Dept. and Capt. Fred Lyons of the Weston Fire Dept. under the auspices of the Massachusetts Firefighting Academy. Through the cooperation of the Massachusetts State Police we were allowed to use their firing range for a fire ground. At present the members of the department are taking a course in Building Construction, Overhaul and Salvage.

A fund drive was conducted in 1970 to raise money that will be added to a federal grant of \$6,750.00 to purchase a new fully equipped ambulance for the use of the townspeople. As of December 31, 1970, \$9,141.30 has been raised and I am confident that the total needed will be reached in time for the special town meeting in January 1971.

As in past years, members of the department have done the majority of the maintenance and repairs on all of the equipment.

On July 1st of this year, in accordance with the new air pollution control law, all outdoor burning was restricted to incinerators. I believe the impact of this law is reflected in the fact that in 1969 the department responded to 93 brush and grass fires but only 51 in 1970. Effective July 1, 1971 there will be no outdoor burning allowed, not even in incinerators.

In May, members of the Fire Department replaced the rope on the Town Hall flag pole with a new wire rope cable. This was accomplished by using a 120 ft. crane which was provided by Mr. Ray Davis.

We rendered mutual aid to the Upton Fire Department on August 8, 1970 at a drowning by supplying their scuba divers with compressed air. The reason we received the request for aid from the Upton Fire Department was because our rescue truck, which was designed and built by the members of the Southborough Fire Department, is the only res-

cue truck in the area that has the capability of filling air tanks at the scene of a disaster.

During fire prevention week all public schools were visited and talks given, movies shown and fire drills conducted.

As in the past the officers and men of the Southborough Fire Department cooperated with the various organizations in town by providing them with assistance and aid whenever requested.

The Southborough Firefighters Association again this year held their Annual Children's Field Day in September and their Children's Halloween Party in October. They also participated in the Heritage Day Program.

In December the Association sold Christmas Trees at Fire Headquarters and sprayed the trees with a fire retardent solution.

Respectfully submitted,

EDWARD F. BROCK,
Chief of Department

REPORT of the BOARD of HEALTH

To The Honorable Board of Selectmen
Town Hall
Southborough, Massachusetts

In 1970 the Board of Health had 28 meetings to meet the increasing demands for its services. The regular stated meetings were held at the Board's office in the Town Hall in the evening of the second Tuesday of each month. Consider-

ation of plans for proposed buildings, and of their sewage disposal systems constituted the bulk of the Board's work.

Sanitary inspections of establishments in Southborough which prepare, serve or sell foods has continued under our direction, and by Mr. Robert Rimbach of Middlesex Laboratories. Mr. Rimbach's reports and our own observations indicated continued improvement of conditions. The report of the Sanitarian is appended, slightly abbreviated.

Inasmuch as not all communicable diseases are faithfully reported to us the data here below cannot be considered accurate. Reported were:

Scarlet Fever	0	Dog Bites	33
German Measles	2	Streptococcal Pharyngitis	100
Measles	0	Gonorrhea	1
Chickenpox	50	Tuberculosis	1
Salmonella	1	Syphilis	1

It should be noted that Mumps Vaccine was given to 49 children in grades 7 & 8, Diphtheria-Tetanus boosters were given to 94 children in grade 5, and that German Measles Vaccine was given to 85 children in grade 3. At the pre-school immunization clinic 55 children were vaccinated. 2 Measles vaccine injections were given and 47 children were given booster injections of Diphtheria Pertussis and Tetanus toxoid ("D.P.T.").

A Dog Rabie Immunization Clinic was again held through the kind cooperation of Dr. Peter Johnson. 160 dogs were given vaccine injections. Tuberculosis Testing was done in grade I under the auspices of the Tuberculosis Association.

Licenses issued under the authority of the Board numbered 59.

Of interest is a meeting held on December 8, 1970 with

representatives of the Framingham Visiting Nurse Association. This meeting was held to summarize the experience of the past 12 months, and to consider a budget increase for the coming year. In the beginning affiliation with the Visiting Nurse Association was felt to be necessary because of provisions of the Medicare law which state in effect that home nursing services would be made available to eligible patients if such services were rendered by an authorized agency, and the VNA constituted the only available qualifying nursing service. Without the affiliation payment for home nursing services with federal funds could not be authorized. From the beginning, government remuneration was inadequate to cover costs so the Town, through this Board, had to "sponsor" the VNA. Now, in 1970, because of stringency, Medicare benefits have been withdrawn in cases wherein they were expected and after the services were rendered.

An operating deficit was incurred, and because of the open-end nature of the contract the Town's sponsorship was increased by \$472.80. From December 1, 1969 to December 1, 1970 a total of 425 visits were made to residents requiring service. To promote understanding of the structure and purpose of the Visiting Nurse Association an outline presented by that organization is attached.

Respectfully submitted,

TIMOTHY P. STONE, M.D.,
Chairman

JOHN A. BARTOLINI
PHILIP G. MAUCH

Report of the FRAMINGHAM VISITING NURSE ASSOC.

December 9, 1970

The Framingham Visiting Nurse Association, Inc. is a private, non-profit agency serving the Towns of Framingham, Hopkinton and Southboro. It was originally founded in 1932 for Framingham residents. Under the Government regulations associated with Title XIX, it is also known as a Home Health Agency and is fully certified.

Purpose

The purpose of the Agency is as follows:

1. To provide individualized comprehensive health service to patients and families.
2. To promote a high-level of wellness to all.
3. To encourage and stimulate coordinated care for patients by means of a medical team approach.
4. To foster planning and development of Comprehensive Health Planning services in the area.

Service

The services are carried out by the following staff: 7 registered nurses, 1 physical therapist, 1 speech therapist, 1 secretary, 1 bookkeeper and 1 nurse administrator. Generally, these services include parttime, intermittent nursing care, physical therapy and speech therapy. Areas of service include; care of the sick, promotion of health to the well, rehabilitation services, maternal and child health care, and mental health supervision.

Because these services are available on a parttime basis only, the staff member may help the patient return to a state

of independence and/or support from a family member or neighbor. Our goal is rehabilitation back to a previous state prior to illness or rehabilitation back to the patients new potential for functioning. There is an increasing use of lay and semi professional personnel in the care of long-term illness.

As of this date, a total of 8200 visits have been made to 500 individual patients. This is a general increase in service of 20% over 1969. The majority of the service is given to persons over 65 years, affected with arthritis, cardiovascular disease, and diabetes. Anyone living in those communities served by the Visiting Nurse Association can obtain service. With the care of the sick, there is a requirement that the patient be under the care of a physician who in turn works in league with the Visiting Nurse Association. In addition, some ill persons may not be under the care of a physician, which would become the prime focus of the subsequent Visiting Nurse Association visits.

Organization

The over all organizational structure of the Agency is:

BOARD OF DIRECTORS

**MEDICAL
ADVISORY
BOARD**

**EXECUTIVE
DIRECTOR**

**PROFESSIONAL
ADVISORY
COMMITTEE**

STAFF

Payment

The cost of providing all services is the responsibility of the individual, either through his own resources or through a third party. For those not able to meet the cost of service, a partial payment is expected with free service available also. The third party payors might include private health insurance policies, Department of Welfare, Social Security (Medicare), Foundations such as American Cancer Society, and Muscular Dystrophy, Veterans Services, Commission for the

Blind, etc. The United Fund of Framingham's donation to the Agency provides funds to assist in the free service which is given in Framingham.

Additional Programs

A qualified public health nurse, an employee of the Visiting Nurse Association, is at Framingham Union Hospital full time. Her title is Public Health Nurse Coordinator. Her function is to cooperatively plan with hospital personnel in establishing coordinated care as patient moves from hospital to home or home to hospital. This service began in July 1970. The cost of the program is taken on by the Visiting Nurse Association. The coordinator is available to all patients in the hospital needing coordinated planning, regardless of their residence.

An ongoing series of Parent Education Classes are conducted for expectant parents. The small group identify their own needed agenda and are then led in discussion and demonstration by a qualified public health nurse, who has special training in Parent Education.

A weekly health discussion is conducted by a Public Health Nurse at the Raymond Callahan Center for the Elderly. The subjects for discussion are chosen by the elderly. The classes are under the direction of the Visiting Nurse Association although not all classes are done by them. In addition to the group meeting, a private counseling service is available weekly and is called a nurse clinic. None of these services are chargeable to the Center at present.

A full and varied plan for in-service education is provided to the entire staff. The purpose of this program is to assist the new staff to adapt and expand her skills, to acquaint her with the community characteristics and resources, and to keep her informed of current trends in health care. Mental health consultation is available to the staff regarding patients.

Future

The predicted growth of the Visiting Nurse Association clearly indicates a continuing need for service. As attempts are made to reduce the cost of medical care, it is evident that increased utilization of home services will be promoted. These must be coordinated and comprehensive services geared to meet the individual and family health needs. The voice of the consumer gets louder and stronger as these measures become realities.

REPORT of BOARD of HEALTH SANITARIAN

December 10, 1970

Chairman
Board of Health
Southboro, Massachusetts 01772

Dear Mr. Chairman:

I again have the honor to submit the annual report of the sanitarian. Routine inspections were made of all food and milk establishments, with bacterial swabs being taken at those establishments serving food or drink. Milk samples were taken at random and examined for conformance of State Standards. Complaints received in regard to quality of product were investigated with appropriate action being taken where necessary.

Many requests are received during the year on various subjects. I endeavor to include in my annual report information pertaining to that subject which I have had the most requests. This year there has been many questions asked regarding the consumption of raw shellfish.

Raw oysters, clams and mussels produced or handled under unsanitary conditions may cause typhoid fever and

other intestinal diseases. They become infected from the water in which they are grown or during the process of handling, shucking, packing or shipping. The menace of contaminated shellfish is increasing with the increased pollution of coastal waters, particularly of the bays and estuaries in which the oyster beds are located. As the oyster requires only a moderately saline water, the oyster-producing areas are necessarily near the mouths of rivers.

The most important factor in the production of safe shellfish is the control of sanitary conditions in the growing and bedding areas. All shellfish offered for sale in this state must be obtained from certified shippers and approved beds.

While consumption of raw shellfish is far more dangerous from the standpoint of disease, cooking does not always make contaminated shellfish safe. Oyster stews, for example, are sometimes made by bringing milk to a boil, pouring in the cold oysters and serving immediately. This is not effective in killing disease organisms. The most satisfactory method is to boil the oysters in their own juice separately, heat the milk separately and then combine.

I am constantly checking the origin of shellfish sold within the town along with the conditions in which it is handled at the retail outlet. My recommendation to the general public would be to purchase shellfish only from a reliable dealer who will certify that his product was obtained from approved sources. Any information regarding the selling of shellfish from non-approved shippers should be given to myself or the State Health Department.

Respectfully submitted,

ROBERT W. RIMBACH, R. S.
Sanitarian

REPORT of the TOWN TREASURER

The Honorable Board of Selectmen
Southborough, Massachusetts.

Gentlemen:

The following report is submitted by the Town Treasurer for the year ending December 31, 1970.

Cash balance January 1, 1970	\$1,078,394.52
Receipts from all sources	3,338,711.78
Total cash available	<u>\$4,417,106.30</u>
Payments	<u>3,736,470.90</u>
Cash balance December 31, 1970	\$680,635.40

The funds are accounted for as follows:

Marlboro Savings Bank	
H. K. Winchester Trust	\$2,209.32
N. E. Merchants National Bank	85,750.00
Peoples National Bank, Marlboro	126,990.81
Worcester County National Bank, Reg., a/c	110,336.30
Worcester County National Bank, School Bldg.	57,766.29
First National Bank, Marlboro	147,582.68
First National Bank, Boston	150,000.00
	<u>\$680,635.40</u>

Funds are invested at the present time as follows:

Peoples National Bank, Marlboro	\$100,000.00
Worc. County National Bank	100,000.00
First National Bank, Marlboro	100,000.00
First National Bank, Boston	150,000.00
	<u>\$600,000.00</u>

Funds of the school bond issue were invested and resulted in interest earning of \$8,111.55. Funds from regular account earned \$11,793.17. It was necessary to borrow in the amount of \$350,000.00 at a cost of \$7,058.32 at the low period of the year.

Respectfully submitted,

WALTER F. WHITE, Treasurer

REPORT of the INSPECTOR of SLAUGHTERING

I hereby submit my annual report for the year ending December 31, 1970.

Number of hogs slaughtered and inspected	46
Number of cattle slaughtered and inspected	31
Number of lambs slaughtered and inspected	6
Number of calves slaughtered and inspected	4

This report is only for part of the year, due to the fact that the Government has taken over all inspecting of slaughter in this state.

Respectfully submitted,

SERENO W. JOHNSON

Report of the INSPECTOR of ANIMAL HEALTH

Stables Inspected (Dairy)	8
Stables Inspected (Beef)	4

TOWN OF SOUTHBOROUGH

139

Dairy Cows and Heifers (over 2 years old)		
	Grades	217
	Purebreds	78
Heifers (1-2 years old)		
	Grades	15
	Purebreds	28
Heifer (Calves under 1 year)		
	Grades	19
	Purebreds	26
Bulls		
	Grades	3
	Purebreds	6
Beef Cattle		
	Grades	44
Horses		74
Ponies		20
Donkeys		1
Goats		0
Sheep		13
Swine		48
Swine Herds		2
Buffaloes		6
Long Horns		10
Persons bitten by dogs		43
Cattle reacting to Tuberculin Test		0
Cattle reacting to Brucellous Test		0
Cattle shipped in from out of state		8

Respectfully submitted,

SERENO W. JOHNSON

REPORT of the BOARD of SELECTMEN

To the Selectmen, Southborough, Massachusetts exemplifies the great effort going on today to strike a meaningful balance between federal, state and local control, between rich towns and poor towns, between fast-growing towns and towns on the decline, and between metropolitan areas and rural areas.

Since Southborough is a relatively undeveloped town situated in the middle between two rapidly developing metropolitan areas, we have all the assets and must face all the pressures and problems of that situation.

For example, commercial traffic on our road is constantly increasing. Some of this traffic results from increased development within the town; however, a significant amount comes from development in neighboring towns. Try as we have, such as on Southville Road, there is only so much we can do to control the increased traffic and insure the safety of the residents of the area.

This fall, members of the Board spent several hours on two different occasions talking with the Metropolitan District Commission about their interest in opening up their land and water for greater recreational use. This too has the potential to affect the character of the Town.

It is clear that we are no longer an isolated community. Decisions made in Boston, in Worcester, in Marlboro, in Westboro, in Framingham and in Hopkinton can have as great an impact on Southborough, its character, and its future as decisions made at our own town meeting.

This is what local government is all about in 1971. It is complicated, and it requires: full-time attention administra-

tively, a stronger, more effective process for long-range financial planning and broader representation of the people on the policy-making level.

The voters of Southborough will have an opportunity to influence the town's ability to deal effectively with all these pressures and problems. The Charter Commission has presented a new Charter which deals with some of these problems and allows the Selectmen and the open Town Meeting the flexibility to solve others. The Board of Selectmen supports this Charter and urges the people of Southborough to adopt it.

There is serious concern throughout the state and the nation about the financial condition of state and local governments. One thing is clear—local government can no longer depend on the property tax as the major source of revenue to finance more and more services. Some people would say we needn't provide all these services; others would say we should cut back on salaries to town employees, even in the face of an inflationary economy; still others would say we need not renovate or build new facilities for our town departments or maintain our roads as well as we do. Some think we should solve the financial problems by placing the significantly increased tax burden on those in our community that are presently tax exempt. Perhaps there are ways that tax exempt institutions can contribute more to support town services. However, none of these are real solutions to our overall financial problems.

The answer may lie in changing the way in which money is raised and services provided. The burden for supporting state and local services should be lifted from the property tax and many of the services now being provided by Washington can be provided at the state and local level. The President has proposed Federal Revenue Sharing, and the Selectmen have submitted an article to come before the Town Meeting to give you the opportunity to make your feelings known on this issue.

Against this background, with its organizational and financial obstacles, your Selectmen have been working hard to provide you with effective and efficient service, and to plan for the future as best we can.

A sewerage feasibility study is nearly complete. We are presently conducting discussions with the MDC and the Division of Water Pollution Control with the hope that some joint financial arrangements can be made.

Also, as mentioned earlier, we have been discussing with the MDC their proposal to increase the recreational uses of their land, including increased use of shores for fishing, the installation of hiking or nature trails, and possibly some boating (without engines) on the Marlboro end of the large basin. A special group has been set up to work out the details, and although nothing final has been resolved, we hope to have the matter resolved by the opening of the fishing season.

Paul Cunningham, our new representative to the Metropolitan Area Planning Council, was very active in 1970, representing our interests with this important planning agency and keeping us informed.

Mr. Cunningham joined Selectman McAuliffe and several other interested citizens of Southborough in working to stop the building of a second major metropolitan Boston airport in the towns of Hopkinton and Holliston.

We have worked closely with the Planning Board throughout the past year and have been impressed with the thorough and thoughtful manner in which they have approached their responsibilities. We encourage support of the work they are doing with the Special Planning Consultant and the Aerial Survey Project which will give us valuable insight into the best land uses for the town.

The Selectmen appointed several new members to the Conservation Commission in 1970 and urged them to ex-

plore any and all ways that effective conservation would benefit the town. In keeping with this objective, they have submitted an article to the Town Meeting which sets up a fund which can eventually be used to purchase land for conservation purposes.

Also completing its work and submitting proposals to you is the Solid Waste Disposal Committee. They have given thoughtful attention to this critical problem, and their conclusions deserve your careful attention.

Since we stopped open burning in our town dump early in 1970, we have been operating a "token" land fill that should last for another two years. The project is proceeding satisfactorily, with only a few complaints about the hours. After consultation with the tree warden, it was decided to open the dump to brush, which is chipped, piled and made available to town residents at no charge for their use. We are also having discussions with the Village Society about recycling of paper and glass and will take action after the Town Meeting deals with the articles concerning the town dump.

The renovation of the Peters Annex to house our Police Department was begun in 1970 and should be completed in the spring of 1971. With Civil Defense housed in the basement, these new quarters should give the town an increased public safety capability and potential for expansion that should be entirely adequate for the years just ahead.

An article to provide for new facilities for the Fire Department has been submitted to the Town Meeting. The Selectmen support this article and urge you to give it careful consideration. Each year that we delay makes the situation more critical.

Road construction in 1970 was highlighted by the completion of Fisher Road and the resurfacing of a portion of Main Street in the center of Southborough. The town has

petitioned the state to take "possession" of those sections of the new and old Route 30 now presently maintained by the state upon reconstruction or resoration of certain portions of the road that are not now up to standards. We expect this to occur in 1971 and anticipate that it will give us greater long-range control over the size and nature of roadways.

Safe roads are well-lighted roads, and we have submitted for the town meeting's consideration a comprehensive plan to raise the lighting levels in the town in accordance with current safety standards.

The industrial and commercial tax base continued to grow in 1970. Particularly gratifying were the decisions of Western Electric and the Gas Company to locate major facilities here. The Industrial Development Commission continues its efforts to encourage good industrial citizens to locate in this town.

As the town grows, the problems involved in enforcing zoning laws and state and local building and health regulations become greater. This is an area where full-time administrative attention and control are particularly important.

The demands of local government in the 70's are great. Southborough is extremely fortunate to have had so many people willing to give so much of their time to the administration of the town government.

However, we have gone beyond the point where the town government can effectively function on a part-time volunteer basis. Full-time attention and a more efficient organizational structure are necessary.

Respectfully submitted,

ROBERT C. DUMONT, Chairman
LOUIS J. BARTOLINI
THOMAS W. McAULIFFE
Board of Selectmen

REPORT of the BUILDING INSPECTOR

To The Honorable Board of Selectmen
Southboro, Massachusetts

Gentlemen:

The Building Department submits herewith its annual report for the year ending 31, 1970.

Building Permits issued	125
Plumbing Permits issued.	72
Gas Permits issued	61
Wiring Permits issued	125
Estimated value of new const. (resid.) 29 units	\$1,025,000.
Estimated value of alterations (resid.) 49 units	122,800.
Estimated value of Pools (residential) 11 units	38,000.
Estimated value new construction (com.) 6 units	6,370,000.
Estimated value of alterations (com.) 3 units	43,000.
Estimated value of new signs 5 units	2,800.
Estimated value of additions to private schools	1,450,000.
Estimated value of additions to non-profit institutions	35,000.
Estimated value of additions to public buildings	66,723.
Total	\$9,153,323.
Misc., fences etc. 14, estimated value	6,500.
Buildings wrecked 5, estimated value	2,500.

Respectfully submitted,

HAROLD W. WALCOTT,

Building Inspector

REPORT of the SOUTHBOROUGH SCHOOL STUDY COMMITTEE

The physical facilities presently available for the conduct of school in Southborough appear to meet the requirements of the Town more adequately than they have at any time in our recent history. The Woodward, Finn, and Neary Schools are operating with enrollments near capacity and with maximum efficiency. The South Union School with four standard and two sub-standard classrooms remains available but presently unused. The increase in the number of pupils in the school system, grades 1 through 8, between October 1, 1969, and October 1, 1970 is the smallest recorded for a similar period since 1966 and is definitely not consistent with the alarming trend established during the past few years. School population predictions by the School Building Assistance Bureau of the Mass. Dept. of Education are most encouraging in that a peak student load of less than 1200 will occur in 1972 and that 1973 and 1974 will bring slight reductions from this peak figure. Although this Committee does not wholly agree with the State predictions which seem to emphasize lower birth rates and to disregard or at least underestimate our geographical location between the two expanding municipal areas of Boston and Worcester, it does believe that the indicated decrease in the rate of pupil load expansion is significant. This opinion is reinforced by our kindergarten enrollment which, on October 1, 1970 stood at 129, and by similar figures on the pre-school census for three and four year old children. In previous years, these age categories included approximately 150 children each. An attitude of cautious optimism would, therefore, seem to be in order.

Caution is indicated not only by our geographical location which seems highly attractive to future home owners, and thus to speculative building, but also by the result of a survey which this Committee took early in the month of No-

vember to determine the number of dwellings in the Town which seem to be available but unoccupied. The following figures were established.

- a. 32 new houses completed and ready or near ready for occupancy.
- b. 15 homes under construction.
- c. 14 older homes un-occupied.

These 61 homes represent a potential increase of approximately 152 children in the school population if rules of thumb based upon birth rates of ten years ago are used. Accurate estimating in a time of changing birth rates is, of course, most difficult. The probability that all of these 61 dwellings would be suddenly occupied without some other buildings in the Town becoming vacant is highly unlikely. The fact that any large scale housing development should be discouraged is obvious.

The School Study Committee has evaluated the criteria described in the two paragraphs above and would make the following specific recommendations:

- a. That no new monies be appropriated in the 1971 calendar year for school planning.
- b. That this Committee continue to carefully monitor those factors which indicate future school loading.
- c. That the School Committee budget sufficient monies to hold the South Union School in a condition of completely maintained readiness.
- d. That the School Study Committee develop and study possible alternative solutions to an unforeseen increase in school loading.

We propose that this last activity be broadened to include not only an examination of physical space, but an in-depth study of present trends in rapidly changing educational philosophies, as well as close coordination and consultation with members of the school administration in order to assure

that future building programs accommodate and promote a continued growth in the excellence of education offered in Southborough.

Respectfully submitted,

HERBERT L. COBB, Chairman
ELTIE KISER, Secretary
EDWARD LAMBERT
ROBERT M. WILLIAMS
KENT M. BROWN
GEORGE N. THIBEAULT
JANICE A. FLETCHER
PETER ASPESI
HARVEY D. BIGELOW

Report of the ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL DISTRICT

"During 1970 this school committee has progressed rapidly toward the ultimate construction of a 1500 pupil vocational technical high school for the youth of this district.

The architectural firm of Alderman and MacNeish completed the working drawings as of November 1, 1970. These drawings have been submitted to the School Building Assistance Bureau and have been approved. These plans have also been made available to general contractors for their perusal and eventual bidding.

The building plans have been carefully prepared by the architect under the constant supervision of the School Committee and the Superintendent-Director Mr. Albert Mlawsky. In order to insure relevancy within the educational scheme

of the building, a force of over sixty local craftsmen, businessmen, mechanics, and engineers has acted as consultants to insure that the educational plans would duplicate future business and industrial conditions. We feel that the culmination of the efforts of the architect, superintendent, school committee, and craft committee is reflected in the plans for this efficient structure of today with adequate provisions for occupational needs of tomorrow. Your committee has provided the necessary facilities for vocational education and has taken care to eliminate any so-called "frills". Construction costs will be in a range that the region can afford.

Discussion and debate over the needs and costs of the vocational school have arisen during 1970. We hope that the questions and answers that were presented during the past year have helped to enlighten taxpayers and community leaders.

To summarize some of the main areas of discussion we would like to detail the thinking behind this committee's many decisions. To begin with, not one of the communities in the district could financially afford to offer as comprehensive and diverse a vocational program as the region presently needs. The regional school will have twenty separate shops plus academic rooms. We anticipate offering many individualized vocational programs within these shops.

The committee firmly believes that students desiring a vocational education deserve and need to have a separate facility for educational, social and athletic efforts. Our philosophy is that if a student desires vocational education he should not be relegated to a second class educational status either socially or academically.

Most communities in the region are attempting to broaden their tax base by trying to secure new industries. We feel that industries will find the regional vocational technical school a definite asset when they decide where to locate. The school will offer to industry a young work force

with adequate training which can move directly into a productive position upon graduation. Prospective industries will recognize that this region has a realistic educational outlook and offers more than one educational option for young people.

This school will be an economic asset to the region and will create a definite improvement in the educational opportunities of each community. At least 20% of the high school aged students in the district will have the opportunity to secure a very relevant education that is presently unavailable.

The committee feels that the cost of this school is minimal when one considers the benefits that both the student and the community will realize. Careful calculations show that by regionalizing, the district can provide educational spaces, or seats, at less cost to the taxpayer than any individual community could provide in its own high school. Once the space is established, the annual cost of educating a regional vocational student becomes less expensive to the community than educating that student in the local high school.

The reader must recognize that regional vocational school districts are subsidized much more than are the local schools. To cite some examples; the gross per pupil cost of the nine operating vocational schools ranges between \$1200 to \$1800 per year. However, federal and state aid reduce the per pupil cost drastically. Chapter 791 provides 50% of the net maintenance costs of a vocational school. The federal government subsidizes the district by paying a part of the salaries of the shop teachers, related subject teachers, and the superintendent. The state reimburses the district for 100% of the usual school transportation costs. Construction costs will be reimbursed by approximately 70% as compared to 45% for local schools.

With all of the above mentioned reimbursements, it should be obvious to the reader that the estimated cost of

this school will be reduced if we can finance it in such a way as to take full advantage of reimbursements and eliminate the excessive interest charges usually associated with long term borrowing. With this in mind, the district committee originally proposed a five year financing plan. A regional meeting was held with the selectmen, finance committee members, city councilors, and the Mayor of Marlboro, in October of 1970. During this meeting, the regional school committee presented four methods of financing to these officials. After an analysis of the response, the school committee decided that a ten year plan for financing was the most equitable to all concerned. This particular plan will save the district taxpayers over 3.7 million dollars in interest alone.

In conclusion, this committee knows that the proposed regional vocational school will not only alleviate some of the overcrowding that presently exists in many of the local communities, but it will also serve the educational needs of one fifth of our high school population. These are opportunities that can not be denied to the residents of this region.

Respectfully submitted,

HERBERT L. COBB,
Chairman (Southboro)

PAUL F. HESTER,
Vice Chairman (Hudson)

REINELDE M. POOLE,
Secretary (Marlboro)

DEAN A. GOODWIN (Berlin)

ROBERT E. KINGSBURY
(Maynard)

CHARLES F. THOMAS
(Northboro)

RUTH L. HARPIN (Westboro)

REPORT of the TOWN ACCOUNTANT**Year Ending December 31, 1970**

To the Honorable Board of Selectmen
Southborough, Massachusetts
Gentlemen:

I respectfully submit the annual report of financial operations of the town of Southborough for the year ending December 31, 1970.

Attached hereto are the following statements and schedules:

- Balance Sheet
- Debt Statement
- Schedule of Receipts
- Expenditures and Balances
- Salary and Wage Schedule
- Schedule of Insurance
- Trust Funds

Miscellaneous receipts of cash received during the year 1970 totaled \$854,014.89 of which, \$739,592.55 was appropriated by the Board of Assessors to reduce the amount to be raised by taxation. The balance of \$114,413.55, together with \$32,446.78 representing unexpended balances of 1970 appropriations was transferred to Surplus Revenue on December 31, 1970 which increased the balances of such account to \$337,788.09. After deducting outstanding personal and real estate taxes totaling \$134,524.64 which had previously been credited to Surplus Revenue in anticipation of total collection, and adjustments in the amount of \$3,801.45, the amount of free cash as at January 1, 1971 is \$199,462 which amount has been certified by the Massachusetts Department of Corporations and Taxation, Bureau of Accounts.

The amount of free cash at January 1, 1971 is \$24,654 more than at the same date a year ago.

Revenue from the sale of water, motor excise taxes, state aid for schools, veterans services reimbursements and other miscellaneous revenue totaling \$854,014.89 as shown above was approximately \$96,500 greater than in 1969. However, the Assessors appropriated \$81,200 more of such revenue in 1970 to reduce the amount to be raised by taxation.

The records show that the regular cost of town operations as contained in the budgets was approximately \$2,275,000 in 1970 as against \$1,750,000 in 1969, an increase of \$525,000. The cost of special projects as contained in warrant articles was approximately \$335,000 in 1970 as against \$324,000 in 1969, an increase of \$11,000. To offset this increase in costs however, was an increase in motor excise tax revenue of \$15,000, an increase of \$8,000 in water revenue and additional state aid received in 1970 for schools of \$211,000.

I take this opportunity to sincerely thank the Board of Selectmen, town officers and department heads for their cooperation during the year.

Respectfully submitted,

FRED L. BAKER

Town Accountant

BALANCE SHEET**December 31, 1970****ASSETS**

Cash Balance		\$680,635.40
Accounts Receivable:		
Taxes:		
1968 Real Estate	Cr. \$9.89	
1969 Real Estate	1,379.57	
1970 Personal Property	2,117.25	
1970 Real Estate	131,037.71	
		<hr/>
		\$134,524.64
N.Y., N.H., & H. R.R. in Bkty. Proceed. Taxes		\$1,076.76
Motor Excise Taxes:		
1965	\$52.71	
1966	116.58	
1967	80.29	
1968	65.49	
1969	1,006.43	
1970	19,522.04	
		<hr/>
		\$20,843.54

LIABILITIES AND RESERVES

Dog License Collections	\$112.00
St. Marks School Contribution	7,000.00
Employees Payroll Deductions Payable	32,646.13
Total Warrant Article Balances	141,769.75
Cemetery Perpetual Care Deposits	670.00
Revolving Fund—School Lunch	3,720.35
School, Library Ext. State Grant	\$120.01
Public Law No. 864-5	430.50
Public Law No. 872	41.00
Public Law No. 874	4,254.00
Public Law No. 89-10	2,167.58
	<hr/>
	\$7,013.09
Public Library, State Grant	\$1,009.12
Trust Fund Income Balances:	
Wilson Fund	\$426.50
Bacon Fund	2,508.95
Winchester Fund	2,497.82
Clapp Fund	237.14
Harrington Fund	1,279.59
Waldo Fay Fund	3,268.80
Buck Charity Fund	2,951.71

ASSETS

Tax Titles		\$13,396.10
Departmental:		
Veterans Services	\$4,412.35	
Cemetery	722.00	
		<hr/>
		\$5,134.35
Aid for Highways:		
State Contracts:		
1970 Chap. No. 81	\$8,994.80	
1970 Chap. No. 90 Constr.	9,100.00	
1970 Chap. No. 90 Maint.	2,700.00	
County Contracts:		
1970 Chap. No. 90 Constr.	4,550.00	
1970 Chap. No. 90 Maint.	2,700.00	
		<hr/>
		\$28,044.80
Water:		
Rates and Services	\$14,133.52	
1970 Liens	521.61	
		<hr/>
		\$14,655.13

LIABILITIES AND RESERVES

Buck Library Fund	237.14	
Buck General Fund	79.37	
Library Fund	250.87	
Mary Fay Library Fund	225.64	
Newell Fund	3,894.40	
Cemetery Trust Fund	764.77	
Eames Fund	140.97	
Brigham Fund	997.73	
Billings Glidden	253.71	
		<hr/>
		\$20,015.11
Revenue Reserved Until Collected:		
N.Y., N.H. & H. R.R.	\$1,076.76	
Motor Excise	20,843.54	
Tax Title	13,396.10	
Departmental	1,333.15	
State & County Aid, Highways	28,044.80	
Water	14,655.13	
		<hr/>
		\$79,349.48
Outstanding Debt:		
Woodward School Project	\$96,000.00	
Woodward School Project	24,000.00	

Underestimated Appropriations:

State Parks Assessment	\$564.94
Met. Area Plan. Council	118.97
	<hr/>
	\$683.91
	<hr/>
Net Bonded Debt	\$2,385,000.00

Woodward School Project Add.	85,000.00
Mary Finn School	420,000.00
School Land	22,000.00
Margaret Neary School	1,595,000.00
Water System Improvement	100,000.00
Water System Improve. Add.	13,000.00
Highway Building Constr.	30,000.00

\$2,385,000.00

Overestimated Appropriation:

County Tax Assessment	\$850.30
Reserves and Surplus:	
Overlay Reserves for Abate.	\$205,956.61
Overlay Surplus	49,520.35
Road Machinery Fund	2,281.73
Cemetery Reserve	9,492.52

\$267,051.21

Surplus Revenue

\$337,788.09

\$3,283,994.63

\$3,283,994.63

DEBT STATEMENT

	Maturity	Outstanding 1-1-70	Paid 1970	Outstanding 1-1-71	Due in 1971	Rate	Interest due 1971	Interest Payable	Princ. Payable
Woodward School Loan (1954)	1974	\$150,000.00	\$30,000.00	\$120,000.00	\$30,000.00	2.10%	\$1,260.00	4- 1-71	4- 1-71
							945.00	10- 1-71	
Woodward School Addition (1960)	1980	95,000.00	10,000.00	85,000.00	10,000.00	3.40%	1,445.00	6- 1-71	
							1,445.00	12- 1-71	12- 1-71
Finn School Loan (1964)	1984	450,000.00	30,000.00	420,000.00	30,000.00	3.20%	6,720.00	1-15-71	
							6,720.00	7-15-71	7-15-71
Neary School Loan (1969)	1986	1,695,000.00	100,000.00	1,595,000.00	100,000.00	5.70%	45,457.50	6-15-71	6-15-71
							42,607.50	12-15-71	
School Land Acquisition (1967)	1972	33,000.00	11,000.00	22,000.00	11,000.00	3.10%	341.00	5- 1-71	5- 1-71
							170.50	11- 1-71	
Water System Imp. Loan (1960)	1975	120,000.00	20,000.00	100,000.00	20,000.00	3.20%	1,600.00	3- 1-71	
							1,600.00	9- 1-71	9- 1-71
Add. Water System Imp. Loan (1962)	1975	16,000.00	3,000.00	13,000.00	3,000.00	3.20%	201.50	5- 1-71	5- 1-71
							155.00	11- 1-71	
Highway Building Loan (1968)	1973	40,000.00	10,000.00	30,000.00	10,000.00	4.10%	1,230.00	6- 1-71	6- 1-71
		\$2,599,000.00	\$214,000.00	\$2,385,000.00	\$214,000.00		\$111,898.00		

SCHEDULE OF RECEIPTS

General Revenue

Taxes:

1963 Motor Excise	\$20.50
1965 Motor Excise	7.65
1968 Motor Excise	19.85
1969 Personal Property	\$1,025.47
Real Estate	102,632.52
Motor Excise	25,662.22

\$129,320.21

1970 Personal Property	\$102,755.45
Real Estate	1,508,629.40
Motor Excise	177,343.94
Farm Animal Excise	302.60

\$1,789,031.39

Charges and Interest	\$5,548.97
Lien Ctfs.	336.00

\$5,884.97

From State:

Library Aid	\$999.00
MDC in Lieu of Taxes	13,029.00
Sales Tax	22,495.95
Machinery Basis	1,639.43

\$38,163.38

Tax Title Redemptions

\$8,531.50

TOWN OF SOUTHBOROUGH

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Licenses and Permits:

Liquor	\$15,505.50
Fire Arms	277.00
Health	590.00
Building	4,859.00
Plumbing & Gas	1,467.00
Wiring	1,783.75
Misc.	28.00

\$24,510.25

Court Fines

\$1,568.00

State Aid:

Special Education Programs	\$6,676.00
Elem. & Secondary Ed.	663.86
Vocational Ed.	282.00
Tuition & Transportation	24,428.33
School Building Assistance	129,801.92
School Aid Chap. No. 70	203,914.19
School Aid Chap. No. 645	11,492.41
New School Reimbursement	35,524.00
Ed. Children Fam. of Low Income	1,228.00

\$414,010.71

From County:

Dog License Collections

\$338.16

Gifts:

St. Marks School	\$7,000.00
Fay School	3,000.00

\$10,000.00

Hearings Fees:

Health	\$311.00
Planning Board	53.00
Board of Appeals	420.00

\$784.00

Insurance Reimb., Town Prop. Damage Claims **\$1,041.98**

Total General Revenue **\$2,423,227.55**

Commercial Revenue

Hall Rentals:

Welfare Office **\$1,700.16**

Fayville Hall **645.00**

\$2,345.16

Public Safety:

Care of Dogs **\$1,322.00**

Police Reports **681.00**

Mass. Pike Fires **100.00**

Tree Warden Inspections **85.75**

County Asst. Dutch Elm Disease **168.90**

\$2,357.65

Highways, State & County:

1969 Chap. No. 81 **\$4,505.40**

Chap. No. 90 Constr. **13,649.16**

1970 Chap. No. 90 Maint. **5,399.94**

Chap. No. 81 **4,755.20**

Highway Improvement **13,326.51**

Equipment Rentals **1,139.28**

\$42,775.49

Highway Inspections

532.94

From State:

Recovery AFDC Aid **\$358.63**

Veterans Services **\$14,074.05**

School Library Extension **1,011.55**

Public Law No. 864 **1,169.71**

Public Law No. 874 **4,295.00**

Public Law No. 89-10 **3,792.00**

\$24,700.94

TOWN OF SOUTHBOROUGH

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Library Fines	\$79.00
Other Revenue Misc.:	
Mass. Flood Relief	\$2,181.66
Sale of Maps & Supplies	121.52
Misc.	40.20
	<hr/>
	\$2,343.38

Water:	
Rates	\$96,734.08
Liens	2,838.16
Charges	474.01
	<hr/>
	\$100,046.25

Cemetery:	
Sale of Lots	\$1,117.50
Care of Lots	110.00
Burials	2,872.00
Foundations	193.00
Perpetual Care	2,605.00
	<hr/>
	\$6,897.50

Other Revenue

Interest from Trust Fund Investments:

Newell Fund	\$9,092.90
Wilson Fund	60.00
Brigham Fund	163.72
Bacon Fund	565.38
Mary E. Fay Fund	330.00
Fay Library Fund	84.04
Cemetery	2,605.30
Clapp Fund	50.63
Eames Fund	30.96
Harrington Fund	253.13
Billings Glidden Fund	55.00
Buck General Fund	213.76
Buck Library Fund	423.14

Buck Welfare Fund	567.81	
Waldo B. Fay Fund	<u>2,723.37</u>	
		\$17,219.14
Interest on Short Term Cash Investments		\$19,735.28
Total Commercial and Other Revenue		<u>\$219,032.73</u>
Aggregate Total		\$2,642,260.28

APPROPRIATIONS, 1970
EXPENDITURES AND BALANCES

TOWN OF SOUTHBOROUGH

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	Total Available	Total Expenditures	Balance Held to Complete Projects	Unexpended Balance to Surplus	Available for Transfer to Surplus
Elected Officers Salaries	\$13,125.00	\$13,125.00			
Moderators Expense Account	25.00			\$25.00	
Advisory Committee	846.00	427.25		418.75	
Selectmen	17,950.37	17,798.37		152.00	
Charter Commission	5,000.00	3,398.64	\$1,601.36		
Accounting	5,891.00	5,660.63		230.37	
Treasurer	5,307.50	5,293.24		14.26	
Collector	10,146.25	10,117.91		28.34	
Assessors	10,689.60	10,336.86		352.74	
Legal	6,350.00	5,954.50		395.50	
Town Clerk	2,845.60	2,455.73		389.87	
Election & Registration	8,732.68	8,575.29		157.39	
Board of Appeals	1,880.00	1,062.61		817.39	
Personnel	1,380.00	1,066.22		313.78	
Conservation Committee	100.00	100.00			
Planning Board	1,457.60	606.18		851.42	
Industrial Development Comm.	1,012.00	125.78		886.22	
Historical Commission	120.00	83.00		37.00	
Building	9,800.00	8,997.77		802.23	
Town Hall Maintenance	5,130.00	4,667.42		462.58	
Police	94,036.81	88,596.51		5,440.30	

	Total Available	Total Expenditures	Balance Held to Complete Projects	Unexpended Balance to Surplus	Available for Transfer to Surplus
Dog Officer	2,445.00	2,383.00		62.00	
Police Radar Equipment	2,500.00	2,485.05			\$14.95
Police Cruisers (2) 1970	6,000.00	5,964.42			35.58
Police Building Renovations	8,800.00	8,797.46	*2.54		
Fire Department	81,237.05	80,812.48		424.57	
Insect Pest Control	7,015.40	6,833.17		182.23	
Tree Warden	8,919.20	8,870.24		48.96	
Civilian Defense	3,684.00	3,624.16		59.84	
Health	20,537.35	20,418.17		119.18	
Inspector of Animals	185.00	170.00		15.00	
Street Lights	20,780.00	20,454.92		325.08	
Highway, Equip. Maint.	4,656.84	4,652.15		4.69	
Special Maint.	44,943.00	44,940.31		2.69	
Snow Removal	32,536.00	32,533.47		2.53	
Chapter No. 81	23,250.00	23,239.76		10.34	
Chap. No. 90 Constr.	18,200.00	9,515.24	8,684.76		
Chap. No. 90 Maint.	8,100.00	8,099.35		.65	
Chap. 768	4,442.17	4,442.00		.17	
Richards Rd. Construction	2,957.03				2,957.03
Drainage Projects	27,110.00	27,090.39		19.61	
New Dump Truck	16,950.00	13,083.22	3,866.78		
New Sander	3,000.00	2,425.00	575.00		
New Highway Building	378.00	71.84	306.22		
Veterans Services	30,468.00	30,464.11		3.89	
School	809,501.60	806,373.16		3,128.44	

Vocational Education	13,100.00	12,863.95		236.05
School Library Ext. Title 2	1,011.55	891.54	120.01	
Public Law No. 864-3	739.21	739.21		
Public Law No. 864-5	1,418.50	988.00	430.50	
Public Law No. 872	41.00		41.00	
Public Law No. 874	10,148.00	5,894.00	4,254.00	
Public Law No. 89-10	6,842.93	4,675.35	2,167.58	
Vocational School Assessment	3,351.37	3,351.37		
Regional School Assessment	413,920.15	413,920.15		
School Study Comm.	2,590.41		2,590.41	
Mary E. Finn School	2,071.43		2,071.43	
Margaret Neary School	602,081.98	544,314.99	57,766.99	
Professional Services for School Site	747.50		747.50	
Library	26,644.90	26,173.29		471.61
Emergency Electrical Syst.				
Repairs (Library)	2,750.00	2,710.00		40.00
Renovating Library Electrical				
Wire System	5,600.00	2,877.00	2,723.00	
Public Library Grant	1,553.52	544.40	1,009.12	
Water Dept.	93,589.74	93,463.52		126.22
Ext. Park St.	7,620.00		7,620.00	
Turnpike Rd.	1,004.36		1,004.36	
Water Dept. Ext. Middle Rd.	51.41			\$51.41
Water System Survey	15,000.00	2,000.00	\$13,000.00	
Reserve Fund	30,000.00	10,306.69		\$19,693.31
Fayville Hall Maint.	3,147.60	3,089.41		58.19
Fayville Hall Repairs	3,918.14	3,500.00	418.14	
Recreation	10,938.35	10,938.09		.26

TOWN OF SOUTHBOROUGH

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	Total Available	Total Expenditures	Balance Held to Complete Projects	Unexpended Balance to Surplus	Available for Transfer to Surplus
Dump Maintenance	31,780.00	28,428.99		3,351.01	
Gasoline	9,750.00	8,684.00		1,066.00	
Insurance	43,725.00	33,488.12		10,236.88	
Town Reports	3,500.00	3,116.27		383.73	
Engineering Service	5,500.00	3,999.90	1,500.10		
Repair, Replace Town Prop.	2,500.00	711.65			1,788.35
Memorial Day Exercises	700.00	676.75			23.25
Mooney Field Engineer. Serv.	3,500.00	2,220.00	1,280.00		
Roach and O'Connell Land Releases	3,000.00	3,000.00			
Capone Land Purchase	3,700.00	3,500.00			200.00
Sewerage Feasibility Study	15,000.00	5,600.00	9,400.00		
Reimbursement for 1969 Services	600.00	525.92		74.08	
Veterans War Memorial	2,704.90	1,675.82	1,029.08		
Cemetery	24,091.64	23,874.92		216.72	
Motor Excise Tax Assess.	613.05	613.05			
State Audit	18.14	18.14			
State Parks Assess.	7,055.66	7,620.60			
County Retire. Assess.	24,532.28	24,532.28			
County Tax Assess.	48,618.27	47,767.97			
County T.B. Hospital Assess.	5,858.99	5,858.99			
Met. Planning Council	236.48	355.45			
Trust Fund Income:					
Wilson	426.50		426.50		
Bacon	2,508.95		2,508.95		
Winchester	2,497.82		2,497.82		

Clapp	237.14		237.14
Harrington	1,279.59		1,279.59
Waldo B. Fay	8,106.67	4,837.87	3,268.80
Buck Charity	2,951.71		2,951.71
Library Fund	403.49	152.62	250.87
Buck Library	499.64	262.50	237.14
Mary E. Fay	477.01	251.37	225.64
Buck General	1,327.27	1,247.90	79.37
Newell	10,909.12	7,054.89	3,854.23
Cemetery Trust	3,513.92	2,749.15	764.77
Eames	119.60	25.69	93.91
Brigham	997.73		997.73
Glidden	253.71		253.71

For payment of interest and principal on loans see debt statement.

* Proceeds of \$79,200. loan to be added.

Note: "Total Available" column includes the following transfers:

From Reserve
Fund

To:

Election and Registration	\$812.53
Int. on loans in anticipation of taxes	58.32
Veterans services	3,900.00
Dog Officer	500.00
Health Dept.	1,879.90
Highway, equipment maint.	156.84
Highway sander (emergency)	3,000.00

\$10,306.69

APPROPRIATIONS, 1970
EXPENDITURES AND BALANCES
SALARY AND WAGE SCHEDULE—1970

Elected Officers Salaries:

Moderator		\$25.00
Town Clerk		1,800.00
Town Collector		2,000.00
Treasurer		2,000.00
Selectmen (3)		2,100.00
Assessors (3)	2 @ \$1,600. 1 @ \$800.	4,000.00
School Committee (5)		500.00
Cemetery Commissioners (3)		75.00
Water Commissioners (3)		300.00
Board of Health (3)		300.00
Tree Warden		25.00

Police:

Chief, per wk.		224.10
Sergeants (3) per wk.	2 @ \$191.69 1 @	182.81
Patrolmen (5) per wk.	2 @ 171.16 1 @ 163.21 2 @	139.38
Reserves, per hr.		3.03

Fire:

Chief, per wk.		224.10
Capt. per wk.		191.69
Privates per wk.	2 @ 171.16 3 @	147.43
Call men:		
Deputy Chief, per yr.		560.00
Capt. per yr.		340.00
Lieutenants (5) per yr.		285.00
Privates (30) per yr.		228.00
Clerk		100.00

Water:

Supt. per wk.		224.10
Labor, per hr.		3.79-3.57-3.23

Library:

Librarian, per wk.		162.35
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TOWN OF SOUTHBOROUGH

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Asst. Librarian per wk.	134.17
Library Assts. per hr.	2.41-2.17-1.25
Highway:	
Supt., per wk.	224.10
Heavy Equip. Operators, per hr.	3.95-3.79
Drivers, per hr.	3.05
Cemetery:	
Supt., per wk.	162.35
Labor, per hr.	3.05-2.60-2.45-2.29
Veterans Agent, per yr.	2,400.00
Dog Officer, per yr.	400.00
Inspector of Animals, per yr.	150.00
Insect Pest Control Supt., per hr.	3.23
Town Accountant, per wk.	90.23
Tree Warden:	
Labor, per hr.	2.29
Dump Custodian, per hr.	3.05
Custodians, per yr.:	
Town Hall	1,175.00
Library	1,327.00
Fayville Hall	972.00
Clerical, per hr.:	
Selectmen, Asst. clerks	2.78
Assessors	2.78-2.43
Planning	2.35
Personnel	2.78
Town Clerk	2.64
Board of Appeals	2.35
Civilian Defense	1.89
Water	2.78
Collector	2.78
Accounting	2.78
Veterans Agent	1.94

SCHEDULE OF INSURANCE

POLICY	COVERAGE	PREMIUM
Automobile (Comprehensive, Fire, Theft & Collision)	\$25,000. Bodily Injury ea. person 100,000. Bodily Injury ea. accident 5,000. Property damage ea. accident Collision, actual cash value (\$50. deductible) Fire, actual cash value (\$50. deductible) 5,000. Bodily injury uninsured motorist ea. person 10,000. Bodily injury uninsured motorist ea. accident	\$6,251.11
Workmens Compensation	Various town employees, according to occupation	5,543.00
Steam Boilers (3 years)	50,000. ea. accident	727.00
Police (3 years)	1,000. medical expense up to \$1,000.	387.75
Firemen	Same as police	358.75
General Liability, Buildings & Auto Liab.	25,000. ea. person 50,000. ea. accident 50,000. aggregate	7,633.00
Fire, Town Buildings & Contents (\$3,672,884 valuation)	Fire, extended coverage 7 vandalism (\$100. ded.)	
Money & Security Loss	4,000. inside. \$2,000. outside. \$1,250. Safe robbery	
Employees Group	Loss of life or limb	50%
Blue Cross-Blue Shield	Hospital and medical care	50%

TRUST FUNDS

December 31, 1970

Cash and Securities

\$328,495.83

Francena E. Buck Charity Fund	\$11,216.87
John L. Bacon Fund	10,000.00
Henry K. Winchester Fund	8,633.55
Ruth Harrington Welfare Fund	5,000.00
Clarissa Clapp Charity Fund	1,000.00
Wilson Charity Fund	1,000.00
Francena E. Buck Library Fund	8,156.44
Fay Library Fund	1,660.68
Mary E. Fay Library Fund	6,000.00
Emmy Lou Priest Fund	212.92
Cemetery Trust Fund	99,181.61
Frank G. Newell Fund	76,121.00
Lucretia Brigham Fund	2,400.00
Jonathan G. Eames Fund	479.06
Billings Glidden Fund	1,000.00
Francena E. Buck General Fund	4,222.87
Conservation Fund	49.00
Stabilization Fund	92,161.86

\$328,495.83

\$328,495.83

REPORT of the SOLID WASTE DISPOSAL COMMITTEE

The Solid Waste Disposal Planning Committee has studied this problem from two viewpoints:

1. An immediate, but temporary (1-3 yrs.) solution due to the inadequacy of the present facility and its short life expectancy.
2. A long range (20-25 yrs.) solution requiring an in-depth and time-consuming study to formulate plans, conduct research, coordinate with neighboring communities and the appropriation of funds to conduct this study.

This committee is convinced that the Town of Southborough should concentrate its efforts and funds on acquiring, operating and maintaining a sanitary land fill site in the solution of its solid waste disposal problems. A consolidated facility with one or two contiguous communities would be the most economical operation. All of the statistics acquired by the Committee show that incineration costs are about five times more than those of a land fill operation for a town of twenty thousand and the smaller the community, the greater the cost ratio.

Recommendations:

1. General:
 - a. Informing the townspeople of the urgency of the problem due to the limited time left to use the present facility. Unprofessional estimates indicate this facility will be exhausted in twelve to eighteen months.

- b. Educating the residents that a sanitary land fill operation is not the same as an open dump area. There is no burning, rodents, odors, unsanitary nor unsafe conditions to contend with.
- c. Appointment of a Site Selection Board consisting of elected town officials (Members of the Boards of Selectmen, Assessors, Health and Planning) who, with the advice of all appointive town committees and officials as required, will present its recommendation(s) to a town meeting as soon as possible. This Board should be allocated sufficient funds to do the necessary preparatory investigations prior to its recommendation(s) such as land borings, hiring of professional consultants, etc.

2. Immediate requirements:

- a. Acquisition, preferably by lease, of an area containing a quarry, pit or fairly deep depression within the Town of Southborough to be used for a maximum of three years.
- b. Plan and prepare the site for a land fill and cover operation similar to the present one. Preparations should include access roads if required, fencing, purchase and stockpiling of suitable cover material.
- c. Activate this site when the present facility has been exhausted.
- d. Sell the land area of the present facility to help defray the cost of the new temporary operation.

3. Long-range requirements:

- a. Purchase of an area of land large enough to satisfy the solid waste disposal needs of the Town for twenty to twenty-five years. It is estimated that a population of six thousand people requires one to one and a half acres per year in a properly run

land fill operation. Additional acreage will be required for fencing and/or landscaping and to provide isolation from abutters.

- b. Purchase of the equipment necessary to operate and maintain the site should be made only after professional advice has been sought as to job performance, economy and serviceability of this equipment.
- c. Liaison should be accomplished with neighboring towns and study the feasibility of a consolidated operation. It must be remembered that the larger the population involved the larger the land area required.
- d. The Committee also recommends that the Town initiate a combined garbage and solid waste pickup by the department performing the public works functions. This town operated service has many advantages:
 - (1) financial savings by eliminating the present garbage pickup by private contractor. This money would help defray the costs of the town operated service.
 - (2) individual savings for many townspeople who now pay fifty-two dollars and more each year for solid waste pickup by a private contractor.
 - (3) multiple use of the estimated one large pickup vehicle required by equipping and using it for snowplowing.

Everyone is aware of the hazards of pollution and the ever-present dangers to our ecology and are vociferous in their demands to overcome these blights on the community. The silence is deafening, however, when the costs are enumerated to satisfy these demands. But worse than that, these same vociferants disclaim any dangers or hazards when the disposal site location is suggested for their neighborhood

or community. The location of the disposal site has been known to split townships, communities and neighbors. It could happen here!

The day of decision for the residents of the Town of Southborough is here—now! The Site Selection Board mentioned above can recommend a site but the townspeople must decide. We must have a new facility. In your neighborhood?—yours?—or mine?

Respectfully submitted,

BERNARD W. McGOWAN, Ch.
RAY B. DAVIS
JAMES B. DENMAN

REPORT of the TOWN COLLECTOR

To the Honorable Board of Selectmen
Southborough,
Massachusetts

Gentlemen:

The Town Collector submits the following report for the year ending December 31, 1970.

WATER RATES

Balance 1969	\$5,618.56
Committed 1970	90,297.44
Overpayment Refund	36.50
	<hr/>
	\$95,952.50

Paid to Treasurer	\$86,804.54
Advance payment 1969	123.08
Abated	137.88
Committed to Water Liens	1,294.35
Balance due 12-31-70	7,592.65

WATER MISCELLANEOUS

Balance due 1969	\$1,610.24	
Committed 1970	3,390.06	
	<hr/>	
	\$5,000.30	
Paid to Treasurer		\$3,391.46
Committed to Water Liens		1,143.13
Balance due 12-31-70		465.71
		<hr/>
		\$5,000.30

WATER SERVICES

Balance 1969	\$1,659.77	
Committed 1970	6,766.53	
	<hr/>	
	\$8,426.30	
Paid to Treasurer		\$6,545.58
Committed to Water Liens		513.46
Abated		15.62
Balance 12-31-70		1,351.54
		<hr/>
		\$8,426.30

1968 TAXES

Balance 12-31-70	\$10.00
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1969 TAXES

Balance due 12-31-70	\$109,643.58
Interest	4,137.76
Abatement Refunds	1,088.24
	<hr/>
	\$114,869.58

TOWN OF SOUTHBOROUGH**177**

Paid to Treasurer	\$108,103.44
Abated	966.00
Tax Title	4,201.74
Balance 12-31-70	1,598.40
	<hr/>
	\$114,869.58

1970 TAXES

Committed 1970	\$1,684,661.31
Committed Water Liens	3,081.92
Interest	1,530.84
Abatements Refunded	4,089.65
Overpayments Refunded	2,239.16
	<hr/>
	\$1,695,692.88

Paid to Treasurer	\$1,520,313.26
Abated	41,056.35
Tax Title	6,710.15
Balance due 12-31-70	127,613.12
	<hr/>
	\$1,695,692.88

FARM & ANIMAL

Committed 1970	\$332.60
Paid to Treasurer	\$332.60

PERSONAL PROPERTY

Committed 1970	\$105,474.70
Balance 12-31-69	3,381.47
Interest	56.91
	<hr/>
	\$108,913.08
Paid to Treasurer	\$102,663.93
Abated	2,965.00
Balance 12-31-70	3,284.15
	<hr/>
	\$108,913.08

1968 MASS. MOTOR VEHICLE EXCISE

Balance 12-31-69	\$830.88	
Overpayment refunded	6.00	
Abatement refunded	77.00	
Interest	11.82	
Refunds due	13.25	
	<hr/>	
	\$938.95	
Paid to Treasurer		\$114.67
Abated		814.65
Balance due		9.63
		<hr/>
		\$938.95

1969 MASS. MOTOR VEHICLE EXCISE

Committed 1970	\$24,683.93	
Balance due 12-31-69	8,734.97	
Interest	129.84	
Overpayment Refunded	144.93	
Abatements refunded	2,937.77	
	<hr/>	
	\$36,631.08	
Paid to Treasurer		\$28,874.40
Abated		6,986.52
Balance due 12-31-70		770.16
		<hr/>
		\$36,631.08

1970 MASS. MOTOR VEHICLE EXCISE

Committed	\$208,592.18	
Abatements refunded	5,201.03	
Overpayments refunded	349.15	
Refunds due	214.69	
	<hr/>	
	\$214,554.54	
Paid to Treasurer		\$183,090.46

TOWN OF SOUTHBOROUGH

179

Abatements	15,980.82
Balance due 12-31-70	15,483.26
	<hr/>
	\$214,554.54

Miscellaneous receipts paid to Treasurer:

Board of Health	\$901.00
Cemetery Dept.	6,897.50
Lien Certificates	360.00
Selectmen	1,793.28
Tree Warden	85.75

I extend to the Board of Selectmen, Town Officers, Dept. Supervisors, the various Boards and Committees and the Town Personnel, my appreciation for their co-operation during the year.

Respectfully submitted,

WALTER F. WHITE,

Town Collector

ANNUAL REPORT
of the
SCHOOL DEPARTMENT



TOWN of SOUTHBOROUGH, MASS.

for the
Year Ending December 31, 1970

SCHOOL DEPARTMENT PERSONNEL

The School Committee

Mrs. Janice A. Fletcher, Chairman	Term expires 1971
Mr. George N. Thibeault, Secretary	Term expires 1973
Mr. Harvey D. Bigelow	Term expires 1972
Mr. Herbert L. Cobb	Term expires 1973
Mr. Robert M. Williams	Term expires 1972

Superintendent of Schools

Mr. Herbert C. Geele, M.Ed., C.A.G.S.

Business Manager	Mr. Richard F. Tibert, B.S.
Secretary to Superintendent	Mrs. Elizabeth J. Dahlin
Financial Secretary	Mrs. Helen P. Kaminski
Payroll Secretary	Mrs. Dorothy M. Donnelly
Secretary	Mrs. Catherine M. Carufel
School Nurse	Mrs. Sophia E. Coleman, R.N.
School Physician	Timothy P. Stone, M.D.

Business Office: Algonquin Regional High School
Bartlett Street
Northborough, Mass. 01532

Office Hours: 8:30 A.M. to 4:30 P.M.

Telephones: Southborough 485-0452
Northborough 393-2478, 393-2188

Report of the SOUTHBOROUGH SCHOOL COMMITTEE

To the Citizens of Southborough:

Once again it is our privilege and responsibility to report to the citizens of Southborough concerning the status of our schools.

The need for public understanding and support for public education has never been greater. Tax rates are going up, real estate is being revaluated, pupil enrollments are increasing, curriculums are expanding, and greater demands for services are being placed on our schools daily.

However, we feel that our schools are making significant progress toward our goal of providing the best possible education for every child within the Town's willingness and ability to provide it.

Some of the above factors, namely, real estate revaluation and increasing pupil enrollments are areas over which we on the School Committee have no control. So this report will be concerned with those remaining factors over which we do have some control.

Expanding Curriculum

Last March the Town Meeting voted to establish Kindergarten in the Southborough schools ahead of the State deadline of September, 1973. This was voted because we on the School Committee felt that Kindergarten was an integral part of the educational process and because with the opening of the Margaret Neary School, the Town would have the physical plant and equipment necessary for the establishment of this program.

It should be noted that the Kindergarten program is progressing well under a most competent teaching and administrative team.

The second major curriculum change is that of the new Middle School which comprises Grades 6-7-8. This curriculum is geared to the needs of the pre- and early-adolescent. The basic concept can be stated as the development of a vertically articulated team teaching program, similar to our present approach in Grades 1-5, but applied within each of the major departmental content areas.

During the past year Grades 7 and 8 were involved in the curriculum and by next September Grade 6 will also be totally included in this new Middle School curriculum.

Increased Services

Each year the School Committee tries to increase its special services to the Community's children. This year the Committee voted to establish a class for the "Emotionally Disturbed Child." This class is presently being taught in the Margaret Neary School. The program has been fully funded by the State this year and next year Southborough will conduct the program under its own auspices.

The School Committee also voted to establish a program for children with "Learning Disabilities." After a particular learning disability has been diagnosed, specialized instruction will be provided wherever necessary either on a one-to-one or small group basis.

Taxes

Since the greatest percentage of your tax dollar is spent on the public schools, something should be stated about the budget. Each year the school budget increases and taxpayers are constantly asking why are school costs so high? The largest expenditure in our budget is salaries. They account for approximately 80 per cent of the total budget. Each year

a concerted effort is made to obtain the best possible teachers for our schools. The type of teachers we desire for your children necessitates not only a competitive salary schedule but also a well-equipped up-to-date educational environment.

We are now engaged in collective bargaining with the Southborough Teachers' Association, and we on the School Committee hope to be fair not only to our teaching staff by giving them a raise in keeping with national inflation, but also to the taxpayer by not burdening him with an enormous tax increase.

As was stated in last year's report, we do not believe any town can hold the line as far as the school budget is concerned.

The School Committee thanks the Superintendent of Schools and the entire staff for their devotion and sense of duty towards the children of Southborough. It is this type of cooperation and support that enables our schools to function effectively.

We extend our thanks to all Town Boards and officials for their help in all school matters in which they were concerned.

In closing, the School Committee thanks you, the taxpayer, for your financial sacrifices to make possible the high quality of education in Southborough.

Respectfully submitted,

JANICE A. FLETCHER, Chmn.

GEORGE N. THIBEAULT, Sec.

HARVEY D. BIGELOW

HERBERT L. COBB

ROBERT M. WILLIAMS

Report of the SUPERINTENDENT OF SCHOOLS

It is my privilege to submit herein my second report as Superintendent of Schools. It seems practical in this annual report to discuss those matters of general interest to all citizens.

The Margaret A. Neary School opened on schedule in September of 1970. This new twenty-four classroom facility housing kindergarten through grade five pupils is a very modern elementary school, adaptable and well equipped for the many new and innovative programs that your school system is concerned with. The citizenry should be very appreciative of the work done by your School Study Committee in the building and equipping of this fine school.

The South Union School is not in use this school year and will be closed next year also. It is being maintained on a standby basis.

Public kindergartens started in September in the Margaret A. Neary and the Mary E. Finn Schools. If our kindergarten team were to outline the present goals in this program, the following would merit careful consideration:

1. The kindergarten is an orientation to school life
2. The kindergarten is an environment where children learn to live more harmoniously with one another
3. The kindergarten is a program where the interests of the five-year old are enriched, broadened, and extended

4. The kindergarten curriculum provides experiences where children are given added opportunity
- a. to learn to follow directions
 - b. to be a little more sensitive and sympathetic to the feelings and desires of the children
 - c. for listening
 - d. for observing
 - e. for increasing attention to care of person and belongings
 - f. for practice in safety procedures
 - g. for creativity
 - h. for response to rhythm
 - i. for beginning to recognize school regulations
 - j. for more acceptable group behavior
 - k. for a better understanding of the meaning of fairness
 - l. for increasing attention to cooperation with responsibility in group situations
 - m. for understanding better, more courteous conversations and behavior

The team approach is our basic organizational structure. Through this type of organizational patterns and planning, we are firmly convinced that we are doing a much better job of instruction in relation to individual needs. Teachers are continually gaining in proficiency. As in any successful and far reaching program, a major factor in our success is the degree of dedication of the teachers involved.

All of our fifth graders are housed this year at the Margaret A. Neary School. We are attempting to provide the

type of scheduled program whereby these children meet different teachers in the various subject areas with time provided for independent work and study. Hopefully these experiences will allow a smooth transition into the Middle School.

A new mathematics program has been adopted in grades one through three and will be expanded into grades four and five in 1971. This is basically a non-graded program. Through a variety of teaching techniques and manipulative devices, the program ensures that all children have an opportunity to grasp mathematical ideas, see proper relationships, and make meaningful generalizations.

Our social studies program is shifting to a humanistic-economic concept. With the help of our media centers, we intend to eventually use the textbook as one of many resources. In the primary grades this is a topic that must relate to a child's everyday experiences, a program that seeks to integrate history, geography, sociology and economics as they relate to a child's world. Problem solving and decision making are an integral part of such programs.

As far as the Middle School is concerned, I think that we can state quite positively that the new organizational structure is much more effective in meeting the needs of this age group than the old junior high concept. We have attempted to build into the curriculum schedule an extreme sensitivity for grouping youngsters in terms of flexibility based on individual needs as they surface and become apparent. The sixth grade transition is developing on schedule, and by next fall should see the sixth grades fully incorporated into the Middle School in both philosophy and program. Some of the functions of the Middle School now in progress are: a) classes of the same subject are meeting at the same time, thus enabling teachers to bring classes together and instruct as a team. Three teachers can bring all their students together during a period for a presentation by one of the three "team members"; b) members of the team are evaluating

individual student's progress and regrouping individuals without interference with other subjects. A student can be rescheduled to go to a "low" mathematics group and at the same time be in a "high" language arts group; c) the sharing of a common planning period provides some of the necessary ingredients for teachers to plan together, and helps to formalize the pattern of teacher cooperation which ensures the continuance of teaching, planning, and evaluating as a cooperative team effort.

Evidence indicates that it is more effective to have several different types of grouping patterns in operation simultaneously in order to deal with the needs, interests, and problems of this age group. This enhances a student's positive self-image by allowing him to cope with both his strengths and weaknesses in various curriculum areas.

Offering electives has added a new dimension to grouping. Letting pupils choose electives has the following benefits: a) students get to assume part of the responsibility of commitment for learning since it is they who make the choice. Motivation is aided as it is assumed that pupils will choose the subject they enjoy taking; b) a positive self-image is created by getting pupils actively engaged in decision making; c) students experience success since all the electives are success oriented.

Another progressive step forward has been taken in our schools by the institution and operation of media center programs in the Albert S. Woodward Middle School and the Margaret A. Neary School. The focus of the media center programs is on facilitating and improving the learning process with emphasis on the learner, and on ideas and concepts, rather than on isolated facts and rote memorization. These media centers with their programs, materials, and learning environment provide a wide range of learning opportunities for large and small groups as well as for individual students. At the same time they support the instruction of the teacher and both complement and expand the work of the classroom in achieving the goals of the educational program.

These centers are open before and after school allowing teachers and pupils to use the many resources—books, periodicals, films, recordings, slides, transparencies, photo prints, audio tapes, cassettes, film loops, etc. These materials effectively reduce the total reliance on text books and encyclopedias. Classes meet in these centers to use these resources and by so doing the school creates an awareness of information and knowledge, and encourages understanding of the approach and techniques for searching out, discovering, assembling, and utilizing knowledge. Learning and teaching stations throughout the schools are supplied with equipment and devices as need for teacher and pupil presentations. Teaching teams meet in these centers where professional materials are available to them as well. Pupils are continually borrowing materials ranging from reading for pleasure to visual materials for individual projects. These centers are and will continue to make many highly significant contributions to the education of the youth of the community.

As a part of health education, the curriculum at the Woodward School now includes an elective in drug education for seventh and eighth graders. A curriculum designed by City School Curriculum Service and supplemented by filmstrips, speakers, and articles from newspapers and magazines is being used by the classes. In addition, a filmstrip is being shown to sixth graders followed by class discussion, but the major emphasis in the sixth grades will be in small group discussions. Our goal is to provide the students with necessary information concerning the problems of drug abuse.

We have established two new programs for the 1970-71 school year—a program for children with learning disabilities and a class for the emotionally disturbed. We have become increasingly aware of children who need help because of a wide variety of learning disabilities. Well over one hundred pupils have been tested and evaluated with particular emphasis on children in kindergarten through grade three. A program has been started with approximately twenty-five children. Each child is being given specialized help indi-

vidually, or in small groups of up to four children grouped according to grade level and type of help needed. Physical or motor training, listening and visual skills are concentrated on and, in some cases, classroom subjects reinforced as well. At the moment all grades are included in this program, but it is assumed that the greatest concentration will be among primary age children in the future.

A class for the emotionally disturbed children was established this fall in Southborough. The entire program, including the salaries of the teacher and the teacher aide, is funded by the State. However, next fall the Southborough schools will take over the program. Tuition students will be allowed from Northborough as long as space is available.

We are very appreciative of the assistance rendered to the schools by the Southborough Organization for Schools. Through the efforts of this organization, countless hours of volunteer help have been given in assisting us with the processes of education. Working together in this fashion is especially helpful in terms of effective communication between the school and the community.

We hope in the fall of 1971 to expand and develop new approaches to volunteer programs to provide the needed assistance in many school areas. Also, in the near future it is our desire to develop a student teaching program with an area State College.

In conclusion I would express my appreciation for the fine support of the School Committee, the efforts of the teaching staff to maintain quality education, and to the principals for their cooperation and professional assistance.

Respectfully submitted,

HERBERT C. GEELE
Superintendent of Schools

Faculty of Southborough Schools

A. S. WOODWARD MIDDLE SCHOOL

Mr. Robert M. Rosenblatt, B.S.Ed., Bridgewater S.C.; M.Ed., Boston University	Principal
Mr. Paul T. Doherty, B.S., Univ. of Mass.; M.S., Univ. of Wisconsin	Asst. Principal
Mr. James M. Burke, B.A., Amer. International Coll.	Social Studies
Mr. Donald J. Cesarini, B.S.Ed., Boston University; M.Ed., Bridgewater State College	Language Arts
Mrs. Gail C. Dufault, B.A., Worcester S.C.	French
Mr. Alan E. Jaffé, B.S.Ed., Lyndon S.C.; M.A.T., Univ. of Maine	Social Studies
Mrs. Pauline M. Kelley, B.S., Univ. of Maine	Home Economics
Mr. Peter A. Langlier, B.S.Ed., Worcester S.C.	Math-Science
Mrs. Janet R. Macdonald, B.S., Syracuse University	Language Arts
Mr. Jameson D. MacFarland, B.A., Clark University	Social Studies
Mr. William R. Mahoney, B.S., Mass. Maritime Acad.	Math-Science
Mr. Thomas J. McGinn, Jr., B.S., M.S., Coll. of the Holy Cross; M.N.S., Worcester Polytechnic Institute	Math-Science
Mr. Robert L. McGrew, B.S., Univ. of Washington	Industrial Arts
Mr. Francis X. Moynihan, B.S.Ed., M.Ed., Worcester S.C.	Math-Science
Mrs. Mary I. Nied, B.S., Rutgers University	Language Arts
Mrs. Patricia P. Pastner, A.B., Anna Maria Coll.; M.Ed., Worcester S.C.	Language Arts
Mrs. Rita D. Pervier, A.B., Emmanuel Coll.; M.A., Boston University	Math-Science
Mrs. Valorie L. Rand, B.S.Ed., Bridgewater S.C.	Reading (Part-Time)
Miss Patricia A. Richardson, B.A., Univ. of California; M.Ed., Boston University	Physical Education
Mr. Stephen C. Wamback, B.S.Ed., M.Ed., Worcester S.C.	Language Arts
Mr. Richard J. Walsh, B.S., M.Ed., Boston Univ.	Physical Education

MARY E. FINN SCHOOL

Mr. Edward G. Valinski, B.S.Ed., M.S.Ed., Worcester S.C.	Principal
Mrs. Dorothy A. Minville, B.S., Cornell Univ.	Kindergarten
Mrs. Genevieve T. Feindel, B.S.Ed., Framingham S.C.	Grade 1
Miss Karen E. Chalmers, B.S.Ed., Framingham S.C.	Grade 1
Mrs. Patricia B. Bradley, B.A.Ed., Rosemont Coll.	Grade 1
Miss Faye A. Sabatinelli, B.S.Ed., Framingham S.C.; Ed.M., Tufts University	Grade 2

Miss Jerelyn M. Johnson, B.S.Ed., Westfield S.C.	Grade 2
Mrs. Marjorie R. Mitchell, B.A.Ed., Whittier Coll.	Grade 2
Mrs. Bessie M. Hershey, Aroostock S.C.	Grade 3
Mrs. Christine E. Thompson, B.S.Ed., Framingham S.C.	Grade 3
Miss Lois Gerson, B.S.Ed., Boston Univ.	Grade 3
Mrs. Marion W. Doren, B.A.Ed., Connecticut Coll.	Grade 4
Mr. Raymond D. Anastas, B.S.Ed., Framingham S.C.	Grade 4

MARGARET A. NEARY SCHOOL

Mr. Peter B. Trottier, B.S.Ed., Worcester S.C.;	
M.Ed., Fitchburg S.C.	Principal
Mrs. Catherine D. Alsterlund, B.A., Mt. Holyoke Coll.	Kindergarten
Mrs. Ruth F. Brady, B.S.Ed., Framingham S.C.	Kindergarten
Miss Mary C. Hayes, B.S.Ed., Framingham S.C.	Grade 1
Miss Trudy Q. McCarthy, B.S.Ed., Northwest Missouri S.C.	Grade 1
Mrs. Sylvia I. Oberg, B.S.Ed., Worcester S.C.	Grade 1
Mrs. Susan Seiffer, B.A., Hunter Coll.	Grade 2
Mrs. Joanne C. Gaynor, B.S.Ed., Framingham S.C.	Grade 2
Mrs. Jane B. Gorman, B.A., Univ. of Mass.	Grade 2
Miss Suzanne D. Ward, B.S.Ed., M.Ed., Framingham S.C.	Grade 2
Mrs. Susanne F. Gird, B.S.Ed., Framingham S.C.	Grade 3
Miss Elna D. Headberg, B.S.Ed., Framingham S.C.;	
M.Ed., Worcester S.C.	Grade 3
Miss Mary T. Shay, Lesley Coll.	Grade 3
Mrs. Jayne M. Valianti, B.S.Ed., Framingham S.C.	Grade 3
Mrs. Barbara K. Barrows, B.A., Univ. of Mass.;	
M.Ed., Worcester S.C.	Grade 4
Miss Marie A. Cahill, B.A., Anna Maria Coll.;	
M.S.Ed., Worcester S.C.	Grade 4
Mrs. Katharine L. Howard, A.B., Anna Maria Coll.;	
M.Ed., Worcester S.C.	Grade 4
Mr. Daniel C. Shea, B.S.Ed., Bridgewater S.C.	Grade 5
Miss Marie E. Delaney, B.S.Ed., Ed.M., Worcester S.C.	Grade 5
Mrs. Cecelia A. Lynch, B.A., Anna Maria Coll.;	
M.Ed., Worcester S.C.	Grade 5
Mrs. Joan A. Papazian, A.A., Lasell Junior Coll.;	
A.B., Clark University	Grade 5
Mrs. Marilyn J. Shanahan, A.B., Emmanuel Coll.	Grade 5
Miss Janice A. Silva, B.A., Anna Maria Coll.;	
M.Ed., Worcester S.C.	Grade 5

SPECIAL SUBJECT TEACHERS

Dr. Ruth B. Borofsky, R.N., Beth Israel Hospital; B.S.,	
Simmons Coll.; M.S., Boston Univ. School of Nursing;	
D.Ed., Boston University	Adjustment Counsellor

Miss Roseanne F. Argento, B.A., Northwest Missouri S.C.	Art
Mrs. Beverly J. Dodd, B.F.A., Mass. College of Art	Art
Mrs. Nancy M. Durkee, B.S., North Carolina Univ.	Guidance Counsellor
Mr. Arthur J. Mulrain (Part-Time), B.S.Ed., Fitchburg S.C.; M.Ed., Worcester S.C.	Guidance Counsellor
Miss Myrian E. Baker (Part-Time), B.S.Mus.Ed., Univ. of Illinois; M.M., Northwestern Univ.	Instrumental Music
Mr. Steven B. Elman (Part-Time), Mus.B., Berklee College of Music	Instrumental Music
Mr. Richard P. Griffin, Jr., B.S., College of the Holy Cross; M.Ed., Worcester S.C.	Media Centers Director
Miss Brenda L. Hubbard, B.S.Ed., Bridgewater S.C.	Physical Ed.
Mr. Raymond L. LaChance (Part-Time), B.S., Springfield College	Physical Ed.
Mrs. Meredith F. Richardson, B.A., Univ. of Mass.	Remedial Reading
Mrs. Edith H. Soodak, B.A., Brooklyn Coll.; M.Ed., Framingham S.C.	Remedial Reading
Miss Mary Ann Ralbovsky (Part-Time), B.A., College of St. Rose	Speech Therapy
Mr. Hubert H. Bower, B.M., Boston University	Vocal Music
Mr. William C. Mehan (Part-Time), B.M., Boston Univ.; M.Ed., Boston S.C.	Vocal Music

School Secretaries

Mrs. Frances E. H. Rabeni	A.S. Woodward Middle School
Mrs. Josephine M. Jerome	Mary E. Finn School
Mrs. June F. Whittle	Margaret A. Neary School

Teacher Aides

Mrs. Lauretta O. Field	A. S. Woodward Middle School
Mrs. Jean M. Lesieur	Mary E. Finn School
Mrs. Doris A. Walsh	Margaret A. Neary School

Library Aides

Mrs. Jeanne O. Davis	Margaret A. Neary School
Mrs. Eltie G. Kiser	A. S. Woodward Middle School

Cafeteria Managers

Mrs. Beatrice Johnson	A. S. Woodward Middle School
Mrs. Arlene Williams	Mary E. Finn School
Mrs. Stella Jackman	Margaret A. Neary School

Custodial Staff

Mr. Francis Taylor, Head Custodian	A. S. Woodward Middle School
Mr. Herbert Henderson	A. S. Woodward Middle School
Mr. Linwood R. Kenney	A. S. Woodward Middle School
Mr. Richard S. Piper	Mary E. Finn School
Mr. David Metcalf	Mary E. Finn School
Mr. Edward W. Maynard, Head Custodian	Margaret A. Neary School
Mr. Christie A. Blakely	Margaret A. Neary School
Mr. Henry J. Delarda	Margaret A. Neary School

Attendance Officer

Francis J. Mattioli

"NO SCHOOL" ANNOUNCEMENTS

"No School" announcements will be given over the following radio stations between 6:30 a.m. and 7:00 a.m.:

WSRO — Marlborough — 1470 KC

WKOX — Framingham — 1190 KC

WTAG — Worcester — 580 KC

ENROLLMENT BY GRADES

October 1, 1970

	K	1	2	3	4	5	6	7	8	Spec. CL.	Tuition	Total
Finn School	46	69	73	56	53	297
Neary School	83	83	97	99	82	155	599
Neary School—Title VIB	4	1 In*	4
Woodward School	121	123	132	376
Hudson St., Northboro—Trainable	3 Out
Hudson St., Northboro—Educable	4 Out
Proctor School, Northboro—Educable	5 Out
Total	129	152	170	155	135	155	121	123	132	4	1 In* 12 Out	1276

* Non-tuition

REGISTRATION OF MINORS

	5-7 Years	7-16 Years	Total
Boys	129	678	807
Girls	126	618	744
Total	255	1296	1551
Enrolled in Public Schools	241	1182	1423
In Vocational Schools	----	8	8
In Private Schools	5	88	93
In State and County Institutions and Special Schools	1	17	18
Not In Any School	8	1	9
Total	255	1296	1551

**ALGONQUIN REGIONAL HIGH SCHOOL
AND
NORTBORO AND SOUTHBORO PUBLIC SCHOOLS
SCHOOL CALENDAR**

1970 - 1971

School opens September 9, 1970

Month	Session Days	Days Not in Session
September	16	None
October	21	October 12—Columbus Day
November	17	November 6—Teachers' Convention November 11—Veterans' Day Close at noon on November 25 for Thanks- giving Recess, November 26 and 27
December	17	Close at noon on December 23 at Algonquin Regional High School, and at end of day in Northboro and Southboro for Decem- ber 24 through January 3, Christmas Vacation
January	20	January 1—New Year's Day
February	15	Week of February 15—Washington's Birth- day—Winter Vacation
March	23	None

April	16	April 9—Good Friday Week of April 19—Patriot's Day Spring Vacation
May	20	May 31—Memorial Day
June	20	School closes at noon on June 28, 1971

**ALGNQUIN REGIONAL HIGH SCHOOL
AND
NORTHBORO AND SOUTHBORO PUBLIC SCHOOLS
SCHOOL CALENDAR
1971 - 1972**

School opens September 9, 1970

Month	Session Days	Days Not in Session
September	17	None
October	19	October 11—Columbus Day October 25—Veterans' Day
November	19	November 5—Teachers' Convention Close at noon on November 24 for November 25 and 26, Thanksgiving
December	17	Close at noon at Algonquin Regional High School and at end of day in Northboro and Southboro on December 23 for Christmas Vacation through January 2, 1972
January	21	None
February	16	Week of February 21, Washington's Birthday—Winter Vacation.
March	22	March 31—Good Friday
April	15	Week of April 17—Patriot's Day Spring Vacation
May	22	May 29—Memorial Day
June	17	None School closes June 23, 1972

School Financial Statement**For the Year Ending December 31, 1970****SCHOOL ACCOUNT**

Appropriation	\$809,501.60
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Expenditures:**Administration:**

School Committee	\$292.01
Superintendent's Office	17,581.14

Instruction:

Supervision (including curriculum coordinators)	5,030.85
Principals Office	52,795.80
Teaching (includes salaries and educational supplies)	520,878.08
Textbook Program	8,741.36
Library Services	11,531.26
Audio-Visual Program	3,215.02
Guidance Services	12,672.95
Psychological Services	1,549.00
Educational Television	705.00

Other School Services:

Adjustment Counsellor	12,182.65
Attendance Officer	200.00
Health Services	7,573.26
Cafeteria Operating Funds	3,543.19
Student Body Athletics	1,739.76

Pupil Transportation:

To Schools within Town	43,325.51
Other than to & from School	1,875.65

Custodial Services (salaries and supplies)	42,485.01
Heating Buildings	10,866.83
Utilities (electricity, gas, water, telephone)	18,366.84

Maintenance of Plant:

Maintenance of Grounds	453.85
Maintenance of Buildings	9,878.20
Maintenance of Equipment	1,860.19
Replacement of Equipment	1,026.15

Operation and Maintenance of Plant:**Acquisition of Fixed Assets:**

Acquisition of New Equipment 4,789.87

Programs with Other Systems:

Programs with Other Systems
in Mass. 11,213.73

Total Expenditures	\$806,373.16
Unexpended Balance	3,128.44

\$809,501.60

VOCATIONAL EDUCATIONAL ACCOUNT

Appropriation	\$13,100.00	
Total Receipts		\$13,100.00

Expenditures:

Transportation	\$1,763.95
Tuition	11,100.00

Total Expenditures	\$12,863.95
Unexpended Balance	236.05

Total	\$13,100.00
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SCHOOL LUNCH ACCOUNT

(All Schools Combined)

Receipts:

Balance from 1969	\$556.35	
Lunchroom Receipts and State Aid	57,296.67	
Total Receipts		\$57,853.02

Expenditures:

Total Expenditures	\$54,132.67	
Balance to 1970	3,720.35	
		\$57,853.02

PUBLIC LAW NO. 89-10, TITLE I

Receipts:

Balance from 1969	\$1,822.93	
Received in 1970	5,020.00	
Total Receipts		\$6,842.93

Expenditures:

Total Expenditures	\$4,675.35	
Unexpended Balance	2,167.58	
		\$6,842.93

PUBLIC LAW NO. 864, NDEA TITLE III

Receipts:

Balance from 1969	\$739.21
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Expenditures:

Total Expenditures	\$739.21
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PUBLIC LAW NO. 864, TITLE V**Receipts:**

Balance from 1969	\$988.00
Received in 1970	430.50

Total Receipts	\$1,418.50
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Expenditures:

Total Expenditures	\$988.00
Unexpended Balance	430.50

Total Expenditures	\$1,418.50
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PUBLIC LAW NO. 874**Receipts:**

Balance from 1969	\$5,894.00
Received in 1970	4,295.00

Total Receipts	\$10,189.00
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Expenditures:

Total Expenditures	\$5,894.00
Unexpended Balance	4,295.00

	\$10,189.00
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TITLE II (Library)

Receipts	\$1,011.55
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Expenditures:	\$891.54
Unexpended Balance	120.01

	\$1,011.55
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REPORT OF
ADVISORY COMMITTEE
FOR YEAR ENDING DEC. 1969

and

1970 TOWN WARRANT
AND RECOMMENDATIONS

Southborough, Massachusetts



ANNUAL TOWN MEETING, MARCH 2, 1970

Bring This Report to Town Meeting for Reference

	Consolidated Budget 1970		Average Expenditure 1968 and 1969	
General Government	\$135,607	(6.0 %)	\$100,503	(6.3 %)
Public Safety	210,409	(9.4 %)	158,979	(10.0 %)
Health	50,119	(2.2 %)	21,644	(1.34 %)
Highways	97,736	(4.3 %)	59,964	(3.73 %)
Public Assistance	0	(0.0 %)	6,349	(.40 %)
Veterans Services	26,087	(1.15 %)	23,616	(1.46 %)
Education	1,243,563	(55.0 %)	922,138	(58.00 %)
Library	25,288	(1.13 %)	21,959	(1.36 %)
Public Services	93,680	(4.13 %)	80,835	(5.04 %)
Recreation, etc.	10,938	(.49 %)	8,607	(.53 %)
Maturing Debt and Interest	342,012	(15.2 %)	170,771	(10.72 %)
Cemetery	22,389	(1.0 %)	18,219	(1.12 %)
Total	\$2,257,828	(100.0 %)	1,593,584	(100.00 %)

Consolidated recommended budget figures as proposed in Article 11 of the Warrant. These are the amounts under the "A" recommendation. If the Town accepts the Salary Scale Adjustments proposed by the Personnel Board the budget total will increase by \$38,465. Percentages will not change noticeably. These would be the amounts under the "B" recommendation.

NOTE: Any expenditures authorized by votes on Warrant Articles other than No. 11 are **NOT** included above.

REPORT of the ADVISORY COMMITTEE

1970

As, at a once a year bargain sale, the voters of the Town are called together to look over the items as presented to run the Town for another year. Most items are good, some are essential and others might be described as comfort or luxury items. Through this maze of items for sale, your Advisory Committee will act as a guide to point out the things we feel are needed or not needed at this time. The recommendations as made throughout are based on study of the needs of the entire town, with the objective being, to get the most value for your tax dollar. The voters are free to accept or reject any item they wish. The bill for all items purchased will be rendered and paid by you in the form of taxes.

The business of the Town Meeting is divided into two parts. The first is referred to as budget items. These items cover all the salaries and wages paid to the people that work for the town, plus the cost of operating each department, and maintenance of town property and equipment.

Budget items No. 13, No. 14, and No. 30 cover the expenses of the Police, Fire, and Water Departments. Each of these items as submitted include additional help over last year's budget. Your Advisory Committee feels that these additional people are not necessary at this time and will be an added expense. It would add about an extra \$.70 to your tax rate.

Items No. 25, No. 26, No. 27, No. 28 cover the cost of operating and salaries for the Southboro Schools, Vocational Training, Algonquin Regional High, and Assabet Regional Vocational High Schools. The teachers salary schedule did not go up this year. However, the budget reflects two thirds of the increase granted last year. The principal reason for school cost rise is the opening of the new Margaret Neary School in September, plus added improvements at Woodward

School and the opening of the kindergarten. Items No. 38 and No. 39 include \$296,082.50 for principal and interest payments on loans for school buildings. These items combined total \$1,539,645.62 which is our total school bill for the year. It is the responsibility of the School Committee to control these expenses to the best interest of all the tax payers of the Town.

To comply with State regulations it was necessary to sharply increase Item No. 32. This is the dump maintenance budget. It is now necessary to go to the sanitary land fill method which causes a drastic increase in costs.

Item No. 47 is new. It was put in at the request of the Selectmen to enable the Town to correct some of the drainage problems that now exist.

In the Warrant Articles that follow, Article No. 10 is very important. This Article deals with the new Salary Administration Plan as developed by the Personnel Board. The pace for this Article was set by the Police Department. The police took advantage of collective bargaining under State law to negotiate for higher wages and other benefits. The Selectmen appointed a bargaining committee who met many times with the policemen and their attorney. The results of these sessions was a sizable increase in wages plus other benefits. The average increase was about 14%, some categories gaining about 15%. To maintain some harmony in the overall plan the Personnel Board formed the Public Safety Group, thus putting the Police and Fire Departments on the same scale. It is proposed to give the other Town employees, not represented by collective bargaining, a flat 8% increase. At the time of writing this report it is expected that other changes will be presented at the Town Meeting.

Articles No. 24, No. 25, No. 27, No. 30, and No. 31 are for the purchase of new equipment. It is recommended that these Articles be withdrawn or voted down. The benefits to the Town would not be justified by the added expense at this time.

It is recommended that Article No. 37 not be approved. There is still not a clear understanding between the Selectmen and the School Committee as to the disposition of the Peters School property. The majority of the Advisory Committee feel it would be better used by the School Committee for future classroom space or possibly kindergarten.

The water extensions in Articles No. 44 and No. 45 are not recommended. Article No. 46 is recommended. We feel that a professional engineering study of the whole Town may prevent expensive installations where they may not be necessary.

Article No. 47 for the rebuilding of Mooney Field is not recommended. This project would mean about \$1.00 on the tax rate. An expenditure of \$34,700.00 would not benefit the Townspeople enough to justify the cost at this time.

No recommendations have been made by the Advisory Committee on zoning articles. The Planning Board, as elected officials, have held hearings and made detailed studies of these articles. They should make recommendations that will be to the best interest of all the Townspeople.

A ten dollar increase on our tax rate will mean \$200.00 added to the tax bill of a \$20,000.00 house. This is the average value of a house in Southboro.

Be sure to attend the Town Meeting at Mary Finn School on March 9. You will then know, when you receive your tax bill, that the amount is correct for what you bought in March.

Respectfully submitted,

JOSEPH F. CALLAGHAN,
Chairman
ULDERIC F. HURLEY, Clerk
DAVID E. TAYLOR
RICHARD T. TEBBETTS
CHARLES E. WOOD
WILLIAM L. ZOLLI

RESERVE FUND USE — 1969

RESERVE FUND \$20,000.00

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ADVISORY COMMITTEE—1970 WARRANT

Requesting Transfer	Original appropriation for purpose for which transfer requested.	Amt. Requested and transfer made.	Reason
Selectmen—Highway Equipt. Maintenance	Article 25 of Town Meeting of 3-10-69 \$4,500.00	\$1,100.00	Damage to equipment in early season snowstorms exhausted the appropriation by mid-year.
Selectmen — Veterans Services — Ordinary Benefits — Medical — Hospital — Pharmaceutical — etc.	Part of Budget Item #25 \$15,000.00	\$8,000.00	Unanticipated demands for Veterans Benefits — certified for payment after State investigation, exhausted the appropriation in August. About 50% of these costs will be reimbursed.
Treasurer	None	\$1,064.08	The cost of floating bonds for the new Neary School exceeded the premium returns to the Town which normally cover these costs.
Treasurer — Interest on Debt —Tax anticipation notes.	Part of Budget Item #38 \$2,000.00	\$3,777.81	Skyrocketing interest costs plus a very late issuance of tax bills made short term borrowing much greater than estimated, resulting in exhaustion of appropriation.
Selectmen — Gasoline	Budget Item #36 \$7,600.00	\$1,500.00	Underestimated use of Town vehicles plus increase in fuel costs exhausted the appropriation in September.

Library Trustees	None	\$2,750.00	A routine repair job on electrical wiring in the Library revealed an exceptionally hazardous condition in some of the original wiring. To provide money to validate bidding for emergency, immediate work, it was necessary to make this transfer. At one time the Wiring Inspector planned to close the Library.
Selectmen — Fire Dept. Salaries	Part of Budget Item #14 \$45,601.47	\$400.00	Underestimate of Overtime payments and other non estimated costs exhausted salary appropriation in November.
Selectmen — Dog Officer Care and disposal of Animals.	Part of Budget Item #45 \$800.00	\$50.00	Underestimate of number of animals to be cared for. These costs are reimbursed by the County.
Selectmen—Salaries Account.	Part of Budget Item #2 \$11,895.52	\$180.00	In December, it was discovered the Selectmen's budget had ben depleted to the point that year's end salaries of clerks could not be paid.
Selectmen — Highway Dept. Snow Removal.	Budget Item #22 \$24,017.62	\$1,178.11 More was asked for but above amount ex- hausted Res. Fund.	Budget appropriation exhausted by several severe snow storms and icing situations. An emergency was declared.
	Bal.—Zero	\$20,000.00	

ADVISORY COMMITTEE—1970 WARRANT

BUDGET ITEMS (See Warrant Article No. 11)

GENERAL GOVERNMENT

Budget Item Number	Expended 1969	Recommended 1970	
		A	B
1. Advisory Committee			
Wages—Clerical	300.00	704.25	736.00
Other Expenses	44.50	110.00	110.00
Avg. Prior 2 yrs.—\$371.52	344.50		
2. Selectmen			
Wages—Clerical	12,317.76	13,394.77	14,466.77
Other Expenses	3,385.45	3,483.60	3,483.60
Other Expenses	3,385.45	3,483.66	3,483.60
Avg. Prior 2 yrs.—\$14,860.69	15,703.21		
3. Accounting Dept.			
Wages—Clerical	4,951.35	5,222.20	5,640.00
Other Expenses	547.06	251.00	251.00
Avg. prior 2 yrs.—\$5,019.22	5,498.41		
4. Treasurer			
Wages—Clerical	2,855.87	2,800.00	3,024.00
Other Expenses	1,705.31	2,283.50	2,283.50
Avg. prior 2 yrs.—\$5,024.22	4,561.18		
5. Collector			
Wages—Clerical	6,318.11	6,372.00	6,881.00
Other Expenses	2,706.62	3,265.25	3,265.25
Avg. prior 2 yrs.—\$8,433.20	9,022.73		
6. Town Clerk			
Wages—Clerical	986.45	1,444.50	1,559.50
Other Expenses	853.44	1,286.10	1,286.10
Avg. prior 2 yrs.—\$1,824.30	1,839.89		
7. Election and Registration			
Wages—Clerical	285.58	964.15	1,041.15
Wages—Registrars & Clerk	550.00	550.00	550.00
Wages—Election Officials	631.30	2,550.00	2,754.00
Other Expenses	1,299.99	3,575.00	3,575.00
Avg. prior 2 yrs.—\$4,474.93	2,766.87		

TOWN of SOUTHBOROUGH

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Budget Item Number	Expended 1969	Recommended A	1970 B
8. Assessors			
Wages—Clerical	4,811.46	5,085.20	5,491.00
Other Expenses	4,650.78	5,198.60	5,198.60
Avg. prior 2 yrs.—\$2,254.05	9,462.24		
9. Legal Dept.			
Wages	500.00	500.00	500.00
Other Expenses	5,342.88	5,850.00	5,850.00
Avg. prior 2 yrs.—\$5,646.24	5,842.88		
10. Town Hall			
Wages	1,000.00	1,080.00	1,175.00
Other Expenses	4,574.19	3,955.00	3,955.00
Avg. prior 2 yrs.—\$5,018.81	5,574.19		
11. Planning Board			
Wages—Clerical	0.00	545.00	589.00
Other Expenses	122.00	868.60	868.60
Avg. prior 2 yrs.—\$188.33	122.00		
12. Board of Appeals			
Wages—Clerical	0.00	1,000.00	1,080.00
Other Expenses	299.43	800.00	800.00
Avg. prior 2 yrs.—\$634.29	299.43		
13. Police Department			
Wages—Clerical	150.00	200.00	200.00
Wages	59,517.94	75,390.04	83,733.21
Other Expenses	7,613.35	10,103.60	10,103.60
Avg. prior 2 yrs.—\$60,604.90	67,281.29		
<p>Computation above includes 2 additional patrolmen for 9 months of the year. The Advisory Committee recommends deletion of the costs for additional force. This would amount to about \$10,227.61 in Salaries and \$850.00 in Other Expenses, a total of \$11,077.61 in the "A" budget or \$11,519.00 in Salaries and \$850.00 in Other Expenses, a total of \$12,369.00 in the "B" budget.</p>			
14. Fire Department			
Wages—Permanent Men	36,194.78	49,905.31	56,772.05
Wages—Called & Clerical	10,018.68	10,650.00	12,115.00
Other Expenses	12,461.45	12,350.00	12,350.00
Avg. prior 2 yrs.—\$56,164.79	58,674.91		

Budget Item Number	Expended 1969	Recommended A	1970 B
Computation above includes 3 additional fire fighters for 7 months of the year. The Advisory Committee recommends deletion of the costs for additional force. This would amount to about \$11,385.00 in Salaries and \$900.00 in Other Expenses, a total of \$12,285.00 in the "A" budget or \$12,962.00 in Salaries and \$900.00 in Other Expenses, a total of \$13,862.00 in the "B" budget.			
15. Insect & Disease Control			
Wages	2,510.80	2,190.40	2,365.40
Other Expenses	4,318.15	4,650.00	4,650.00
Avg. prior 2 yrs.-\$6,471.62	6,828.95		
16. Tree Warden			
Wages	3,579.67	2,911.20	3,144.20
Other Expenses	5,092.96	5,775.00	5,775.00
Avg. prior 2 yrs.-\$8,421.32	8,672.63		
17. Cemetery			
Wages	16,950.58	21,368.64	23,071.64
Other Expenses	970.36	1,020.00	1,020.00
Avg. prior 2 yrs.-\$18,218.79	17,920.94		
18. Civil Defense			
Wages	325.16	325.00	351.00
Other Expenses	3,263.49	3,333.00	3,333.00
Avg. prior 2 yrs.-\$3,459.94	3,588.65		
19. Board of Health			
Wages	470.00	550.00	574.00
Other Expenses	13,621.85	18,084.35	18,084.35
Avg. prior 2 yrs.-\$14,781.29	14,091.85		
20. Inspector of Animals			
Wages	150.00	150.00	150.00
Other Expenses	8.00	35.00	35.00
Avg. prior 2 yrs.-\$163.00	158.00		

TOWN of SOUTHBOROUGH

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Budget Item Number	Expended 1969	Recommended 1970	
		A	B
21. Street Lights			
Electricity	15,329.66	18,380.00	18,380.00
New Lights		400.00	400.00
Convert Lights		2,000.00	2,000.00
Avg. prior 2 yrs.-\$15,052.46	15,329.66		
22. Highway—Snow Removal			
Wages	14,980.43	14,550.00	15,786.00
Other Expenses	13,630.59	13,750.00	13,750.00
Avg. prior 2 yrs.-\$24,457.66	28,611.02		
23. Highway—Special Maintenance			
Wages	23,927.44	24,100.00	26,228.00
Other Expenses	14,885.84	18,715.00	18,715.00
Avg. prior 2 yrs.-\$35,506.69	38,813.28		
24. Veterans Services			
Wages	2,869.20	3,007.00	3,488.00
Other Expenses	23,523.31	23,080.00	23,080.00
Avg. prior 2 yrs.-\$23,616.30	26,392.51		
25. School (Southborough)			
Administration	17,291.32	19,056.15	19,056.15
		626,999.42	626,999.42
(see detail below)		—7,621.21	—7,621.21
Instruction—Totals	496,097.68	619,378.21	619,378.21
Operation and Maintenance	63,100.79	83,910.00	83,910.00
Other Services	63,989.00	90,847.24	90,847.24
Avg. pr. 2 yrs.-\$587,406.31	640,478.79		

Detail of deductions

Funds from PL 874—5,894.00

Funds from PL 864— 988.00 Title V

Est. Funds from PL 864—739.21 Title III

7,621.21

Budget Item Number	Expended 1969	Recommended 1970	
		A	B

The Advisory Committee notes at this point that included in this budget is the sum of \$9,700 which is intended to finance implementation of a Kindergarten program. This is for four months only and is not a mandatory item. Any citizen wishing to defer the program for one year can recommend HOLD on the budget and offer an amendment to delete this amount of money from the "Instruction" section of the budget. The meeting will then decide the issue by vote.

26. Vocational Education			
Transportation	685.47	2,718.00	2,718.00
Tuition	4,377.22	10,382.00	10,382.00
<hr/>			
Avg. prior 2 yrs.-\$5,998.16	5,062.69		
27. Regional High School Assessment			
Assessment	375,496.85	413,920.15	413,920.15
<hr/>			
Avg. prior 2 yrs.-\$326,810.67			
28. Regional Vocational High School Assessment			
Assessment	3,845.97	3,351.37	3,351.37
<hr/>			
Avg. prior 2 yrs.-\$1,922.99			
29. Southborough Library			
Wages	15,338.43	16,957.90	18,314.90
Other Expenses	8,271.23	8,330.00	8,330.00
<hr/>			
Avg. prior 2 yrs.-\$21,959.19	23,609.66		
30. Water Department			
Wages	41,700.72	46,727.94	50,400.39
Other Expenses	51,535.04	46,952.35	46,952.35
<hr/>			
Avg. prior 2 yrs.-\$80,834.84	93,235.76		

The computation above includes 1 additional man for 9 months of the year. The Advisory Committee recommends deletion of the costs for additional force. This would amount to \$3,119.16 in Salaries and \$115.00 in Other Expenses, a total of \$3,234.16 in "A" budget or \$3,648.00 in Salaries and \$115.00 in Other Expenses, a total of \$3,763.00 in "B" budget.

31. Reserve Fund

NOT IN TAX LEVY. To be transferred from Overlay Reserve.

Transfers	20,000.00	30,000.00	30,000.00
<hr/>			
Avg. prior 2 yrs.-\$19,965.00			

TOWN of SOUTHBOROUGH

11

Budget Item Number	Expended 1969	Recommended 1970	
		A	B
32. Dump Maintenance			
Wages	6,343.03	6,000.00	6,480.00
Other Expenses	1,217.25	25,300.00	25,300.00
Avg. prior 2 yrs.-\$6,698.94	7,560.28		
33. Fayville Hall Maintenance			
Wages	834.92	1,130.00	1,229.00
Other Expenses	1,852.09	1,918.60	1,918.60
Av. prior 2 yrs.-\$2,841.24	2,687.01		
34. Town Reports			
Expenses	2,638.16	3,500.00	3,500.00
Av. prior 2 yrs.-\$2,490.66			
35. Insurance			
Premiums	27,630.30	43,725.00	43,725.00
Avg. prior 2 yrs.-\$25,879.24			
36. Gasoline			
Gasoline	9,046.99	9,750.00	9,750.00
Avg. prior 2 yrs.-\$7,998.95			
37. Industrial Commission			
Wages—Clerical	89.77	150.00	162.00
Other Expenses	401.93	850.00	850.00
Avg. prior 2 yrs.-\$697.70	491.70		
38. Interest on Debt	84,717.81	128,012.00	128,012.00
Avg. prior 2 yrs.-\$58,271.40			
39. Debt Retirement	114,000.00	214,000.00	214,000.00
Avg. prior 2 yrs.-\$112,500.00			
40. Recreation and Town Grounds Maintenance			
Wages	5,501.00	5,855.00	5,855.00
Other Expenses	4,783.11	5,083.35	5,083.35
Avg. prior 2 yrs.-\$8,606.60	10,284.11		
41. Building Department			
Inspection Fees	7,630.74	9,500.00	9,500.00
Other Expenses	169.26	300.00	300.00
Avg. prior 2 yrs.-\$7,956.06	7,800.00		

ADVISORY COMMITTEE—1970 WARRANT

Budget Item Number	Expended 1969	Recommended 1970	
		A	B
42. Personnel Board			
Wages	804.43	1,000.00	1,080.00
Other Expenses	142.64	300.00	300.00
	<hr/>		
Avg. prior 2 yrs.-\$832.67	947.07		
43. Moderator			
Expenses	.00	25.00	25.00
Avg. prior 2 yrs.-\$12.50			
44. Conservation Commission			
Wages	.00	.00	.00
Other Expenses	.00	100.00	100.00
	<hr/>		
Avg. prior 2 yrs.-\$100.52	.00		
45. Dog Officer			
Wages	400.00	400.00	400.00
Other Expenses	1,095.00	1,545.00	1,545.00
	<hr/>		
Avg. prior 2 yrs.-\$747.50	1,495.00		
46. Historical Commission			
Wages	.00	.00	.00
Other Expenses	.00	120.00	120.00
Avg. prior 2 yrs.-None			
47. Highway-Drainage Projects			
Wages Part of Budget Item #23		6,550.00	7,074.00
Other Expenses		20,036.00	20,036.00
Avg. prior 2 yrs.-None			
	<hr/>		
TOTALS		\$2,257,793.52	\$2,289,974.23
(Reserve Fund NOT included).			

TOWN WARRANT

COMMONWEALTH OF MASSACHUSETTS

Worcester, ss.

January 27, 1970

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the Inhabitants of the Town of Southborough qualified to vote in elections and Town affairs, to meet in the Mary E. Finn School Auditorium in said Southborough, on

Monday Evening, March 9, 1970

at 7:00 p.m., then and there to take action on the following articles:

ARTICLE 1: To hear the reports of the various Town Officers and Committees, and to take such action thereon, as the Town may vote.

(Proposed by the Board of Selectmen)

It is recommended that these reports be heard.

ARTICLE 2: To see if the Town will vote to fix, for the Calendar Year 1970, the salary and compensation of all elective officers of the Town as provided by Section 108 of Chapter 41, of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Treasurer, one Town Clerk, one Town Collector, three Selectmen, three Assessors, five members of the School Committee, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners and one Tree Warden.

Moderator	\$25.00	School Comm. (3)	\$500.00
Treasurer	2,000.00	Board of Health (3)	300.00
Town Clerk	1,800.00	Water Comm. (3)	900.00
Town Collector	2,000.00	Cemetery Comm. (3)	75.00
Selectmen (3)	2,100.00	Tree Warden	25.00
Assessors (3)	4,400.00		

(Proposed by the Board of Selectmen)

Committee recommends against increases in two groups. It is recommended that Assessors (3) Salary be \$4,000.00 and Water Commissioners (3) Salary be \$300.00.

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand One Hundred Twenty-five Dollars (\$14,125.00) or such other sum of money as may be necessary to pay the salaries of all elective Town Officers, or do or act thereon.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$13,125.00 be raised and appropriated. This is the same amount as appropriated in 1969.

ARTICLE 4: To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) the unexpended balances of certain appropriations as follows:

Police Cruisers	\$181.87
Fire Department Station Wagon	1.20
Civilian Defense Water Pumps	125.89
Flagg Road Drainage	9.71
New Highway Tractor	5.95
New Highway Trucks	7.64
Memorial Day Exercises	21.18
Publishing of Taxable Real Estate Prop.	957.21
Metropolitan Area Planning Council	200.00
Fayville Village Hall Renovations	3,500.00
	<hr/>
	\$5,010.65

or do or act anything in relation thereto.

(Proposed by Town Accountant)

It is recommended that unexpended balances be returned to Surplus Revenue Account as printed.

ARTICLE 5: To see what disposition shall be made of the dog money.

(Proposed by the Board of Selectmen)

It is recommended that the revenue from licensing of dogs, \$333.16, be used as part of the appropriation for the Library.

ARTICLE 6: To see if the Town will vote to accept a sum of money from St. Mark's School, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$7,000.00 be accepted and placed in the Town Treasury.

ARTICLE 7: To see if the Town will vote to accept a sum of money from Fay School, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum mentioned in the motion be accepted and placed in the Town Treasury.

ARTICLE 8: To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1970 and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17,

of Chapter 44 of the General Laws, as amended, and pass any vote or take any action in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that this authority be given.

ARTICLE 9: To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and assessed as taxes in 1970 or pass any vote relative thereto.

(Proposed by the Board of Selectmen)

A recommendation as to the sum to be used will be made at the Meeting.

ARTICLE 10: To see if the Town will vote to amend the Town By-Laws by striking therefrom in their entirety those sections which apply to the "Salary Administration Plan" and inserting therefor the followisg sections as the "Salary Administraction Plan of the Town of Southborough":

It is NOT recommended that the Town By-Laws be amended by substitution of new Salary Administration Plan AS PRINTED in the Warrant. It is our understanding that corrections will be made at the Meeting. The Committee recommends acceptance of the CORRECTED Plan.

SALARY ADMINISTRATION PLAN

PREAMBLE

This by-law establishes a Salary Administration Plan, hereinafter called the "Plan" which classifies the several position classifications in the town services into groups, establishes salary schedules; establishes so-called "fringe" benefits, or "indirect pay" provisions, such as holidays and vacations with pay, sick leave, and the like; and establishes a Personnel Board to administer the Plan, as hereinafter pro-

vided, and to represent the interest of both taxpayers and town employees.

The positions of all officers and employees in the service of the town, whether full time, part time, temporary, seasonal, special, casual, Civil Service, of any others, other than those positions filled by popular election and those under the direction and control of the School Committee, are hereby classified by titles in the groups listed in Schedule A, entitled "Classification Schedule," as set forth in Section 20 of this by-law.

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the schedule of rates therefor effective July 1, 1966 with subsequent amendments, if any, and the provisions of Section 47 D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

SECTION 1. DEFINITIONS

As used in this by-law, the following words and phrases shall have the following meanings unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Administrative Authority," the elected or appointed official or board having jurisdiction over a function or activity:

"Board," the Personnel Board as defined in Section 14;

"Casual Position," a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demands therefor;

"Civil Service Law," Chapter 31 of the General Laws

of the Commonwealth, as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and employees of the Town under Chapter 31;

“Class,” a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity:

“Classification Schedule,” Titles in Schedules A and D of Section 20 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference;

“Compensation Grade,” a range of salary or wage rates appearing in Schedule B, C, and D of Section 20.

“Continuous Full-time Service,” employment requiring a predetermined minimum work week and uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence;

“Continuous Employment,” full-time or part-time employment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence;

“Department,” any department, board, committee, commission or other agency of the Town subject to this by-law;

“Department Head,” the officer, board, or other body having immediate supervision and control of a department;

“Employee,” an employee of the Town occupying a position in the classification schedule;

"Full-time Employee," an employee retained in full time employment;

"Full-time Employment," employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave and other leaves of absence;

"Group," a group of classes appearing in schedule A and D of Section 20;

"Increment," the dollar difference between step rates;

"Maximum Rate," the highest rate in a range which an employee normally is entitled to attain;

"Minimum Rate," the rate in a range which is normally the hiring rate of a new employee;

"Part-time Employee," an employee retained in part-time employment;

"Part-time Employment," employment for less than full-time employment, as defined above;

"Personal Rate," a rate above the maximum rate applicable only to a designated employee;

"Position," an office or post of employment in the Town service with duties and responsibilities calling for the full-time or part-time employment of one person in the performance and exercise thereof;

"Position Class," same as "Class" (a class may include only one position, in which event it is defined as a "single position class")

"Promotion," a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade;

"Range" the dollar difference between minimum and maximum rates;

"Rate" a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis;

"Salary Schedule," Schedule B, C, D, and E of Section 20;

"Single Rate," a rate for designated position class which is not in a range;

"Special Position," a position calling for part-time employment which, although constituting continuous employment, is not rendered during prescribed working hours, daily, weekly or annually, but is rendered as required, according to the demands for such service;

"Step Rate," rate in a range of a compensation grade;

"Temporary Employee," (1) an employee retained in a temporary position as defined above; (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder;

"Temporary Position" or **"Seasonal Position,"** any position in the Town service which requires or is likely to require the service of one incumbent for a period not exceeding six calendar months; either on a full-time or part-time basis;

"Town," the Town of Southborough.

SECTION 2. TITLES OF POSITIONS

No persons shall be appointed, employed or paid as an employee in any position subject to the provisions of the Salary Administration Plan under any title other than those of the Classification Schedule, or under any title other than

that of the job, the duties of which are actually performed. The job title in the Classification Schedule of the Plan shall be the official title for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

SECTION 3. NEW OR CHANGED POSITIONS

Whenever a new position is established, or the duties of an existing position are so changed that a new level of work demand exists and in effect a new position is created, upon presentation of substantiating data satisfactory to the Personnel Board, the Board shall rate such new or changed position and allocate it to its appropriate compensation grade and establish the rate range therefore.

SECTION 4. RECLASSIFICATION OF EMPLOYEES

No position may be reclassified to a classification in another compensation grade, either higher or lower, until the Personnel Board shall have determined such a reclassification will be consistent with the provisions of the Salary Administration Plan.

SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS

The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The description for any class shall be construed solely as a means of identification and not as prescribing what the duties or responsibilities of any position shall be, or as modifying, or in any way affecting the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

SECTION 6. WAGES.

(a) The weekly pay period shall begin at 12:01 A.M. Sunday and shall end at 12:00 P.M. the following Saturday.

(b) Employees in the clerical and operating groups shall be paid time and one-half for all hours worked in excess of forty (40) in a week, provided such hours of work have been authorized by the department head.

(c) Employees in the weekly and public safety groups except Superintendents, Chief of Police, Chief of the Fire Department, the Town Accountant and the Librarian shall be paid time and one-half for hours worked in excess of the regular scheduled work week. The regular work week for the purpose of this determination shall be forty (40) hours except for Fire Department eligible personnel. For the latter, the determination is based on the regularly scheduled work week or forty-eight (48) hours, whichever is greater.

In addition, all service outside of or out of turn of an employee's regular scheduled tour of duty shall be at the overtime rate. If any employee is recalled to duty hereunder, he shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four (4) hours overtime recall pay. For the Fire Department, in case of false alarm, guaranteed overtime pay shall be limited to one (1) hour. The rate shall be determined by dividing his regular weekly compensation by the employees regular scheduled hours of employment.

(d) The Salary Schedule of the Salary Administration Plan, set forth as Schedules B, C, D, and E of Section 20 of this by-law, shall consist of the maximum and minimum salaries, step-rate salaries or single rate salaries for the positions in the Classification Schedule. The salary range of a compensation grade shall be the salary range for all position classes allocated to the grade.

SECTION 7. SALARY RATES ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job, as established by this Salary Administration Plan, shall be deemed to be a personal rate, and apply only to the incumbent when such incumbent leaves the employ of the Town or is transferred to another job with a higher maximum rate than his personal rate or higher maximum rates are established, the personal rate shall disappear. No other employee assigned to, or hired for, such job shall advance beyond the maximum of the job.

SECTION 8. ADJUSTMENT POLICIES

(a) Every employee subject to this plan who is in the continuous full-time service of the Town, computed from the date of his latest employment, and who has a satisfactory performance record, shall be eligible annually, one year from the date of the latest increase, for consideration for advance to the next higher step rate, but not more than one step rate in any one twelve-month period until the maximum for his job is reached, subject to the approval of his department head and the Personnel Board. Any employee denied such an increase has the right of appeal to the Personnel Board, which shall confer with both the employee and the department head, and shall decide the matter. All adjustments shall be approved in advance by the Personnel Board.

(b) Regular part-time employees, for whose positions step-rates are provided, shall be eligible for consideration for increases on the same basis as provided for full-time personnel in clause (a) of this section. Special, casual and other part-time personnel for whose positions there is a single rate shall not be eligible for step rate increases.

SECTION 9. TRANSFERS AND PROMOTIONS

(a) When an employee is promoted to a job with a higher rate range, or rate of pay, he shall enter it at the minimum of the job rate range or at his own rate, which-

ever is the higher, but in no event at a rate in excess of the maximum for such job. He may also receive at the time a one step rate increase, provided the maximum for the job is not exceeded, if the department head recommends that qualifications and performance warrant it, and the Personnel Board approves. If the department head should feel that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the department head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period.

(b) If an employee is transferred to a job with a lower rate range, or rate of pay, he shall enter it at his own rate or at the maximum rate for the job, whichever is the lower, providing the Personnel Board approves. The employee shall have a right to appeal to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

SECTION 10. NEW PERSONNEL

(a) The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board. Department heads shall notify the Personnel Board of the hiring of all new personnel and their hiring rates.

(b) For new regular and full-time and new regular part-time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period, at the end of which the employee may advance one step rate, provided the department head and the Personnel Board decide his performance warrants it. He shall thereafter be reviewed for a step rate increase each year on his anniversary date. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

SECTION 11. DEPARTMENT BUDGETS

Each department head shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustments during the ensuing year, expenditures to be made therefrom only in accordance with the Salary Administration Plan with the approval of the Personnel Board.

SECTION 12. "FRINGE" BENEFITS

So-called "fringe" benefits, such as holidays and vacations with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay," and included in the coverage of the Salary Administration Plan, both those included in the Plan at its adoption and any other which may be included in the future.

A. HOLIDAYS WITH PAY

(1) All regular full-time employees shall receive one day's pay at regular straight time for the following state legal holidays—New Year's Day, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day and Christmas.

(2) To be eligible for such holiday pay, an employee shall have worked on the regularly scheduled work day next preceding, and shall have worked, or have satisfactory presented himself for work, on the regularly scheduled work day next following the holiday, or shall have been in full pay status on the day preceding and the day following.

(3) In the case of the Police Department or other departments whose personnel is subject to duty seven days a week, those employees who are required to work on said holiday shall be paid, in addition to his regular weekly compensation, an additional day's pay, unless the employee elects to take an additional day off and the same can be granted by the department without interference with person-

nel scheduling; provided that in the case of an employee whose regular day off or vacation day falls on any holiday, an additional day off shall be allowed or payments in lieu of one day shall be allowed at the election of the employee. Such day's pay shall be one fifth of his regular weekly salary.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

B. VACATIONS WITH PAY

(1) Regular full-time employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accord with the following schedule:

6 months	as of July 1	1 week
1 year	as of July 1	2 weeks
10 years	as of July 1	3 weeks
20 years	as of July 1	4 weeks

(2) Vacations shall be granted by department heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the year in which they are due, and shall not accumulate from year to year.

(3) If, in the opinion of the department head, there are unusual circumstances which warrant it, an employee may, upon request, continue at work and receive vacation pay in lieu of his vacation.

(4) In the event of termination of employment, which is caused through no fault of the employee, or by reason of retirement, the employee shall be paid, or be entitled to time off with pay, for any accumulated vacation prorated on the basis of service since the employee's preceding vacation. In the event of the death of an employee, any accumulated vacation pay shall be paid to his estate.

(5) Call personnel of the Fire Department shall be entitled to take vacations on the above basis without loss of pay.

(6) Vacation administrative policies and practices shall be prepared and established under the direction of the Personnel Board.

C. SICK LEAVE

(1) All regular full-time employees shall be entitled to fifteen days' sick leave per year, accumulative for a period of five years' continuous service or a maximum of seventy-five days. Pay for each day of sick leave shall be at the rate of a regular days pay. Absences on account of sickness in excess of that authorized may, at the discretion of the department head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases of bona fide illness or nonwork-connected accident.

(2) Employees who because of sickness or a non-work-connected accident are absent for a period of more than two days shall be required to present a doctor's certificate to their department head stating reason and period of time the employee will be absent from his work. The above section is not to be construed by any employee or department head for time off for any sickness caused by over-indulgence in alcohol or narcotics or by his or her misconduct.

(3) Details as to sick leave administrative policies and practices shall be as prepared and established under the direction of the Personnel Board.

D. WORKMEN'S COMPENSATION

Present practices now followed by the Town related to Workmen's Compensation shall continue unchanged.

E. MILITARY LEAVE

An employee in full-time employment in the military reserve shall be paid the difference between compensa-

tion received while on reserve duty and regular compensation rates paid the employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve-month period and shall not include payment to members of the National Guard who may be mobilize during an emergency in the Commonwealth.

F. JURY DUTY

If an employee is called to jury duty, he shall receive an amount equal to the difference between his normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

G. MISCELLANEOUS PAID TIME OFF

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the department head:

(1) Bereavement Leave-In the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days' leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of State, the department head in his or her discretion may authorize two (2) additional days for travel time.

(2) Inoculation required by Municipal Employer.

(3) Red Cross blood donation authorized by the Department.

(4) Promotional examinations conducted under rules for promotion to any position in the municipal employment.

(5) Medical examinations for retirement purposes.

(6) Attendance at educational programs required or authorized by Town or Department.

H. COURT TIME PAY

An employee on duty at night or on vacation, furlough or day off who attends as a witness or other capacity in the performance of his duty for or in behalf of the Commonwealth or the Town in any criminal case pending in any Court or before any official governmental board or agency shall be entitled to overtime compensation for every hour or fraction thereof during which he was in such attendance or appearance, but in no event less than three (3) hours of such overtime pay.

SECTION 13. LEAVE OF ABSENCE

Leave of absence for valid reasons may be granted by a department head, but shall be without compensation. Leaves of absence may not be granted to seek other employment.

Leaves of absence of over three months' duration, except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Personnel Board.

SECTION 14. PERSONNEL BOARD

There shall be a Personnel Board to administer the Salary Administration Plan, said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective or appointive capacity. They shall serve without compensation.

Future appointments shall be for three years. Any vacancies shall be filled by the Moderator. All members shall continue to hold office until their successors have been ap-

pointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds therefor.

SECTION 15. DUTIES OF THE PERSONNEL BOARD

(a) The Personnel Board shall administer the Salary Administration Plan and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.

(b) The Board shall annually, in June, meet and organize by the choice of a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan.

(c) The Personnel Board shall have maintained records of all employees subject to this Plan, including therein such information as it deems desirable, such records to be kept by the Town Accountant, under the direction of the Board. Department heads shall furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.

(d) The Personnel Board, from time to time, shall review the work of all positions subject to the Salary Administration Plan. The Personnel Board may tentatively add a new class to the Classification Schedule or reallocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting.

(e) The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the

Salary Administration Plan. It shall keep informed as to pay rates and policies outside the services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.

(f) Upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize an entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.

(g) The Personnel Board shall make an annual report to the Town, including recommendations on any matters related to the Plan which it feels should be considered by the Town.

SECTION 16. EMPLOYEES AND THE PERSONNEL BOARD

All employees shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan. As a matter of courtesy to the department head, the employee shall notify him in advance of his desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and goodwill with the personnel of the Town.

To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he shall first discuss the matter with his department head, in a mutual effort to clear up any problems or misunderstanding.

If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the department head or the employee may take the matter to the Board. The Board shall hear the

parties not later than its next regular meeting. There shall be no discrimination or prejudice by any department head against any employee who may take a matter to the Board.

SECTION 17. AMENDMENT OF THE PLAN

The Salary Administration Plan may be amended in the same manner in which the Town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least three days' written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall approve any such proposed amendment, it shall take the proper steps to bring the proposed amendment before the next annual town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereon within fifteen days after the hearing shall be deemed disapproval, the petition may then be presented to the next annual town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

SECTION 18. CIVIL SERVICE LAW

Nothing in this by-law, or in the Salary Administration Plan, shall be construed to conflict with Chapter 31 of the General Laws, which is the Chapter dealing with the Civil Service Laws.

SECTION 19. SEPARABILITY PROVISION

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to affect the validity of any other provision, or application thereof, of this by-law.

SECTION 20. POSITION CLASSES, SALARY, WAGE
AND MISCELLANEOUS SCHEDULE

SCHEDULE A

Class	Title	Compensation Grade
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Weekly Group

Cemetery Superintendent	S-7
Children's Librarian	S-5
Highway Superintendent	S-10
Librarian	S-7
Town Accountant (part time)	S-9
Water Superintendent	S-10

Clerical Group

Junior Clerk	S-1
Library Assistant	S-2
Secretary to Selectmen	S-7
Senior Clerk	S-3

Operating Group

Heavy Motor Equipment Operator	W-4
Laborer	W-1
Leadman	W-5
Maintenance Craftsman	W-4
Maintenance Man	W-3
Motor Equipment Operator	W-3
Skilled Laborer	W-2
Superintendent of Insect Pest Control	W-3

PUBLIC SAFETY GROUP

Patrolman	PS-7
Firefighter	PS-7
Police Sergeant	PS-8
Fire Captain	PS-8
Police Chief	PS-10
Fire Chief	PS-10

SCHEDULE B. WEEKLY SALARY SCHEDULE

Compensation Grade	Min.	2	3	4	Max.
S-1 (Hourly)	1.84	1.94	2.06	2.17	2.29
S-2 (Hourly)	2.06	2.17	2.29	2.41	2.52
S-3 (Hourly)	2.22	2.35	2.49	2.64	2.78
S-4 (Hourly)	2.46	2.61	2.75	2.91	3.06
S-5 (Weekly)	106.89	113.56	120.43	127.30	134.17
S-6 (Weekly)	120.20	126.59	133.20	140.19	147.58
S-7 (Weekly)	132.21	139.17	146.50	154.21	162.35
S-8 (Weekly)	145.45	153.12	161.18	169.66	178.59
S-9 (Weekly)	159.99	168.42	177.28	186.62	196.45
S-10 (Weekly)	176.02	185.26	195.02	205.52	216.09

SCHEDULE C. HOURLY WAGE SCHEDULE

Compensation Grade	Min.	2	3	Max.
W-1	2.29	2.45	2.60	2.73
W-2	2.44	2.59	2.75	2.94
W-3	2.69	2.86	3.05	3.23
W-4	2.95	3.15	3.36	3.57
W-5	3.20	3.45	3.69	3.95

SCHEDULE D. PUBLIC SAFETY GROUP

Compensation Grade	Min.	2	3	4	Max.
PS-7	139.38	147.33	155.27	163.21	171.16
PS-8	156.15	165.04	173.92	182.81	191.69
PS-10	182.56	192.94	203.33	213.71	224.10

MISCELLANEOUS PUBLIC SAFETY COMPENSATION**Fire Department**

Call Fire Captain (p.t.)	340.00 (Annual)
Call Fire Lieutenant (p.t.)	285.00 (Annual)
Call Fire Fighter (p.t.)	228.00 (Annual)

Brush and Forest Fire

Call Officers (p.t.)	2.78 (Hourly)
Call Firefighters (p.t.)	2.65 (Hourly)
Police Matron (p.t.)	2.41 (Hourly)
Reserve Patrolman (p.t.)	3.03-3.20-3.37-3.54 (Hourly)
Spare Patrolman (p.t.)	2.89 (Hourly)

EDUCATIONAL INCREMENT

All full time employees in the Public Safety Group shall receive remuneration in addition to their annual salary for academic achievement related to their field of work as follows:

Associate Degree	\$300.00 per annum
Bachelor's Degree	\$600.00 per annum

**SCHEDULE E. MISCELLANEOUS COMPENSATION
SCHEDULE****General Group**

Agent, Board of Health (p.t.)	\$100.00 (Annual)
Animal Inspector (p.t.)	150.00 (Annual)
Civil Defense Director (p.t.)	200.00 (Annual)
Clerk, Advisory Board (p.t.)	300.00 (Annual)
Clerk, Board of Registrars (p.t.)	400.00 (Annual)
Custodian, Fay Library (p.t.)	1097-1207-1327-1460 (Annual)
Custodian, Fayville Village Hall (p.t.)	883-972-1069-1175 (Annual)
Custodian, Town Hall (p.t.)	883-972-1069-1175 (Annual)
Dog Officer (p.t.)	400.00 (Annual)
Election Warden (p.t.)	2.29 (Hourly)
Election Worker (p.t.)	1.96 (Hourly)
Library Page (p.t.)	1.25-1.50 (Hourly)
Registrar of Voters (p.t.)	50.00 (Annual)
Slaughtering Inspector (p.t.)	150.00 (Annual)
Town Counsel (p.t.)	Retainer 500.00 (Annual plus fees)

Veterans' Agent and Director of

Veterans Services (p.t.)	1800-2000-2200-2400 (Annual)
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ARTICLE 11. To see if the Town will vote to raise such sums of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

This article covers budgets for the operation of all Town Departments. Detailed recommendations are given as part of the Advisory Committee's Report in the front of this booklet.

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Twenty-four Thousand Five Hundred Thirty-two 28/100 Dollars (\$24,532.28) to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$24,532.28 be raised and appropriated.

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$2,500.00 be transferred from Surplus Funds and appropriated.

ARTICLE 14. To see if the Town will vote to raise

and appropriate or transfer from any of its available funds and appropriate the sum of Eight Thousand Six Hundred Sixty-six 81/100 Dollars (\$8,666.81) for the purpose of hiring Consulting Engineers, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$4,166.81 be transferred from Surplus Funds and appropriated.

ARTICLE 15. To see if the Town will vote to raise and appropriate, or transfer from any of its available funds and appropriate, the sum of Seven Hundred Dollars (\$700.00) to defray expenses of the Memorial Day Exercises on May 25, 1970. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276 Veterans of Foreign Wars, or do or act anything in relation thereto.

(Proposed by the American Legion and Veterans of Foreign Wars)

It is recommended that the sum of \$700.00 be raised and appropriated.

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Nine Thousand Five Hundred Dollars \$(9,500.00) to be used for Chapter 81 Highways or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Supt. of Streets)

It is recommended that the sum of \$9,500.00 be raised and appropriated.

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Thirteen Thousand Seven Hun-

dred Fifty 00/100 Dollars (\$13,750.00) to be used for Chapter 81 Highways, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Supt. of Streets)

It is recommended that the sum of \$13,750.00 be transferred from Surplus Funds and appropriated.

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand Five Hundred Fifty Dollars (\$4,550.00) for Chapter 90 Construction, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Supt. of Streets)

It is recommended that the sum of \$4,550.00 be raised and appropriated.

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Thirteen Thousand Six Hundred Fifty Dollars (\$13,650.00) for Chapter 90 Construction, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Supt. of Streets)

It is recommended that the sum of \$13,650.00 be transferred from Surplus Funds and appropriated.

ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Two Thousand Seven Hundred Dollars (\$2,700.00) for Chapter 90 Maintenance or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Supt. of Streets)

It is recommended that the sum of \$2,700.00 be raised and appropriated.

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Fifty-four Hundred Dollars (\$5,400.00) to be used for Chapter 90 Maintenance, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Supt. of Streets)

It is recommended that the sum of \$5,400.00 be transferred from Surplus Funds and appropriated.

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of Four Thousand Five Hundred Dollars (\$4,500.00) for Highway Equipment Maintenance, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$4,500.00 be transferred from Surplus Funds and appropriated.

ARTICLE 23. To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds and appropriate the sum of Three Thousand (\$3,000.00) for the purpose of purchasing a new Sander Body to replace one which is twelve years old for the Highway Department and that the Selectmen be authorized to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

(Proposed by the Selectmen and the Highway Dept.)

It is recommended that the sum of \$3,000.00 be transferred from Surplus Funds and appropriated.

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from any of its available or other

funds and appropriate the sum of Nine Thousand Nine Hundred Fifty Dollars (\$9,950.00) for the purpose of purchasing an additional Sander, including cab and chassis, sander body and radio, for the Highway Department and that the Selectmen be authorized to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

(Proposed by the Selectmen and the Highway Dept.)

The Advisory Committee does not recommend approval of this article.

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds and appropriate the sum of Nine Hundred Fifty Dollars (\$950.00) for the purpose of purchasing a new radio for the Nelson Tractor for the Highway Department and that the Selectmen be authorized to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

(Proposed by the Selectmen and the Highway Dept.)

The Advisory Committee does not recommend approval of this article.

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds and appropriate the sum of One Thousand (\$1,000.00) Dollars for the purpose of purchasing a new one-way 10 ft. snowplow for the Highway Department and that the Selectmen be authorized to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

(Proposed by the Selectmen and the Highway Dept.)

It is recommended that the sum of \$1,000.00 be transferred from Surplus Funds and appropriated.

ARTICLE 27. To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds and appropriate the sum of Six Thousand

Five Hundred Dollars (\$6,500.00) for the purpose of purchasing a sidewalk snowplow equipped with a V-plow and a one-way plow for the Highway Department and that the Selectmen be authorized to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

(Proposed by the Selectmen and the Highway Dept.)

The Advisory Committee does not recommend approval of this article.

ARTICLE 28. To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds and appropriate Sixteen Thousand Nine Hundred Fifty Dollars (\$16,950.00) for the purpose of purchasing a new 32,000 GVW complete Truck Chassis and Body with a 5 to 7 yard Dump Body, Plow Push Frame and One Radio for the Highway Department and that the Selectmen be authorized to sell, turn in or otherwise dispose of the 1953 FWD Dump Truck now in use by the Highway Department, or do or act anything in relation thereto.

(Proposed by the Selectmen and the Highway Dept.)

It is recommended that the sum of \$16,950.00 be transferred from Surplus Funds and appropriated for the purpose of this article.

ARTICLE 29. To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds, a sum of money to acquire two (2) 1970 four-door Station Wagon type Police Cruiser cars, fully equipped with electronic and safety devices, and to authorize the Selectmen to sell, turn in or otherwise dispose of two (2) 1969 Police Cruiser cars now in use by the Police Department, or do or act anything in relation thereto.

(Proposed by Frank J. Mattioli, Chief of Police)

It is recommended that the sum of \$6,000.00 be transferred from Surplus Funds and appropriated for the purpose of this article.

ARTICLE 30. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate or borrow and appropriate the sum of Nineteen Thousand Nine Hundred Dollars (\$19,900.00) for the purchase of a Loader Backhoe for the use of the Water Department and to determine the manner of purchase of the same and to authorized the Board of Water Commissioners to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

(Proposed by the Board of Water Commissioners)

The Advisory Committee does not recommend approval of this article.

ARTICLE 31. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate or borrow and appropriate the sum of Four Thousand Seven Hundred Ninety Dollars (\$4,790.00) for the purpose of purchasing a small dump truck and the equipment therefor for the use of the Water Department and that the Board of Water Commissioners be authorized to enter into contracts for the purchase thereof, or do or act anything in relation thereto.

(Proposed by the Board of Water Commissioners)

The Advisory Committee does not recommend approval of this article.

ARTICLE 32. To see if the Town will vote to further amend Section 3, Part 2 of the Zoning By-laws of the Town of Southborough as adopted on June 6, 1955, as amended, by changing from Residence B to Industrial Zoning the land situated in the Lamb Hill Section of Southborough bounded as follows:

On the north by Firmin Avenue; on the east by the boundary line of the Town of Southborough and the Town of Framingham; on the south by the New York, New Haven

and Hartford Railroad; and on the west by the land of Walter Brewer, or do or act anything in relation thereto.

(Proposed by Benedict Maguire and more than 10 others)

This is a Zoning By-Law change. The Planning Board has conducted hearings at which abutters and area residents affected expressed their feelings. The Advisory Committee will abide by the recommendation of the Planning Board.

ARTICLE 33. To see if the Town will vote to further amend Section III, Paragraph 2 of its Zoning By-laws effective June 6, 1955, as amended, by changing the Zoning Map of the Town so that the following described areas shall change from Residence B District to an Industrial Park District:

That parcel of land beginning at the intersection of the southerly line of the Boston and Worcester Turnpike (Route 9) and the easterly line of Middle Road at land of the Metropolitan District Commission Water Supply Division; thence running southerly by said Metropolitan District Commission Water Supply Division land to a point; thence running northeasterly by the same land Two Hundred Twelve (212) feet; thence easterly four hundred fifty-three (453) feet by the same land; thence southeasterly two hundred thirty-nine (239) feet by the same land to a point in the existing boundary of industrial zoned land, which point is five hundred (500) feet westerly from the westerly line of Cordaville Road; thence in a southerly direction five hundred (500) feet from and parallel to the westerly line of Cordaville Road to a point in said line being two hundred (200) feet from the northerly line of Mt. Vickory Road; the last described line being the westerly boundary of presently industrial zoned land; thence running in a general southwesterly and westerly direction on a line two hundred (200) feet distant from and parallel to the said northerly line of Mt. Vickory Road to the easterly line of Middle Road; thence

running in a general northerly direction by the easterly line of Middle Road to the Southerly line of the Boston and Worcester Turnpike (Ronte 9) and the point of beginning, or do or act anything in relation thereto.

(Proposed by Allston S. McLaughlin and more than 10 others)

Recommendation same as for Article 32.

ARTICLE 34. To see if the Town will vote to further amend Section III, Paragraph 2 of the Zoning By-laws as amended effective June 6, 1955 by changing the following described area from a Residence B District to a Business District:

Beginning at a point 250' North of Turnpike Road on the Easterly sideline of Parkerville Road; thence, Northerly by the Easterly side line of Parkerville Road to the Northerly sideline of John Mathews Road, a private way; thence Easterly by the Northerly sideline of John Mathews Road 340', more or less; thence turning and running N. $6^{\circ} 01' 19''$ W. 230.93 feet; thence turning and running S. $87^{\circ} 16' 13''$ E. 120 feet; thence turning and running S. $7^{\circ} 23' 49''$ E. 192.11 feet to the Northerly sideline of said John Mathews Road; thence turning and running Easterly by the Northerly sideline of John Mathews Road to its intersection with the Westerly sideline of Middle Road; thence Southerly by the Westerly sideline of Middle Road to a point 250 feet Northerly of Turnpike Road at land presently zoned for business; thence turning and running Westerly by the Northerly boundary of land presently zoned for business to the Easterly side line of Parkerville Road, the point of beginning, or do or act anything in relation thereto.

(Proposed by Sarah V. Hutt and more than 10 others)

Recommendation same as for Article 32.

ARTICLE 35. To see if the Town will vote to amend Section III, Part 2 of the Town Zoning By-law by changing

the following described area from a Residence A and B to an Industrial Park District:

Beginning at the intersection of the centerline of Marlboro Road and the westerly side line of the New York, New Haven and Hartford Railroad; thence southerly 750 feet, more or less, by the center line of Marlboro Road to a point of land of Fitzgerald; thence Westerly by land of Fitzgerald to a point 1,000 feet from the westerly sideline of the New York, New Haven and Hartford Railroad; thence northerly by a line parallel to and 1,000 feet Westerly from the Westerly sideline of said railroad, to a point 250 feet Southerly from the Southerly sideline of Sears Road; thence Northeasterly by a line parallel to and 250 feet from the Southerly sideline of Sears Road to the Westerly sideline of New York, New Haven and Hartford Railroad; thence Southerly by the Westerly sideline of said road to a point opposite the Northerly boundary line of land of Baker; thence Easterly across the railroad and by the Northerly boundary of land of Baker and the Southerly boundary of land of Dougherty to the Westerly sideline of Marlboro Road; thence Southerly by the Westerly sideline of Marlboro Road a distance of 80 feet at other land of Baker; thence Westerly by other land of Baker 80 feet parallel to the Northerly boundary line of Baker and the Southerly boundary line of Dougherty to the Westerly sideline of said railroad; thence Southerly by the Westerly sideline of said railroad to the point of beginning.

The above described parcel of land is shown on a plan entitled "Plan of Land in Southboro, Mass., Scale 1" equals 100 feet, dated November 1969. Plan by Raymond Engineering Service, Hudson, Mass.," or do or act anything in relation thereto.

(Proposed by Walter Eremich and more than ten others)

Recommendation same as for Article 32.

ARTICLE 36. To see if the Town, for the purpose of clarifying and eliminating any question as to the status of the land situated on the southwesterly side of Boston Road and lying between land of the Commonwealth of Massachusetts on the west and northwest and land zoned for industry by vote taken under Article 6 of the Warrant for the Special Town Meeting of October 5, 1964, vote that the land bounded on the west and northwest by land of the Commonwealth of Massachusetts, on the north and northeast by Boston Road, on the southeast by land zoned for industry by vote taken under Article 6 of the Warrant for the Special Town Meeting of October 5, 1964 and on the south and southwest by a line parallel with and 250 feet south and southwest of the southerly and southwesterly side of Boston Road, be zoned as a Business District, or do or act anything in relation thereto.

(Proposed by John E. Boland and more than ten others)

Recommendation same as for Article 32.

ARTICLE 37. To see if the Town will vote to transfer control and management of Town property located on the westerly side of Main Street and known as the "Peters School Property" from the School Committee to general Town purposes under the control and management of the Board of Selectmen at the end of the 1969-1970 School Year, or do or act anything in relation thereto.

(Proposed by the School Committee)

The Advisory Committee does not recommend approval of this article.

ARTICLE 38. To see if the Town will vote to raise and appropriate or transfer from available funds or by borrowing a sum of money for complete renovation including all necessary furnishings of the present Peters School Building Annex to be used as a suitable Police facility for the Town of Southborough. This sum to include complete plans, specifications, and architectural fees as proposed by the Town

Housing Committee and to grant authority to said Committee acting with approval of the Selectmen to enter into contracts for such purposes, or do or act anything in relation thereto.

(Proposed by the Town of Southborough Housing Committee)

The Advisory Committee does not recommend approval of this article.

ARTICLE 39. To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate or by borrowing and appropriate a sum of money for the construction of a new building for the Town Police Department, including in said appropriation funds for plans, specifications, architectural and engineering fees and other expenses incidental thereto, or do or act anything in relation thereto.

(Proposed by the Town of Southborough Housing Committee)

The Advisory Committee does not recommend approval of this article.

ARTICLE 40. To see if the Town will vote, for the purpose of widening, relocating, altering or otherwise improving Jericho Hill Road from the intersection of Jericho Hill Road, Fisher Road in a northerly direction about 800 feet, to acquire by gift or by purchase or by taking by right of eminent domain under the provisions of Chapter 79 of the General Laws, or otherwise, the following described parcels of land or of any easement, rights or other interest therein.

Parcel 1 Land owned by John J. Roche, a/k/a John J. Roach, containing 5,750 square feet and bounded as follows: beginning at a point on the westerly side of Jericho Hill Road at a wall and at land of O'Connell; thence westerly by said wall 8 feet, more or less, to a point; thence northerly by land of Roche 540 feet, more or less, to a point; thence easterly

by Jericho Hill Road, 12 feet, more or less, to a point, this line being the end of the 1934 Layout of Jericho Hill Road; thence southerly by the westerly side of Jericho Hill Road 540 feet, more or less, to the point of beginning.

Parcel 2 Land owned by Margaret M. and Mary O'Connell, Trustees, containing 3,450 square feet, more or less, and bounded as follows: beginning at a point on the westerly side of Jericho Hill Road at a wall and at land of Roche; thence westerly by said wall 8 feet, more or less, to a point; thence southwesterly by other land of O'Connell 190 feet, more or less, to a point; thence southeasterly by Northborough Road 20 feet, more or less, to a point, this line being the end of the 1966-67 Layout of Northborough Road; thence Northeasterly by the westerly line of Jericho Hill Road, 190 feet, more or less, to the point of beginning;

And to appropriate a sum of money therefor, and to determine how such appropriation shall be raised, whether by borrowing, taxation or by transfer from available funds or by gift or otherwise, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$3,000.00 be transferred from Surplus Funds and appropriated for the purpose of this article.

ARTICLE 41. To see if the Town will vote to acquire by purchase or by gift or otherwise from Ernest and Olive Capone the following described parcel of land:

A parcel of land located on the westerly side of Parker-ville Road and shown as Parcel No. 52A on Assessors' Property Map of the Town of Southborough and further that a sum of money be raised and appropriated or transferred from available funds and appropriated or by gift or otherwise to effect said acquisition, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$3,500.00 be transferred from Surplus Funds and appropriated for the purpose of this article.

ARTICLE 42. To see if the Town will vote to accept from Edward M. Sherman et ux a conveyance of an easement for drainage purposes twenty (20) feet wide located ten feet on each side of the thread of the Brook which runs through their property off White Bagley Road from the land formerly of Mauro, now of B & B Realty Trust, to the land of the Metropolitan District Commission, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

The Advisory Committee recommends approval of this easement conveyance.

ARTICLE 43. To see if the Town will vote to accept from Joseph Mauro and Ursula Mauro a conveyance of an easement for drainage purposes and installations of water mains thirty (30) feet wide located on a parcel of land off Park Street in said Southborough through which the brook now flows, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

The Advisory Committee recommends the approval of this easement conveyance.

ARTICLE 44. To see if the Town will vote to raise and appropriate or transfer from any of its available funds or other funds and appropriate or borrow and appropriate the sum of Seven Thousand Six Hundred Twenty Dollars (\$7,620.00) for the purpose of extending the Park Street water main in a southerly direction from Park Street to Foley Lane 890 feet to complete a loop, said main to be laid within the easement for drainage purposes in the Mauro property, or do or act anything in relation thereto.

(Proposed by Board of Water Commissioners)

The Advisory Committee does not recommend approval of this article.

ARTICLE 45. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate or borrow and appropriate the sum of Twenty-one Thousand Nine Hundred Ten Dollars (\$21,910.00) for the purpose of installing water mains as follows: a 12 inch main on Parkerville Road 1,037 feet northerly from the existing main at General Henry Knox Road; then an 8 inch main running westerly along the drive of the Margaret A. Neary School 800 feet to connect with the 8 inch main located in the Margaret A. Neary School property, or do or act anything in relation thereto.

(Proposed by Board of Water Commissioners)

The Advisory Committee does not recommend approval of this article.

ARTICLE 46. To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate or borrow and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be used to conduct a survey by the Water Commissioners to determine what is required for completion of the Water System for the entire Town of Southborough, and that the Board of Water Commissioners be authorized to enter into contracts for the expenditure thereof, and to do or act anything in relation thereto.

(Proposed by Board of Water Commissioners)

It is recommended that the sum of \$15,000.000 be transferred from Surplus Funds and appropriated for the purpose of this article.

ARTICLE 47. To see if the Town will vote to raise and appropriate or to transfer from available funds the sum

of Thirty-four Thousand Seven Hundred Dollars (\$34,700.00) for the engineering fees, and the improvement of Mooney Field by raising it 12 to 18 inches above the water level, sloping it for drainage, installing catch basins, re-loaming and seeding the field; installing a driveway and parking for twenty (20) cars diagonally with a turnaround at the end of the skating rink, and including the layout of major league diamond and Little League diamonds for soft ball or Little League, or do or act anything in relation thereto.

(Proposed by the Recreation Commission)

The Advisory Committee does not recommend approval of this article.

ARTICLE 48. To see if the Town will vote to amend the By-Laws of the Town of Southborough by adding the following new section under Article XI, Permits and Licenses:

Section 4—Swimming Pools:

A. Permits: No swimming pool or appurtenance thereto shall be constructed, installed, enlarged or altered, until a permit has been obtained from the Building Department.

B. All outside or open-air wading or swimming pools, in existence or to be constructed or installed, shall be enclosed and made safe by the erection of a fence, wall or other suitable barrier; said fence and/or other type of enclosure shall be a minimum of four (4) feet in height and otherwise meet with the approval of the Building Inspector.

Pools built totally above ground whose height would form a natural barrier shall have removable stairs and shall not be left unattended with these stairs in position.

C. Artificial and man-made ponds and portable wading pools less than twenty-four (24) inches deep and

having a surface area of less than two hundred fifty (250) square feet are exempt from the terms and conditions of this by-law.

D. The owner or owners of land on which a wading or swimming pool is now in existence shall erect an enclosure as aforesaid within ninety (90) days from the date on which this by-law takes effect. The owner or owners of land on which a wading or swimming pool is constructed, installed or in existence, who fails to comply with the requirements of this by-law shall be punished by a fine of Twenty Dollars (\$20.00) and an additional fine of Five Dollars (\$5.00) per week for each week the conditions of this Ordinance are not complied with.

E. The Board of Selectmen may on petitions, after public notice and hearing, grant exceptions to the provisions of this section in cases where the Board finds that said exceptions will not be injurious to the neighborhood or otherwise not detrimental to the public welfare.

or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

No recommendation is made by the Advisory Committee.

ARTICLE 49. To see if the Town will vote to amend the By-laws of the Town of Southborough by adding the following new section:

a. No person who owns or keeps a dog within the Town of Southborough shall allow the dog to run free within the hours of six o'clock a.m. to four o'clock p.m. when not restricted to the premise of said owner or keeper.

b. Excepted and excluded from the provisions of this by-law shall be such dogs when the same are under the immediate supervision and control of their trainers, owners or keepers or under such supervision and control and engaged

in a sporting event, hunting, herding and not otherwise prohibited by law or order of the Selectmen pursuant to law.

c. Whoever violates this by-law shall be liable to a penalty not exceeding Ten Dollars (\$10.00) and in accordance with General Laws, Chapter 140, Section 173A and the amendments thereto, pertaining to the regulation of fines for the violation of the laws relating to licensing and restraining of dogs, or do or act anything in relation thereto.

(Proposed by Fannie S. White and more than ten others)

No recommendation is made by the Advisory Committee.

ARTICLE 50. To see if the Town will vote to amend its ~~Town~~ By-laws as amended by adding the following new section to Article IX:

Section 6—No new building erected on any street or way, public or private, shall be given any occupancy permit until said building shall have been assigned a house or building number by the Board of Assessors and the owner or other occupant thereof has affixed the same to the building in a conspicuous manner.

(Proposed by the Chief of the Fire Department)

The Committee recommends approval of this article.

ARTICLE 51. To see if the Town will vote to amend the Zoning By-Law of the Town of Southborough as effective on June 6, 1955, and as amended from time to time thereafter by striking the following Sections therefrom, Section IV Sub-section 1 (j), Sub-section 3 (e), Sub-section 5 (c), Sub-section 6 (c) and Sub-section 7 (c) and inserting in place thereof the following as Section IV, Sub-section 9—**SIGNS.**

Section 1—Definitions

Sign: "Sign" shall mean and include any permanent or temporary structure, device, letter, word, model, banner,

pennant, insignia, trade flag, or representation used as, or which is in the nature of, an advertisement, announcement, or direction, or is designated to attract the eye by intermittent or repeated motion or illumination, which is on a public way or on private property within public view of a public way, public park or reservation, when used or located out-of-doors or on the exterior of any structure.

Sign, Area of:

(a) For a sign, either free-standing or attached, the area shall be considered to include all lettering, wording, and accompanying designs and symbols, together with the background, whether open or enclosed, on which they are displayed, but not including any supporting framework and bracing which are incidental to the display itself.

(b) For a sign painted upon or applied to a building, the area shall be considered to include all lettering, wording, and accompanying designs or symbols together with any backing of a different color than the finish material of the building face.

(c) Where the sign consists of individual letters or symbols attached to or painted on a surface, building, wall or window, the area shall be considered to be that of the smallest rectangle or other convex shape which encompasses all of the letters and symbols.

(d) It is the intent of this by-law to permit lettering or display on both sides of a sign without diminishing the permissible area on either side.

Accessory Sign: "Accessory Sign" shall mean any sign related to a business or profession conducted, or to a commodity or a service sold or offered, upon the premises where such sign is located.

Non-Accessory Sign: Any sign not an accessory sign.

Person: "Person" shall mean any person, firm, partnership, association, corporation, company, institutional organization of any kind.

Public Way shall include a private way that is open to public use.

Section 2—Exceptions

For purposes of this by-law the term "Sign" shall not include any sign erected pursuant to or in discharge of any governmental function or required by any law, ordinance or governmental regulation.

Section 3—General Regulations

The following prohibitions shall apply to all signs in all use districts regardless of designation in the Town of Southborough.

(a) Any illuminated sign or lighting device shall employ only lights emitting a light of constant intensity, and no sign shall be illuminated by or containing a flashing, intermittent, rotating or moving light or lights. In no event shall an illuminating sign or lighting device be so placed or directed so as to permit the beams and illumination therefrom to be directed or beamed upon a public street, highway, sidewalk or adjacent premises so as to cause glare or reflection that may constitute a traffic hazard or nuisance.

(b) No sign or part thereof shall contain or consist of banners, pennants, ribbons, streamers, spinners or other similar moving, fluttering or revolving devices. The said devices, as well as strings of lights, shall not be used for the purpose of advertising or attracting attention when not part of the sign.

Section 4—Permitted Signs in All Districts

The following signs are permitted in any use district:

(a) A sign advertising the sale, lease or rental of the

permises upon which the sign is located, which sign shall not exceed twelve square feet in area;

(b) A professional name plate not exceeding two square feet in area for each professional practicing within the premises upon which sign is located;

(c) A sign denoting the name or names and address of the occupants of the premises, which sign shall not exceed two square feet in area;

(d) A sign denoting the architect, engineer or contractor performing construction, repair or renovation presently in progress upon the premises where the sign is located, which sign shall not exceed twenty square feet in area;

(e) A sign or bulletin board customarily incident to places of worship, libraries, museums, social clubs or societies, which sign or bulletin board shall not exceed twelve square feet in area provided that such sign shall be located on the premises of such institutions; and

(f) A temporary sign, excluding any sign otherwise permitted, upon the premises where the sign is located, including political posters, banners, promotional devices or sign of a similar nature, for a period not exceeding sixty days, provided that such sign is not attached to a fence, tree, utility pole or the like and further provided that such sign shall not exceed twelve square feet in area.

Section 5—Permitted signs in Business, Industrial and Industrial Park Districts

In addition to any sign permitted under any other section hereof, the following signs may be erected and maintained in a Business, Industrial or Industrial Park District:

(a) For each business entity on the premises within any such district and having frontage on Route No. 9, a sign not

exceeding two hundred square feet in area nor twenty-five feet in height above ground level;

(b) For each business entity on all other premises in any such district, a sign not exceeding fifty square feet in area nor twenty-five feet in height above ground level, provided that a sign of no greater height and not exceeding two hundred square feet in area shall be allowed thereon when permitted by the Board of Appeals.

Section 6—Permitted Signs in Research Scientific and Professional District

In addition to any sign permitted under any other section, for each business entity on premises within such district, a sign not exceeding fifty square feet in area not twenty-five feet in height above ground level.

Section 7

All signs, whether accessory of non-accessory, shall be prohibited in any use district, unless otherwise permitted under other section of this by-law.

Sections 8—Non-Conforming Signs

(a) Any sign legally erected prior to this amendment may continue to be maintained although said sign does not conform to the provisions of this amendment; provided, however, that no such sign shall be enlarged, redesigned or altered, except in accordance with the provisions of this amendment and provided further that any such sign which has been destroyed or damaged to such an extent that the cost of restoration would exceed thirty-five percent of the replacement value of the sign at the time of the destruction or damage, shall not be repaired or rebuilt or altered, except in accordance with the provisions of this amendment.

(b) The exemption herein granted shall terminate with respect to any sign which (1) shall have been abandoned;

(2) advertises or calls attention to any products, businesses or activities which are no longer carried on or sold for at least sixty (60) days; or (3) shall not have been repaired or property maintained within sixty (60) days after notice to that effect has been given by the Building Inspector, or do or act anything in relation thereto.

No recommendation is made by the Advisory Committee.

ARTICLE 52. To see if the Town will vote to raise and appropriate or to transfer from its available funds and appropriate a sum of money to be used for the purpose of renovating and replacing the wiring in the Public Library and that the Board of Library Trustees be authorized to enter into contracts for said work, or do or act anything in relation thereto.

(Proposed by the Board of Library Trustees)

It is recommended that the sum of \$5,600.00 be transferred from Surplus Funds and appropriated for the purpose of this article.

ARTICLE 53. To see if the Town will vote to raise and appropriate or to transfer from its available funds and appropriate a sum of money as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$1,500.00 be transferred from Surplus Funds and appropriated for the purpose of the article.

ARTICLE 54. To see if the Town will vote to raise and appropriate or transfer from its available funds and appropriate the sum of Nine Thousand Five Hundred Dollars (\$9,500.00) for the purpose of engaging consultants to study and survey the operations and personnel of the Police Department and that the Board of Selectmen be authorized to enter into all necessary contract therefor, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$9,500.00 be transferred from Surplus Funds and appropriated for the purpose of this article.

ARTICLE 55. To see if the Town will vote to accept the provisions of Chapter 40, Section 22D of the General Laws of the Commonwealth of Massachusetts whereby the Selectmen may adopt regulations on the towing of vehicles which are illegally parked, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

No recommendation is made on this article.

ARTICLE 56. To see if the Town will vote to accept the provisions of Chapter 90, Section 18A of the General Laws of the Commonwealth of Massachusetts whereby the Board of Selectmen may adopt regulations for the use of ways in the Town of Southborough by pedestrians, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

No recommendation is made on this article.

ARTICLE 57. To see if the Town will vote to accept the provisions of Chapter 90, Section 20C of the General Laws of the Commonwealth of Massachusetts whereby the Selectmen may adopt rules and regulations thereunder regulating the parking of motor vehicles in the Town of Southborough.

(Proposed by the Board of Selectmen)

No recommendation is made on this article.

ARTICLE 58. To see if the Town will vote to accept and establish as a Town Way under the provisions of Chapter 82 of the General Laws a privately owned street, known as Pinecone Lane, as laid out by the Selectmen, and according to the boundaries and measurements as shown on a plan entitled, "Plan of Acceptance of Pinecone Lane and Maplecrest Drive, Southborough, Mass., Scale 1 in.=40 feet, January 12, 1970, Ewald and Maschi, Inc., Engineering Consultants, 908 Concord Street, Framingham, Mass.," which plan and layout are on file in the office of the Town Clerk, or do or act anything in relation thereto.

(Proposed by the Dunnebier Construction Co.)

The Advisory Committee does not recommend acceptance of this article.

ARTICLE 59. To see if the Town will vote to accept and establish as a Town Way under the provisions of Chapter 82 of the General Laws a privately owned street, known as Maplecrest Drive, as laid out by the Selectmen and according to boundaries and measurements as shown on a plan entitled, "Plan of Acceptance of Pinecone Lane and Maplecrest Drive, Southborough, Mass., Scale 1 inch=40 feet, January 12, 1970, Ewald and Maschi, Inc., Engineering Consultants, 908 Concord Street, Framingham, Mass.," which plan and layout are on file in the office of the Town Clerk, or do or act anything in relation thereto.

(Proposed by the Dunnebier Construction Co.)

The Advisory Committee does not recommend acceptance of this article.

ARTICLE 60. To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to be deposited in the Stabilization Fund to be held and administered in accordance with the provisions of the General Laws Chapter 40, Section 58, or do or act anything in relation thereto.

(Proposed by the Board of Selectmen)

A recommendation as to the sum to be transferred will be made at the Meeting.

ARTICLE 61. To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to be used for the purpose of reimbursing the Clerk of the Zoning Board of Appeals and the Clerk of the Planning Board for services rendered to said Boards in 1969 or do or act anything in relation thereto.

(Proposed by the Board of Selectmen and Planning Board)

It is recommended that the sum of \$600.00 be raised and appropriated for the purpose of this article.

ARTICLE 62. To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of money to be used for the purpose of a Charter Commission and providing said Commission with clerical assistance, consultants and other necessary office supplies and assistance in performing duties required of it by law.

(Proposed by the Board of Selectmen)

It is recommended that the sum of \$6,000.00 be transferred from Surplus Funds and appropriated for the purpose of this article.

And to notify the Inhabitants of the First Precinct of said Town of Southborough, qualified to vote in elections to meet in the Town House in said Southborough, and the Inhabitants of the Second Precinct of said Town to meet in the Mary E. Finn School Auditorium on

March 16, 1970

then and there at those places to bring in their votes to the Election Officers at the respective Precincts, for Moderator, for a term of one year; for Town Treasurer, for a term of one year; for one member of the Board of Selectmen, for a term of three years; for one member of the Board of Assessors, for a term of three years; for one member of the School Committee, for a term of two years; for two members of the School Committee, for a term of three years; for one member of the Board of Health, for a term of three years; or one member of the Board of Water Commissioners, for a term of three years, for one member of the Board of Water Commissioners, for a term of two years; for two members of the Board of Library Trustees, for a term of three years; for one member of the Board of Cemetery Commissioners, for a term of three years; for one member of the Planning Board, for a term of five years; for one member of the Planning Board, for a term of two years; and for the further purpose of submitting for acceptance to the registered voters, in the form of the following questions which shall be printed upon the Official Ballot to be used at the election:

QUESTION NO. 1

Shall the Town, in addition to the payment of fifty per cent of a premium for contributory group life and health insurance for employees in the service of the Town and their dependents pay a subsidiary or additional rate?

YES _____ NO _____

NOTE: This question is to determine if the Town will be willing to pay more than 50% of the premium of health insurance and life insurance for Town employees, as determined by the Personnel Board.

QUESTION NO. 2

Shall a commission be elected to frame a charter for the Town of Southborough?

YES _____ NO _____

The Polls in each Precinct will be open at eight o'clock in the morning and will be closed at eight o'clock in the evening of said day.

And you are to give notice hereof by posting true and attested copies of the Warrant at the Town Hall, Fayville Village Hall, Central Fire Station, Southville Fire Station, Southborough News Shop, Central Street Market, Mauro's Market, Southboro Drug Store, Fitzgerald's Store, Lincoln's Store, Turnpike Food & Liquor Mart and Mary E. Finn School, seven days at least, before the time appointed for such meeting.

Given under our hand this twenty-seventh day of January 1970, in the year of Our Lord, One Thousand Nine Hundred and Seventy, and in the One Hundred Ninety-fourth year of the Independence of the United States of America.

Attest:

FRANCIS J. MATTIOLI
Constable

CHARLES B. SWARTWOOD III,
Chairman

ROBERT C. DUMONT
LOUIS J. BARTOLINI

BOARD OF SELECTMEN OF THE
TOWN OF SOUTHBOROUGH, MASSACHUSETTS

ANNUAL REPORT

of the

Northboro-Southboro
Regional School District



For the Year Ending

December 31, 1970

PERSONNEL

THE SCHOOL COMMITTEE

S Mr. Herbert L. Cobb, Chairman	Term expires 1973
SMrs. Janice A. Fletcher, Vice Chairman	Term expires 1971
Mrs. Elaine L. Kelly, Secretary	Term expires 1972
S Mr. Harvey D. Bigelow	Term expires 1972
Dr. Luke N. Zaccaro	Term expires 1973
S Mr. Robert M. Williams	Term expires 1972
S Mr. George N. Thibeault	Term expires 1973
Mr. Kinley K. Herboldsheimer	Term expires 1971
Mr. Michael A. Horgan	Term expires 1972
Mr. James A. Millar	Term expires 1971

The School Committee meets in the Algonquin Regional High School on the second Wednesday of each month at 7:30 P.M. Supplementary meetings will be held on the fourth Wednesday of each month at the discretion of the Committee.

Superintendent of Schools

HERBERT C. GEELE, M.Ed., C.A.G.S.

Business Manager

Richard F. Tibert, B.S.

Mrs. Elizabeth J. Dahlin, Secretary to Superintendent of Schools

Mrs. Helen P. Kaminski, Financial Secretary

Mrs. Dorothy M. Donnelly, Payroll Secretary

Mrs. Catherine M. Carufel, Secretary

Business Office: Algonquin Regional High School

Bartlett Street, Northborough, Mass. 01532

Office Hours: 8:30 to 4:30

Telephones: Northborough 393-2478, 393-2188

Southborough 485-0452

FACULTY OF ALGONQUIN REGIONAL HIGH SCHOOL

Mr. James A. Higgiston, B.S. (Notre Dame) Ed.M., C.A.G.S. (Boston Univ.)	Principal
Mr. Frank G. Kronoff, Jr., B.S. (College of the Holy Cross); Ed.M. (Calvin Coolidge College)	Vice Principal
Miss Susan L. Allen, B.S. Ed. (Northeastern Univ.); M.A. (Michigan State University)	Girls Phys. Education
Mrs. Joanne Arnold, B.S. (Framingham S. C.)	Home Economics
Mr. Loren Barrows, B.S. (Bridgewater S.C.); M.Ed. (Worc. S.C.)	English
Miss Kay-Lee Bell, B.S.Ed. (Gorham S.C.); M.Ed. (Univ. of Mass)	English
Mr. Roger J. Berthiaume, B.S.Ed. (Fitchburg S.C.)	Industrial Arts
Mr. Robert W. Boberg, B.S. (Boston College)	English and Reading
Mrs. Alexandria W. Bowen, B.F.A. (Mt. Allison Univ.); M. Ed. (Worc. S.C.)	Crafts
Mr. John L. Brouillard, A.B. (Holy Cross College); M.A. (Clark University)	Mathematics
Mrs. Louise Brunzell, B.S. Ed. (Worc. S.C.); M.A.T. (Assumption Coll.)	Social Studies
Mrs. Patricia H. Carlson, B.A. (Univ. of Mass.); M.A. (Univ. of Houston)	English Dept. Head
Mr. David J. Cavan, Jr., B.A. (Boston College)	Mathematics
Mr. John P. Clark, B.S., M.Ed. (Boston University)	Phys. Education Dept. Head
Mrs. Ingrid E. Cloeren, A.B. (Padagogische Hochschule, Munster, Germany)	Foreign Languages
Mr. Jerry J. Cocchiola, B.A. (Clark Univ.); M.A. (Middlebury College-Univ. of Paris)	Foreign Lang. Dept. Head
Mrs. Barbara J. Cornish, B.S. (Simmons Coll.)	Librarian
Mr. Neil R. Cronin, B.S.Ed., M.Ed. (Worcester S. C.)	English
Mr. Paul F. Cronin, B.S. (Northeastern University)	Boys Phys. Education
Miss Carol A. Devine, B.A. (Georgian Court College); M.T.A. (Assumption College)	Art
Miss Joan P. Dinneen, B.A. (Anna Maria College)	English
Mr. Robert O. Dupuis, B.A., M.A. (Assumption Coll.)	Foreign Languages
Mr. Richard S. Dwyer, B.S. (State College at Boston)	Social Studies
Mr. Jeffrey H. Eaton, B.S. (Univ. of Mass.)	Science
Mr. Donald J. Fancy, B.S., M.Ed. (Worc. S. C.)	Social Studies
Miss Rose A. Farese, B.S., M.C.S. (Boston Univ.)	Business Dept. Head
Mr. Thomas H. Ferris, Jr., B.A. (Curry College)	Social Studies
Mrs. Joan M. Foley, A.B. (Regis College); M.A. (Northeastern University)	English
Mr. Luke M. Foley, A.B. (College of the Holy Cross); M.A. (Boston College)	English
Mr. Michael L. Foley, B.S.Ed. (Worc. S.C.)	Mathematics
Mr. John M. Freeman, B.S.Ed. (Fitchburg S.C.)	Industrial Arts
Mrs. Virginia Gallant, B.A. (Stetson University)	English and Social Studies

Mr. Gerard A. Galligan, A.B. (Catholic U. of America);
A.M. (Univ. of Rome); S.T.L. (Cath. U. of America) Foreign Languages

Mr. Francis H. Gately, Jr., B.A. (State College at North Adams) Science

Miss Marie-Louise Gauthier, B.S. Bus. Ed. (Salem S.C.) Business

Mr. Richard G. Geoffrion, B.A., M.A. (Assumption Coll.) Foreign Languages

Mr. George W. Hamilton, A.B. (Bates Coll.);
A.M., C.A.G.S. (Boston Univ.) Social Studies Dept. Head

Mr. Russell F. Harris, A.B. (Tufts Univ.) Mathematics

Mrs. Eleanor M. Hubbard, A.B. (Wheaton Coll.); M.Ed. (Worc. S.C.) English

Mr. Robert N. Johnson, A.B. (State College at North Adams) Science

Mr. Robert A. Kennerly, S.B. (Harvard Coll.); Ed.M. Boston Univ.)
Science Dept. Head

Mrs. Vicki-Jo Kooker, B.A. (U. of Cal. at San Diego) English and Speech

Miss Carol A. LeBlanc, A.S. (Becker Jr. College);
B.S. (Salem S. C.) Business

Mr. Halston L. Lewis, B.A. (Brandeis University);
M.A.T. (Harvard University) Social Studies

Mr. Charles A. Lindberg, A.B. (Clark University);
Ed.M. (Worcester S.C.) Social Studies

Mr. Irwin B. Macklow, B.S.Ed. (Worc. S.C.);
A.M. (Clark Univ.) Social Studies and
Instructional Media Dir.

Mrs. Annabelle R. MacLeod, B.S. (Simmons Coll.); Ed.M. (Boston Univ.)
Girls' Phys. Education

Mr. Donald E. MacQueen, B.A., M.A. (Adrian Coll.)
Foreign Languages

Mr. Warren F. Maddox, B.S.Ed. (Fitchburg S.C.);
M.Ed. (Boston S.C.) Industrial Arts Dept. Head

Mr. Joseph P. McDermott, A.B. (Harvard Univ.);
M.Ed. (Boston Univ.) Mathematics Dept. Head

Mr. Lawrence R. McKinley, B.S. (Northeastern Univ.);
Ed.M. (Boston Univ.) Business

Mr. Arthur C. Murdock, A.B. (Clark Univ.); M.Ed. (Worc. S.C.) Science

Mr. Bruce P. Nattinville, B.S. (College of the Holy Cross);
M.Ed. (Fitchburg S. C.) Foreign Languages

Mr. Andrew K. O'Keefe, B.S. (Clark University) Mathematics

Mr. Roland R. Pare, B.S. (Bridgewater S.C.) Science

Mr. Frederic R. Philcox, B.S.Ed. (Worc. S.C.);
M.A.T. (Harvard Univ.) English

Mr. Francis E. Rouleau, B.S.Ed. (Worc. S. C.);
M.Ed. (Fitchburg S. C.) Mathematics

Mrs. M. Pauline Ruane, A.B. (Emmanuel Coll.);
M.A. (Boston Univ.) Science

Mr. Anthony B. Sandini, B.S. (College of the
Holy Cross); M.Ed. (Worcester S.C.) Social Studies

Mr. James G. Scott, Jr., B.M., M.M. (Boston Univ.) Instrumental Music

Mr. Robert J. Seymour, B.A. (St. Anselm's College) Science

Mr. Robert H. Stebbins, B.A., (Tufts Univ.);
M.A. (Worc. S.C.) Social Studies

Mr. Edward J. Sullivan, B.S. (St. Bonaventure); M.Ed. (Worc. S.C.)	Science
Mr. Robert R. Sweet, B.S. Ed. (Fitchburg S.C.)	Industrial Arts and Driver Education
Mrs. Regina A. Swoope, B.A., M.Ed. (University of Delaware)	Mathematics
Miss Marjorie D. Taft (Bay Path Institute)	Business
Mr. Anthony J. Volpe, B.M., M. of Music Ed. (Boston Univ. Coll. of Music.)	Vocal Music
Mr. John P. Wallace, A.B. (St. Anselm's Coll.); M.S. (John Carroll Univ.)	Science
Mrs. Ruth E. Weaver, A.B. (Houghton College.)	English
Mr. E. Sohler Welch, Jr., A.B. (Harvard College)	Science
Miss Janet M. Wesson, B.A. (Rivier College); M.A.Ed. (Clark University)	Foreign Languages
Mr. Ralph W. Whitcomb, Jr., B.S. (Univ. of Mass.); A.M. (Boston Univ.)	Mathematics

GUIDANCE DEPARTMENT

Mr. John K. Carlow, B.A., M.A., (Tufts Univ.)	Guidance Director
Mr. David J. Tobin, B.S.Ed. (Worcester S. C.); M.A.Ed. (Clark University); P.D.E. (Univ. of Conn.)	Guidance Counsellor
Mrs. Jean H. Woodhead, B.S.Ed., M.Ed. (Boston Univ.)	Guidance Counsellor

Secretarial Staff

Mrs. Avis V. Pasco	Secretary to the Principal
Mrs. Eleanor Higgins	Principal's Office
Mrs. Helen Kelley	Principal's Office
Mrs. Jessie M. Morin	Principal's Office
Mrs. Eleanor F. Browning	Principal's Office
Mrs. Agnes H. Batcheller	Library
Mrs. Rita I. Cenik	Guidance Office
Mrs. Joanne P. Perkins	Faculty Secretary

School Nurse

Mrs. Phyllis L. Rich, R.N.

School Physician

Fred M. Pierce, Jr., M.D.

Cafeteria Manager

Mrs. Eleanor L. Dando

Custodial Staff

Myron T. Johnson, Head Custodian
Louis C. Muchi, Ass't. Head Custodian
Clifton W. Brewer, Fireman

Edward F. Leonard
Frederick R. Lamb
Richard Paul
Frank Delaney

James Geele
Walter Jones
Albert H. Rose

1970 ANNUAL REPORT OF THE SCHOOL COMMITTEE

The year 1970 is recorded in the minutes of this Committee as that time when its deliberations came to be more and more concerned with the demands of other groups. Students asking for relaxed regulations, teachers seeking more benefits, parents questioning the quality and relevance of the educational program — all have significantly increased the Committee's work load. Many of the proposals being made involve complex ramifications and must be resolved with great care in order to assure that the educational program offered at Algonquin continues to blossom and is not damaged by hasty decision. We will devote this report to an examination of the factors involved.

Young people, students, have always expressed their displeasure with institutional regulations and procedures but, for the most part, have respected them and understood the need for them. Today's student, however, is part of a generation which is much less prone to accept that which it finds distasteful. Agitation for immediate reform is the order of the day and, in some instances, little thought is given to consequences. Your Committee is most concerned about this trend and seeks to find solutions which will funnel the energy involved into more constructive endeavor. We respect and cherish the right of students to request change, but we note that many of these requests seem to be aimed towards a weakening rather than a strengthening of our educational institution. We urge our students to address themselves to an examination of what could be done to improve this school, not only for themselves, but also for the generations to come.

Teachers, armed with the collective bargaining laws, have during the past two years largely contented themselves with the establishment of written contracts which guarantee previously developed procedures. This work is now largely complete and attention is being turned towards more experimental and perhaps less creditable objectives. Here also the danger is increasing that some of these proposals, if accepted by this Committee, could do real damage to our school system. We urge teachers to make the most extensive examination of all proposals in order to assure that they would improve not only the welfare of teachers but the quality of our school system as well. The gap between the amount of funds needed to operate our schools and the amount of monies available continues to widen. The financial plight of our communities must be understood and financial matters approached with moderation. Teachers should be in the forefront of an effort to develop new sources of revenue for education.

Parents, often frustrated by the margin performance of a child, are ever more ready to condemn our educational program. We understand this natural response and we sympathize. We also realize and are alert to the possibility that certain changes or improvements in curricula can significantly increase student achievement. Too often, however, complaints or demands for change are based upon hearsay, assumption, or inaccurate information. We urge parents to establish a working relationship with the teachers of their children. Most school problems can be settled at the staff level, and do not require massive reorganization.

The Northborough-Southborough School Committee stands, as do all school committees, at the vortex of these many forces. We attempt to resolve them in a manner fair and equitable to all. Our first and primary concern, however, must be the maintenance and improvement of secondary education in this school district.

Respectfully submitted,

Mr. Herbert L. Cobb, Chairman
Mrs. Janice A. Fletcher,
Vice Chairman
Mrs. Elaine L. Kelly, Secretary
Mr. Harvey D. Bigelow

Dr. Luke N. Zaccaro
Mr. Robert M. Williams
Mr. George N. Thibeault
Mr. Kinley K. Herboldsheimer
Mr. Michael A. Horgan
Mr. James A. Millar

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Algonquin Regional High School first opened its doors to students in September 1959 with an enrollment of four hundred and forty-four students. In September 1969, as the school entered its second decade, a major addition was opened on schedule. Through the efforts of the citizenry of Northborough and Southborough, outstanding educational facilities have been made available to our student body. So important have people considered this school to be, they have been willing to sacrifice to support it properly.

In this State, with the direct property tax the chief source and means of supporting public education, the burden falls, too often, upon those least able to pay. We face, therefore, a pressing demand for a more adequate and equitable financing of public education. In the early history of our country, education for a comparative few was gained through individual effort and private support. Over a century ago public support of education by the local community began and has largely continued to this time. Dependence upon the property tax to the degree used is no longer reasonable. Therefore, it is essential that our government, both at the State and Federal level, accept a larger share of the responsibility for the financial support of our schools. New sources of revenue must be found to maintain universal education, the real basis of our American way of life.

We in the schools have other crises besides financial to deal with, the solutions of which can not wait. I refer to such broad topics as drug abuse, curriculum change and relevancy, problems of internal communication — to name just a few. No topic strikes a deeper concern today than the rapid increase of drug abuse throughout our country. The spread of experimentation and addiction is reaching all too many of our youth. The long-term solution to the drug problem does not rest with law and order techniques alone, but rather with education. We began our high school drug education program last year through informal discussion groups involving a number of juniors and seniors. This past summer Mr. John Clark, the Director of Athletics and Head of the Physical Education Department, attended a drug workshop at American International College in Springfield, Massachusetts. Through his efforts, a unit in Narcotics and Drug Abuse has been presented to all students during the school year. This program provides knowledge of drugs and also furnishes sources and types of assistance for those with personal drug problems, such as the Worcester Crisis Center and Together Incorporated in Marlboro. The School Committee has also budgeted funds for an in-service program for all interested teachers at Algonquin and in the local schools as well. We consider this to be a very timely in-service topic.

Curriculum change is a continual and on-going process. Last summer the English Department developed the broad concepts of an entirely new curriculum through an intensive in-service workshop. Another workshop will be held this coming summer, by the same Department, to write in meaningful terminology the actual curriculum guides that they be structured with proper continuity. This program represents real and timely innovations. Many new concepts are under careful study and experimentation in other curriculum areas. Other departments within the school have expressed considerable interest in workshops during this coming summer.

The turmoil within our society, and in particular amongst our youth, causes all of us serious concern. We agree that social change is inevitable and that such change involves controversy and, in particular, greater freedom of expression by students. We also believe that long range solutions to student demands will be the result of the development of trust, mutual respect, and rapport between communities, school committees, administrators, and students. However, we must be sure that the intolerant minority are not allowed to disrupt the educational process and that students recognize that privilege must always be weighed and measured by the acceptance of responsibility.

The channels of communication in any educational institution become a major vehicle in the solution of common problems. To this end, an advisory committee with student, faculty, and school committee representatives are discussing a number of issues that seem relevant at this time concerning school rules and regulations.

Algonquin Regional High School holds institutional membership in the New England Association of Colleges and Secondary Schools. Accreditation is one of the basic functions of this organization. In expectation of the renewal of our ten year membership, we should anticipate and be ready for a visiting committee of professional educators during the year 1972. Therefore, the year 1971 is an important one in terms of re-examination of our curriculum and an exhaustive year long self-evaluation by the entire faculty.

In conclusion, I would like to express my appreciation for the fine support extended to me by the School Committee. I would also like to sincerely thank the administrators and teaching staff for their many and significant educational contributions.

Respectfully submitted,

Herbert C. Geele
Superintendent of Schools

REPORT OF THE SCHOOL PRINCIPAL

January 11, 1971

Mr. Herbert C. Geele
Superintendent of Schools
Northborough-Southborough Regional School District

Dear Mr. Geele:

As the Algonquin administrator, I submit at this time my twelfth annual report — it is for the year Nineteen Hundred and Seventy.

ENROLLMENT

During 1970, a total of two hundred and two students qualified for the Algonquin diploma of graduation.

Our September 1970 registration for the current school year indicates a total enrollment of one thousand and fifty-five students. The anticipated enrollment for September 1971 — inclusive of a projected incoming freshman class of three hundred and forty members — will be approximately eleven hundred and sixty students for our four year comprehensive high school.

With a graduating class of 1971 in excess of two hundred seniors, graduation exercises are being tentatively planned in June 1971 for the first time to be held out of doors, making use of the athletic field facilities of our school campus area.

PLANT

Here at Algonquin we are indeed fortunate relative to the functional aspects of school plant facilities and the number of available teaching stations. 1970 was our first complete calendar year during which the expanded plant has been in operation. School routine, student traffic, and the general operation of the educational program seem to be already fitting into traditional patterns that can and should be conducive to both a pleasant and profitable school situation.

RESEARCH AND DEVELOPMENT

During this era of accelerated change, here at Algonquin the year of 1970 was a time interval when school policy procedures have been very much topics of consideration.

1. Advisory councils of students, staff members and School Committee members have convened regularly to deliberate the possible modification of some school policy procedures.
2. Student dress, optional study class schedules, smoking, car driving privileges, pass-fail grades, examination schedules and exemptions, flexible scheduling, open campus, and further expansion of the extra-curricular program opportunities are all topics considered to be most pertinent to our youth at this time.

The due process of the democratic procedure by its very nature is time consuming. However, we do hope to satisfactorily resolve several of these questions during 1971.

3. We are adhering quite faithfully to the time schedule for accreditation, as outlined in this administrator's annual report a year ago. Accordingly, curriculum study committees being recommended for 1971 are: English, mathematics and humanities.

4. Narcotics and Drug Abuse have been presented as a unit within our health and physical education departments this year — compulsory for all students during an eight school week time interval. After evaluation of this initial offering, further research and development will be undertaken to assist the youth of today being confronted with this frightening plague.
5. A newsletter to parents from the office of administration has been annually issued during the summer month of August for the purpose of notifying parents of school policy modifications. During 1970 additional communications were also forwarded in October and December, representing a documentation of policy changes, now being implemented.

CURRICULUM

Team teaching, independent study, advanced placement, semester, mini- and elective courses are all relatively new educational concepts at the secondary education level. Excerpts from the annual reports of our department chairmen would seem to indicate that already these are in effect here at Algonquin. Quotations from these reports are as follows:

English — In the area of curriculum, the English Department, after an intensive three week July session involving five members, developed an entirely new curriculum which will be partially implemented in September 1971. This highly innovative course of study will include a series of twenty-four elective courses for juniors and seniors (this to be implemented in 1973), and more imminently a very specialized system of super-departmentalization on the freshman level. Although it is in the formative stage and will require considerable additional work, the proposed curriculum is sound in concept, and the faculty is unanimously enthusiastic.

Social Studies — In September of this year we instituted six courses in Area Studies and held for one term each. The response from the student body has been quite gratifying with forty students signing up for the various areas. Each student may elect from one to four term courses of the six offered. These courses cover the following areas: The Far East (China and Japan), South Asia (India and Southeast Asia), Sub-Sahara Africa, Middle East including North Africa, the U.S.S.R., and Latin America. These are being taught by two teachers in the Department with a stress by one on the geographical and by the other on the cultural and historical. Using the experience of this year, we hope to revise the program and make it even better next year.

The use of the facilities in the addition, both the dividing doors in H-corridor and the G-10 Lecture Hall, have proved successful, and we look forward to even greater use of this with further implementation of team teaching.

Science — An informal program of independent study is being carried on by a dozen or so students. Because this is being done in addition to usual course work, progress is limited but worthwhile. It is early yet to evaluate success but some students are given opportunities they would not otherwise have, especially working with more sophisticated equipment.

Mathematics — Among changes are 1) the extension of the Honors Program (1962); 2) the adoption of the Advanced Placement Mathematics Program (1968); 3) the establishment of the slower paced Algebra I course (1969); and 4) the establishment of a Senior Review Mathematics Course (1970). However, we are aware that we still have not met the needs of all the students. Currently we are in the process of reevaluating curriculum. Already there is general agreement that more needs to be done for students at both ends of the ability level scale, that is, for the very low achiever and for the very bright student.

Foreign Language — Approximately six hundred students, from a school population one thousand and fifty-five, have elected to take either French, Spanish, German, or Latin, the four languages currently being offered. By careful planning, a student can now elect a foreign language for four years. French and Spanish continue to have the highest enrollments followed by German; Latin enrollment, reflecting a national trend, continues, unfortunately, to drop.

In 1971, for the first time, junior high school students, who have had Level I French, will enter the ninth grade to continue with Level II French. The staff is looking forward to their arrival since it will permit a more thorough evaluation of the junior high school program designed to give Algonquin students, eventually, a longer sequence of foreign language study.

Library — The addition of a book copier to school property has added a new dimension to student research. It is now possible for students to copy and take with them reference materials which would have been only useable during school hours.

The Library continues to expand its services and is in the process of acquiring the multi-media approach to library services. The first step in this direction was the acquisition of a microfilm reader/printer. Microfilm has been ordered and we are sure that students will find it fills an enormous gap in our research facilities.

We have recently acquired a small collection of cassette tapes and find our students anxious to supplement their reading with the audio approach to learning. We hope to expand this collection and add film strips and records to give our students every advantage of multi media learning. There has been a decided increase in student Library traffic.

There have been one hundred and forty-four class periods scheduled in the Library from September-December 1970, and the average day sees two hundred and fifty students in the Library at one time or another.

CONCLUSION

In behalf of the Algonquin students and staff members, may I express our appreciation to Superintendent Herbert C. Geele for his professional leadership, to our School Committee members for their support and understanding in the establishment of school policy procedures, and to the taxpayers of both communities for their cooperative and financial support.

Respectfully submitted,

James A. Higgiston
Principal

REPORT OF THE GUIDANCE DEPARTMENT

The Director of Guidance commends the Regional School Committee for its decision to add a fourth counselor to the staff of the Guidance Department for the academic year 1971-1972. As a result, it again will be possible to schedule every student at Algonquin at least once per year in an unhurried, non-threatening interview. Time will be available again to perform more adequately those numerous informational, placement, testing, orientation, follow-up and counseling services for which the average guidance professional is responsible. A counselor will also be free to investigate, and possibly establish, a pilot work-study program for which there seems to be a need.

The search for our new counselor begins immediately. It is our judgment at this time that an individual with both successful teaching and counseling experience can best serve our needs.

During the past year several significant trends can be observed occurring within our Guidance Department. Counselors are experimenting with group guidance to a greater degree than in the past. For instance, many ninth graders have been seen in initial interviews in groups of four or five. This procedure introduces entering freshmen to guidance much earlier in the year and, hopefully, encourages the individual to return voluntarily when the need exists. In addition, some juniors have already been seen in groups for future educational and occupational planning. Although it is too early to measure the effectiveness of these sessions, our initial reaction to them is favorable.

Our philosophy in counseling with students who are planning on further education seems to be undergoing subtle but possible significant change. As indicated in the follow-up statistics below, 77.5% of the Class of 1970 entered a school offering some type of post-secondary education. Could it be that this figure is too high? When one realizes that 60% of U. S. collegians quit before receiving degrees, perhaps we in guidance should shift our emphasis somewhat. Helping students find a college that will accept them may not be enough. Helping students to make wise decisions about their futures, whether or not college is an immediate objective, may be more in order. Is it logical to suggest that some of our youth could profit by postponing entrance to college by a year or two, and substitute for it work, travel, or some other experience? The Carnegie Commission on Higher Education's recent report makes this very recommendation. We at Algonquin are also wondering whether so many of our graduates should be compelled to go to college immediately rather than when they feel ready to go.

In line with the above discussion, the Department is currently conducting a long-range follow-up study. Members of the Class of 1963 (the first class to spend four years at Algonquin) have been asked to report on their educational and occupational activities since graduation. It is to be hoped that this study will give us information which will not only assist our administration and faculty in curriculum development, but will give us clues as to the adequacy of existing services in guidance.

Also, during the past year, the Department expanded its clerical staff, purchased a new copier, and improved its audio-visual facilities. In addition, Miss Sandra Brys, psychiatric-social worker at the Worcester Youth Guidance Clinic, has been added to our staff as a clinical consultant. For two hours each week she provides valuable information, insight, and advice about problem cases for counselors, administrators, and school nurse.

Plans for the ensuing year include an upgrading of our occupational information service by making it not only more comprehensive, but more accessible for student use. The new Kuder Interest Inventory has been purchased for administration on an individual basis to a larger number of students.

And finally, the members of the Department watch with great interest the development and progress of both the Assabet Valley Regional Vocational School and the Greater Marlboro Mental Health Clinic. In our judgment,

both projects are designed to fill an urgent need, and deserve the full support of our communities.

FOLLOW-UP

The initial follow-up of the Class of 1970 indicates that 77.5% of this class is continuing its education on the post-secondary level. This figure even surpasses last year's record breaking percentage. Approximately 38% has reported attendance at a four-year degree granting college. A complete breakdown of the follow-up is as follows:

Four-year Degree Granting Colleges — 71

American International College	1
Berklee College of Music	1
Boston Conservatory of Music	1
Boston University	2
Bridgewater State College	1
Colorado State University	1
Drew University	1
Emerson College	1
Catholic University (Chile)	1
Emmanuel College	1
Framingham State College	5
Hartt College of Music (Univ. of Hartford)	1
Holy Cross College	2
Lowell State College	1
Lowell Technological Institute	2
Lyndwood College	1
North Adams State College	2
Northeastern University	5
Northern Michigan University	1
Oberlin University	1
Plymouth State College	2
Regis College	1
Rhode Island School of Design	1
Rivier College	1
Salem State College	1
Smith College	1
Southeast Massachusetts University	2
Southern Illinois University	1
St. Lawrence University	1
St. Mary of the Woods College	1
University of Arizona	1
University of Maine	1
University of Massachusetts	12
University of Rhode Island	2
Wheaton College	1
William Smith College	1
Westfield State College	4
Worcester Polytechnic Institute	3
Worcester State College	2

Junior Colleges — 31

Becker Junior College	4
Cape Cod Community College	1
Colby Junior College	1
Graham Junior College	1
Greenfield Community College	4
Massachusetts Bay Community College	1
Quinsigamond Community College	15
Worcester Junior College	4

Schools of Nursing — 5

Quinsigamond Community College	2
Somerville Hospital	1
St. Elizabeth's Hospital	1
Worcester City Hospital	1

Two-year Schools of Business — 16

Andover Institute of Business	8
Bryant and Stratton College	3
Burdett College	1
Katherine Gibbs School	1
Newbury School of Business	1
New England Educational Center	1
New England School of Accounting	1

Two-year Technical School — 16

Art Institute of Boston	1
David Hale Fanning School	2
East Coast Aero Technical School	2
Marlboro Vocational School	3
Stockbridge School of Agriculture (University of Massachusetts)	6
Worcester Industrial Technical Institute	2

Other Schools — 8

Barbizon School of Modeling	1
Beth Israel Hospital School of Dental Assisting	1
Hahnemann Hospital (Laboratory Assistant Program)	1
Kenneth's Hair Styling School	2
Kimball Union Academy	1
Marlborough Hospital (X-Ray Technology)	1
Northeastern University Program for Dental Assistants	1

Military Service — 14**Employed — 29****SCHOLARSHIPS**

Local organizations continued their exemplary support of college bound graduates by granting a record breaking \$8,250.00 to forty recipients. This help has proven to be particularly beneficial in view of the inability of many colleges to provide sufficient aid to worthy applicants with obvious need.

A total of \$12,300.00 in renewable scholarships was granted to eleven members of the class, while \$2,650.00 was awarded to seven recipients by other outside sources.

The following members of the Class of 1970 receive financial aid:

Northboro—**A. Local Organizations**

1. Northborough Police Association Wives Auxiliary, \$100.00 to Robert Harold Giovannucci
2. Northborough Junior Chamber of Commerce, \$100.00 to Elizabeth Ann Dagle
3. Altar Society, St. Rose of Lima Church, \$100.00 to Paula Adele Hyson

4. Northborough Art Guild, \$100.00 to Heidi Barbara Mason and \$100.00 to Elizabeth Ann Percy
5. Lincoln Street School Parents Association, \$100.00 to David Parker Abbot
6. Home Economics Club, Algonquin Regional High School, \$100.00 to Elizabeth Ann Dagle
7. Northborough Teachers Association, \$150.00 to Dawn Leslie Braman
8. Student Council, Algonquin Regional High School, \$100.00 to Linda Joy Schmidt
9. Lions Club of Northborough, \$200.00 to Richard Warren Miles
10. Northborough High School Alumni Association \$200.00 to Judith McAulay
11. Northborough National Bank, \$250.00 to Maureen Anne McCarthy.
12. St. Augustin Council, Knights of Columbus of Northborough, \$250.00 to George Joseph Crowe
13. Scholarship Committee, Trinity Church of Northborough, \$200.00 to Susan Alice Braman, and \$200.00 to Donald Earl Covel
14. Music Department, Algonquin Regional High School, \$100.00 to James Frederick Scott and \$100.00 to Arthur George Phelps
15. Woman's Club of Northborough, \$300.00 to Kris Scott Kilbourn
16. Algonquin Regional Teachers Association, \$200.00 to Wanda Jo Hendrix, \$200.00 to Paula Adele Hyson, and \$200.00 to Maureen Anne McCarthy
17. American Legion Post No. 234, \$500.00 to Douglas Calvin White

B. Renewable Awards Granted Directly from Colleges and Outside Sources

1. Massachusetts Board of Higher Education, a full tuition scholarship to Wanda Jo Hendrix
2. Becker Junior College, \$200.00 to Susan Ann King
3. Worcester Horticultural Society, \$250.00 to John Kendall Rich
4. Air Force Scholarship Fund, \$300.00 to Nancy Ann Nunes
5. Boston University, \$500.00 to Arthur George Phelps
6. Drew University, \$600.00 to Heidi Barbara Mason
7. St. Mary of the Wood College, \$650.00 to Paula Joan Bosse
8. Boston Conservatory of Music, \$750.00 to James Frederick Scott
9. Northeastern University, \$1,800.00 to William Collins Rowe
10. Oberlin University, an honor scholarship, and the Worcester Polytechnic Institute Alumni Fund, \$1,100.00 to Edward Dean Zaccaro
11. Wheaton College, \$1,950.00 to Rita Jane Vinal
12. Northeastern University, \$2,100.00 to Robert Harold Giovannucci

Southborough

A. Local Organizations

1. Choate Memorial Fund, \$200.00 to Beth Kuzava, and \$200.00 to Robert Edward Keefe
2. Southborough Players Gerard A. Galligan Award, \$150.00 to Leslie Priscilla Zolli
3. Catholic Women's Club of Southborough, \$125.00 to Linda Lee Cibelli, and \$125.00 to Robert Edward Keefe
4. Southborough Teachers Association, \$200.00 to Paul Russell Taylor
5. Southborough Organization for Schools, \$200.00 to Debra Ann Credit, and \$200.00 to James Fantony
6. Music Department, Algonquin Regional High School, \$100.00 to Leslie Priscilla Zolli, and \$100.00 to Robert Edward Keefe

7. Robinson Memorial Trust Fund, \$500.00 to Eileen Lauer, and \$500.00 to Neil Doore Houghton
8. Rotary International Club of Southborough
 \$300.00 to Louis Edward Bartolini (Alton W. Spurr Memorial Scholarship)
 \$300.00 to Linda Lee Cibelli (Col. Edwin D. McMeen Scholarship)
 \$300.00 to Neil Doore Houghton
 \$300.00 to Nancy Beth Hubley (Allston McLaughlin Memorial Scholarship)
 \$300 to George Thomas Schnare (In memory of William Onthank)
 \$300 to Susan Anne Williams (Walter A. Hutt Memorial Award)

B. Renewable Awards from Colleges and Outside Sources

1. Massachusetts Board of Higher Education, \$200.00 to Susan Anne Williams
2. Massachusetts Board of Higher Education, \$600.00 to Neil Doore Houghton
3. Northeastern University, \$800.00 to Linda Lee Cibelli
4. University of Massachusetts, \$1,900.00, and the Massachusetts Secondary School Principal's' Association, \$250.00 to Donna Maria Silvia

And finally, counselors, as always, welcome the opportunity to meet with parents. Conferences may be arranged by calling 393-2475 or 485-7949 between the hours of 7:45 a.m. and 4:00 p.m.

Respectfully submitted,

John K. Carlow
 Director of Guidance

NORTHBOROUGH-SOUTHBOROUGH REGIONAL SCHOOL DISTRICT

STATEMENT OF CONDITION

December 31, 1970

ASSETS

Cash in Bank	\$ 296,834.55
Federal Income Tax (Overpayment)	62.70
	<hr/>
	296,897.25

LIABILITIES

Public Law No. 864 Title V	805.00
Public Law No. 874	13,498.00
Public Law No. 88-210	5.74
Title II	8.39
Washington National Insurance Co.	324.86
PALIC	240.00
Metropolitan Life Insurance Co.	25.00
Adult Education	88.44
Athletic Account	4,609.19
Cafeteria (School Lunch)	6,032.54
Construction Project	82,143.32
Surplus	42,588.24
Allocated 1971 Budget	146,528.53
	<hr/>
	\$ 296,897.25

STATEMENT OF DEBT

School Loan No. 1, 3.75% School Bonds dated November 1, 1957	\$ 150,000.00
School Loan No. 2, 3.20% School Bonds dated February 1, 1958	2,190,000.00
	<hr/>
	2,340,000.00
Payments to December 31, 1970	1,440,000.00
	<hr/>
	\$ 900,000.00
School Loan No. 3, 4.70% School Bonds dated June 1, 1968	\$ 500,000.00
School Loan No. 4, 4.70% School Bonds dated June 1, 1968	1,790,000.00
	<hr/>
	2,290,000.00
Payments to December 31, 1970	240,000.00
	<hr/>
	\$2,050,000.00
Total Bonded Debt December 31, 1970	2,950,000.00

Earl C. Ackley, Jr., Treasurer

NORTHBOROUGH-SOUTHBOROUGH REGIONAL SCHOOL DISTRICT**OPERATING STATEMENT — 1970****December 31, 1970****RECEIPTS**

Cash on hand January 1, 1970 \$ 239,530.00

State Aid:

Construction Reimbursement	146,528.53
Transportation Reimbursement	112,682.00
Special Education, Chap. 58	435.00
Public Law No. 864 Title III	737.28
Public Law No. 864 Title V	805.00
Public Law No. 874	18,498.00
Title II	580.74

Federal Income Tax	119,451.50
State Income Tax	24,231.08
Massachusetts Teachers' Retirement	36,177.02
Worcester County Retirement	5,686.44
Blue Cross and Blue Shield	22,917.72
Metropolitan Life Insurance Co.	21,665.00
PALIC	2,880.00
Boston Mutual Life Insurance Co.	1,377.32
Washington National Insurance Co.	3,900.46
Massachusetts Teachers' Association	1,158.09
Athletics	9,052.03
Cafeteria (School Lunch)	62,308.27
Adult Education	2,922.50
Certificate of Deposit	100,000.00
Miscellaneous Income	27,260.38
Town of Northborough	815,361.53
Town of Southborough	413,920.11

1,945,536.00

Total Cash and Receipts \$2,185,066.00

DISBURSEMENTS

Public Law No. 864 Title III	750.00	
Public Law No. 864 Title V	456.00	
Public Law No. 874	15,749.00	
Public Law No. 88-210	480.00	
Title II	572.35	
Federal Income Tax	119,514.20	
State Income Tax	24,231.08	
Massachusetts Teachers' Retirement	36,177.02	
Worcester County Retirement	5,686.44	
Blue Cross and Blue Shield	22,917.72	
Metropolitan Life Insurance Co.	22,477.50	
PALIC	3,090.00	
Boston Mutual Life Insurance Co.	1,377.32	
Washington National Insurance Co.	3,575.60	
Massachusetts Teachers' Association	1,158.09	
Construction Project	64,195.11	
Debt Retirement:		
Principal	235,000.00	
Interest	130,082.50	
Adult Education	2,835.16	
Cafeteria (School Lunch)	59,007.62	
Athletics	19,079.98	
Operating Expense	1,119,818.76	
		<u>\$1,888,231.45</u>
Cash on Hand December 31, 1970		<u>296,834.55</u>
		<u>\$2,185,066.00</u>

Earl C. Ackley, Jr., Treasurer

NORTHBOROUGH-SOUTHBOROUGH REGIONAL SCHOOL DISTRICT

STATEMENT OF OPERATING EXPENSE

SCHOOL ACCOUNT

Receipts:

Appropriation	\$1,002,182.76
Rental from Northborough	25,400.00
Transportation Reimbursement	94,037.00
Public Law No. 864	1,206.00
Public Law No. 874	15,749.00
	<hr/> \$1,138,574.76

Expenditures:

Administration	
School Committee	\$ 3,430.74
School Superintendent's Office	17,126.05
Instruction:	
Supervision (includes curriculum coordinators)	7,793.30
Principals	54,671.36
Teaching	
(salaries and educational supplies)	668,625.06
Adult Education	400.00
Textbook Program	11,001.80
Library Services	12,683.09
Audio-Visual Program	12,199.39
Guidance Services	43,948.98
Psychological Services	1,587.50
Other School Services:	
Health Services	6,480.03
Pupil Transportation:	
To Schools Within the Town	120,514.43
Other Than to and from Town	816.50
Food Services	32.50
Student Body Athletics	12,517.86
Student Body Activities	1,506.84
Operation and Maintenance of Plant:	
Operation of Plant:	
Custodial Services (salaries and supplies)	63,010.88
Heating Building	14,022.76
Utilities (electricity, gas, telephone and water)	24,632.23
Maintenance of Plant:	
Maintenance of Grounds	\$ 2,513.10
Maintenance of Building	12,681.52
Maintenance of Equipment	3,878.11
Replacement of Equipment	8,790.49
Fixed Charges:	
Employee Retirement Program	6,347.14
Insurance Program	17,535.60
Acquisition of Fixed Assets:	
Acquisition of New Equipment	8,026.50
	<hr/>
Total Expenditures	\$1,136,773.76
Unexpended Balance	1,801.00

\$1,138,574.76

ADULT EDUCATION ACCOUNT

Receipts:

Balance from 1969	\$ 1.10
Receipts in 1970	2,922.50

Total Receipts	\$ 2,923.60
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Expenditures:	\$2,835.16
Unexpended Balance	88.44

	\$ 2,923.60
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ATHLETIC ACCOUNT

Receipts:

Balance from 1969	\$6,092.19
Appropriation	8,544.95
Athletic Receipts	9,052.03

Total Receipts	\$23,689.17
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Expenditures:	
Total Expenditures	\$19,079.98
Balance to 1971	4,609.19

	\$23,689.17
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SCHOOL LUNCH ACCOUNT

Receipts:

Balance from 1969	\$ 2,741.24
Lunchroom Receipts and State Aid	62,308.27

Total Receipts	\$65,049.51
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Expenditures:	
Total Expenditures	\$59,007.62
Balance to 1971	6,041.89

	\$65,049.51
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PUBLIC LAW No. 88-210 ACCOUNT

Receipts:

Balance from 1969	\$ 485.74
Receipts in 1970	

Total Receipts	\$ 485.74
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Expenditures:	\$ 480.00
Unexpended Balance	5.74

	\$ 485.74
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PUBLIC LAW No. 864, TITLE III ACCOUNT

Receipts:		
Balance from 1969	\$ 750.00	
Receipts in 1970	737.28	
	<hr/>	
Total Receipts		\$ 1,487.28
Expenditures:	\$ 750.00*	
Unexpended Balance	737.28	
	<hr/>	
		\$ 1,487.28

PUBLIC LAW No. 864, TITLE V ACCOUNT

Receipts:		
Balance from 1969	\$ 456.00	
Receipts in 1970	805.00	
	<hr/>	
Total Receipts		\$ 1,261.00
Expenditures:	\$ 456.00*	
Unexpended Balance	805.00	
	<hr/>	
		\$ 1,261.00

PUBLIC LAW No. 874 ACCOUNT

Receipts:		
Balance from 1969	\$15,749.00	
Receipts in 1970	13,498.00	
	<hr/>	
Total Receipts		\$29,247.00
Expenditures:	\$15,749.00*	
Unexpended Balance	13,498.00	
	<hr/>	
		\$29,247.00

TITLE II (Library)

Receipts:		
Balance from 1969		
Receipts in 1970	\$ 580.74	
	<hr/>	
Total Receipts		\$ 580.74
Expenditures:	\$ 572.35	
Unexpended Balance	8.39	
	<hr/>	
		\$ 580.74

* See School Account for detailed expenditures.

1971 SCHEDULE OF ASSESSMENTS

TOTAL ASSESSMENT

Net Operating Account	\$1,198,236.76
Net Athletic Account	7,414.97
Net Maturing Debt Account	209,206.47
Total Assessment	<u>\$1,414,858.20</u>

NORTHBOROUGH

Operating Budget 65.94% of \$1,205,651.73	\$ 795,006.75
Maturing Debt Budget, Original Construction Issue 58.25% of \$70,166.47	40,871.97
Maturing Debt Budget, Additional Construction Issue 66.84% of \$139,040.00	92,934.34
	<u>\$ 928,813.06</u>

SOUTHBOROUGH

Operating Budget 34.06% of \$1,205,651.73	\$ 410,644.98
Maturing Debt Budget, Original Construction Issue 41.75% of \$70,166.47	29,294.50
Maturing Debt Budget, Addition Construction Issue 33.16% of \$139,040.00	46,105.66
	<u>\$486,045.14</u>

Basis of Pro-Ration: Operating Budget October 1, 1970

Northboro 695 students ==	65.95%
Southboro 359 students ==	34.06%
Total 1054 students ==	<u>100.00%</u>

Basis of Pro-Ration: Original Construction

Northboro	58.25%
Southboro	41.75%
	<u>100.00%</u>

Basis of Pro-Ration: Addition Construction June 10, 1970

Northboro 651 students ==	66.84%
Southboro 323 students ==	33.16%
Total 974 students ==	<u>100.00%</u>

ENROLLMENT BY GRADES AS OF OCTOBER 1, 1970 ALGONQUIN REGIONAL HIGH SCHOOL

<i>Grade</i>	<i>Northboro</i>	<i>Southboro</i>	<i>Total</i>
9	177	109	286
10	188	100	288
11	177	78	255
12	153	72	225
		Tuition	1
		Total	1055

"NO SCHOOL" ANNOUNCEMENTS

"No School" announcements will be given over radio station WSRO, Marlboro, 1470 on the dial; WKOX, Framingham, 1190 on the dial; and WTAG, Worcester, 580 on the dial, between 6:30 and 7:00 a.m.

NORTHBORO AND SOUTHBORO PUBLIC SCHOOLS AND ALGONQUIN REGIONAL HIGH SCHOOL SCHOOL CALENDAR 1970 - 1971

School opens **September 9, 1970**

<i>Month</i>	<i>Session Days</i>	<i>Days Not in Session</i>
September	16	None
October	21	October 12 — Columbus Day
November	17	November 6 — Teachers' Convention November 11 — Veterans Day Close at noon on November 25 for Thanksgiving Recess, November 26 and 27
December	17	Close at noon on December 23 at Algonquin Regional High School, and at end of day in Northboro and Southboro for December 24 through January 3, Christmas Vacation
January	20	January 1 — New Year's Day
February	15	Week of February — Washington's Birthday Winter Vacation
March	23	None
April	16	April 9 — Good Friday Week of April 19 — Patriot's Day Spring Vacation
May	20	May 31 — Memorial Day
June	20	School closes at noon on June 28, 1971

**ALGONQUIN REGIONAL HIGH SCHOOL
AND
NORTHBORO AND SOUTHBORO PUBLIC SCHOOLS
SCHOOL CALENDAR
1971 - 1972**

School opens September 8, 1971

<i>Month</i>	<i>Session Days</i>	<i>Days Not in Session</i>
September	17	None
October	19	October 11 — Columbus Day October 25 — Veterans' Day
November	19	November 5 — Teacher's Convention Close at noon on November 24 for November 25 and 26, Thanksgiving
December	17	Close at noon at Algonquin Regional High School and at end of day in Northboro and Southboro on December 23 for Christmas Vacation through January 2, 1972
January	21	None
February	16	Week of February 21, Washington's Birthday Winter Vacation
March	22	March 31 — Good Friday
April	15	Week of April 17 — Patriot's Day Spring Vacation
May	22	May 29 — Memorial Day
June	17	None

School closes June 23, 1972